IEEE Region 3 – ExCom Meeting
Web Conference - Minutes
June 20, 2016
8pm – 10pm

Attendees:

Jim Conrad*	Gregg Vaughn*	Chase Battaglio*	Mary Ellen Randall*	Carlos Cabrera*	Eric Grigorian*
Don Hill*	Tom Habetler*	Mark Torres*	Theresa Brunasso*	Bill Ratcliff*	Pat Donohoe*
Oceane Boulais	Jim Howard	Justin Baba	Brian Kowald	Jill Gostin*	Sean Haynes
John Montague*					

* Voting members

Agenda:
I.   Start of Region 3 Meeting – Randall running meeting for Conrad and started meeting at 8pm
II.   Approval of Agenda – main agenda
III.   Consent Agenda – See Informational Agenda
        a. Reports
        b. Approval of meeting minutes 5/16/16 – Minutes approved and recording of meeting is available on the web.
IV.   Officer Reports
        a. Director /Chair's Report (available on web): For Section's Congress, MGA will only provide reimbursement for one Section representative. The approximate cost per person is $3,700. IEEE will not cover passport costs. Continuing to work with John Montague on WebEx panel discussing the proposed IEEE Constitutional Amendment.
        b. Director-Elect Report (available on web): Updating the Region 3 Operations Manual to ensure that manual matches practices. If you have any suggested changes, please contact Gregg.
        c. Secretary Report (available on web): Continuing to work on survey questions and outstanding meeting minutes.
        d. Treasurer Report (available on web): No additional comments.
        e. Past Director Report (available on web): Please submit any nominations soon for director-elect (2018 – 2019). Continued working on MOVE truck deployment and was recently used by Red Cross as a command center on smoke detector installations – group led by Ken Pigg. Recently held a training session in Raleigh, NC. If interested in training, please make sure that you have a group of at least 15 – 20 people. The session lasts approximately 6 hours and has more hands on demos and information on what to expect during deployment. Need to train more people than will actually need to deploy. Additionally, looking for corporate sponsorship to fund truck for ongoing years.
V.   Action Agenda
        a. 2016 Budget (Ken): no additional comments – Ken had meeting conflict and items covered under treasurer report.
        b. IEEE Constitutional Amendment WebEx – discussed under Director's Report.
        c. SoutheastCon 2018
                i.   Proposed location is the Hilton Bayfront in St. Petersburg and is modeled off of the meeting schedule for 2016 SECON (Norfolk)
                ii. Concerns/Comments:
                        1. T. Habetler – Proposal well put together. Only concern is the hotel room to meeting space ratio. Asking for more meeting space than hotel rooms.
                        2. S. Haynes – Concerned about space for hardware competition and awards banquet. Currently the space for the awards ceremony can only hold 550 and past SECONs have had up to 600+ attendees.
                        3. J. Conrad – comfortable with overall proposal.
                iii. Motions & Approvals:
                        1. G. Vaughn – Has Conference Committee authorized the ExCom to approve the 2018 SECON proposal? Yes
                        2. T. Habetler – submitted motion to approve and T. Brunasso seconded the motion.
                        3. ExCom unanimously approved 2018 SECON proposal.

VI.   Discussion Agenda
      a. MOVE – Mary Ellen included all information in the past director's report
      b. MELC Report (report available on web) – Mark walked through the power point presentation and noted that Senior Member Elevation Panel reviews will not occur in August and October. Currently, the Region is at 36% of targeted goal for Senior Membership. Additionally, there has been an 8% drop in Student Members.

VII.   Old Business
      a. Review of outstanding action items –
           i. Battaglio: Region 3 Minutes from 2016 SECON; 2016 Survey questions
          ii. Montague: Constitutional Amendment WebEx

VIII.   New Business
      a. Future Leaders Conference – Theresa has code for $100 off registration if Sections are still interested in sending attendees.

IX.   Upcoming Meetings: 7/18/16 from 8pm – 10pm eastern via WebEx