

Minutes of IEEE REGION 3 ExCom Meeting

14 December 2015

Attendees:

Position	Type	VE	Here	First	Last
Director	Officer	x	x	Mary Ellen	Randall
Director Elect	Officer	x	x	Jim	Conrad
Secretary	Officer	x	x	Gregg	Vaughn
Treasurer	Officer	x	x	Don	Hill
Past Director	Officer	x	x	David	Green
Area 1	Area	x	x	Sean	Haynes
Area 2 North Carolina Council	Area	x		Paul	Goodson
Area 3 Georgia	Area	x		Bill	Marshall
Area 4 Florida Council	Area	x		Jim	Anderson
Area 5 Tennessee Council	Area	x		Tim	Bigelow
Area 6 Alabama Mississippi	Area	x	x	Eric	Grigorian
Area 7 South Carolina Council	Area	x	x	Jacquelyn	Cunningham
Area 8 Kentucky Indiana	Area	x		Jerry	Goerz
Area 9 Jamaica	Area	x		Daniel	Tulloch-Reid
Awards and Recognition	Com	x		Jill	Gostin
Communications	Com	x		Eric	Ackerman
Automated Tools (MGA-IMC)	Sub		x	James	Corr
Newsletter Editor	Sub		x	Bill	LaBelle
Conference	Com	x	x	Chris	Hardy
Conference	Com			Donghul	Wu
Educational Activities	Com	x		Jim	Howard
Leadership Development and Regional Support	Com	x	x	Thomas	Bellarmino
Section/Chapter Rejuvenation Coordinator	Sub			Butch	Shadwell
Member Engagement and Life Cycle	Com	x	x	Mark	Torres
Young Professional Representative	Sub			Laura	Camburn
Industrial Relations	Sub			Bill	Williams
Life Member Coordinator	Sub			Charles	Husbands
Membership Recruiting and Recovery	Sub		x	Lee	Stogner
Women in Engineering Liaison	Sub		x	Cathy	Freeman
Professional Activities Operation (USA-PACE)	Com	x	x	John	Montague
Employment and Career Services Coordinator (USA-ECSC)	Sub			Ed	Kirchner
PACE Chair	Sub			Theresa	Brunasso
IEEE-USA K-12 STEM Literacy Comm. Rep.	Sub			Matthew	Iglesias
S-PAC Coordinator	Sub			Mary Lynn	Smith
Strategic Planning	Com	x	x	Bill	Ratcliff
History	Sub			Roy	Harris
Special Review	Sub			William	Harrison
Student Activities	Com	x	x	Pat	Donohoe
Student Representative	Sub			Oceane	Boulais
Intellectual Policy Committee	Sub			David	Flinchbaugh
Communications Policy Committee	Sub			Tom	Weldon
Transportation and Aerospace Policy Committee	Sub			Mike	Orlovsky
Fellows	Com			Tom	Habetler
IEEE Staff			x	Chris	Wright

Other Volunteers

	Mauricio	Cano
	Jeanette	Barott
	Carlos	Cabrera
	Amy	Curry
x	Chase	Battaglio
	Rajeev	Agrawl
x	Steve	Kemp
	Stan	Buchanan
	Bruce	MaGruder
	Donghui	Wu
	Bryan	Chin
	Daniel	Diaz
x	Charles	Lord
	Yuri	Quintana
	Brian	Kowald
x	David	Fillion
	Ken	Pigg
x	Mark	Howell
x	A J	Burke
	Marie	Scantlebury
x	Winnfort	Myles
	Patrick	Kung (AL)
x	Matthew	Iglesias
	Jeff	Hazen
x	Justin	Baba
	Grayson	Randall
	Mohammad	Hoque
	Paul Edwin	Watson
	Larry	Adams (c ga)
x	Tom	Habetler

0. Action Items

Previous Action Items.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

New Action Items

none

1. ExCom Meeting

Director Randall welcomed the ExCom members to the e-conference at 8:35 PM EST and thanked them for their participation. Director Randall reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

This meeting of the IEEE Region 3 ExCom was recorded. Here is a link to play the recording.

PLAY RECORDING (1 hr 0 min 47 sec)

<https://ieeemeetings.webex.com/ieeemeetings/lr.php?RCID=7a3da2c75bdb46f2b5e911fff39f3c74>

2. The agenda was reviewed and approved the agenda including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 12 October 2015 ExCom Meeting.

4. Director Randall submitted a written report. She thanked everyone for their efforts over 2015. She expressed appreciation to the volunteer efforts of the IEEE ExCom members. The MOVE project made significant progress during the year: The business plan was approved. The IEEE oversight committee approved the vehicle. Maybe the vehicle will be ready by SoutheastCon 2016. There are web links to donate money and to volunteer. On another subject, Region 3 has been the number one Region in the world for 2014 and 2015 in Senior Member upgrades.

5. Director-Elect Conrad submitted a written report. Jim Conrad said that work is continuing on the ExCom officers for 2016. He listed the appointments that he has made so far. He also spoke about the recent planning meeting held in Charlotte.

6. Secretary Vaughn submitted a written report.

7. Treasurer Hill sent a financial report by email. He showed the financial status of the Region for the year so far.

8. Past Director Green submitted a written report. David Green congratulated Director Randall on a successful year. He is looking forward to next year.

9. Action Agenda

9.a – Budget for 2016. The approval of the budget for 2016 was postponed until the January 2016 ExCom meeting.

10. Discussion Agenda

10.a – Committee Report: MOVE. John Montague commented on the status of the project. Sean is seeking a place to park the vehicle at SoutheastCon 2016.

10.b – Committee Report: VIP. Jill Gostin was not present.

10.c – Committee Report: First Year Member Experience. Lee Stogner has been doing a full membership development program this year. Multiple training sessions, seminars, email, etc. The numbers are starting to show progress in the area of first year retention.

10.d – Member Engagement and Life Cycle Goals were presented by Mark Torres.

10.e – Treasurer Hill presented the financial status of the Region as a spreadsheet of actual income and expenses versus the budget. (done previously)

10.f – SoutheastCon 2016. Sean Haynes reported that SoutheastCon 2016 is moving forward. He needs answers for the Region 3 meetings. Area Council meetings are scheduled for Friday 1:00 PM – 5:00 PM. The off-site reception is at a cruise-ship terminal. Meetings start at 8:00 AM Friday, Saturday, and Sunday.

10. Round Table

Jim Corr mentioned some changes to vTools that may be helpful to Sections.

11. Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled for 18 January 2016, 8:00 PM - 10:00 PM EST.

Having concluded the business of the meeting, Director Randall closed the meeting at 9:35 PM EST.

Respectfully submitted,

Gregg Vaughn
Region 3 Secretary