

IEEE Region 3 – ExCom Meeting  
Web Conference - Minutes  
May 16, 2016  
8pm – 10pm

Attendees:

Jim Conrad	Gregg Vaughn	Chase Battaglio	AJ Burke	Mary Ellen Randall	Carlos Cabrera
Tim Bigelow	Eric Grigorian	Jacquelyn Cunningham	Eric Ackerman	Thomas Bellarmine	Paul Goodson
Mark Torres					

Agenda:

- I. Start of Region 3 Meeting – Conrad started meeting at 8pm
- II. Approval of Agenda – main agenda
- III. Consent Agenda – See Informational Agenda
  - a. Reports
  - b. Approval meeting minutes 3/21/16 – Minutes approved pending change to show Mary Ellen Randall and Eric Grigorian as attendees. Recording of meeting is available on the web.
- IV. Officer Reports
  - a. Director /Chair’s Report (available on web): Would like to conduct a survey within the next month on topics from SECON. Action Item – Battaglio will generate questions and get survey out to Region. Still do not have proposals for 2018 SECON although there is significant interest.
  - b. Director-Elect Report (available on web): Continued working on move truck.
  - c. Secretary Report (available on web): Continuing to work on email aliases.
  - d. Treasurer Report (available on web): Conrad gave report for Ken Pigg. The Region should have at least 90 reimbursements for 2016 SECON. When submitting reimbursement statements, please make sure that all documentation is in a single pdf. For further information, see report on web along with meeting recording
  - e. Past Director Report (available on web): Please submit any nominations soon for director-elect (2018 – 2019). Continued working on MOVE truck deployment and was recently used by Red Cross as a command center on smoke detector installations – group led by Ken Pigg. Recently held a training session in Raleigh, NC. If interested in training, please make sure that you have a group of at least 15 – 20 people. The session lasts approximately 6 hours and has more hands on demos and information on what to expect during deployment. Need to train more people than will actually need to deploy. Additionally, looking for corporate sponsorship to fund truck for ongoing years.
- V. Action Agenda
  - a. 2016 Budget (Ken): no additional comments – Ken had meeting conflict and items covered under treasurer report.
- VI. Discussion Agenda
  - a. MOVE – Mary Ellen included all information in the past director’s report
  - b. MELC Report (report available on web) – Mark walked through the power point presentation and noted that he needs a response soon from Sections highlighted in yellow regarding ongoing activities for membership development and senior member elevations.
  - c. Section Election Guide – Conrad walked through sample election guideline that is available on the web.
  - d. H1B Visa Comments – Region 3 will not take a stance on IEEE USA activities on H1B Visa reforms.
- VII. Old Business
  - a. Review of outstanding action items – no outstanding items from March meeting
- VIII. New Business – none
- IX. Upcoming Meetings: 6/20/16 from 8pm – 10pm eastern via WebEx