

IEEE Region 3 – ExCom Meeting
Web Conference - Minutes
July 18, 2016
8pm – 10pm

Attendees:

Jim Conrad*	Ken Pigg*	Chase Battaglio*	Mary Ellen Randall*	Jacquelyn Cunningham*	Don Hill*
Thomas Bellarmine*	Jill Gostin*	Mark Torres*	Laura Camburn	Bill Ratcliff*	Pat Donohoe*
Oceane Boulais	Ralph Russell	Dave Green	Chris Wright	Bill Harrison	Paul Goodson
Justin Baba	John Montague*				

* Voting members

Agenda:

- I. Start of Region 3 Meeting – Conrad started meeting at 8pm
- II. Approval of Agenda – main agenda
- III. Consent Agenda – See Informational Agenda
 - a. Reports
 - b. Approval of meeting minutes 6/20/16 – Minutes approved and recording of meeting is available on the web.
- IV. Officer Reports
 - a. Director /Chair’s Report (available on web): Conrad reviewed Region goals and would like to see all items completed.
 - b. Director-Elect Report (available on web): See online report.
 - c. Secretary Report (available on web): Continuing to work on outstanding items.
 - d. Treasurer Report (available on web): Please get all outstanding SECON 2016 reimbursements in by the end of July.
 - e. Past Director Report (available on web): Continued working on MOVE truck deployment and associated STEM activities (see MOVE presentations). Truck utilized for 18 days during the West VA flooding relief efforts. Mary Ellen will provided an event debrief at a future meeting. Next volunteer training session will be on 8/20 in Charlotte, NC (vtools meeting number 40485)
- V. Action Agenda
 - a. IEEE Constitutional Amendment WebEx (Montague) – discussed under Director’s Report.
 - b. WIE Summit (available on web) – discussed funding members and students. Donohoe requested additional information in order to promote to students.
- VI. Discussion Agenda
 - a. MOVE – Mary Ellen included all information in the past director’s report
 - b. MELC Report (report available on web) – Mark walked through the power point presentation and noted that Senior Member Elevation Panel reviews will not occur in August and October. Only two more panels remaining for the year: Hong Kong (9/10) – deadline 8/26, New Brunswick, NJ (11/19) – deadline 11/9. Region panel targets: September 50; November 71. Sections please get your Senior Member Roundups scheduled as soon as possible. Currently behind in reaching Young Professional goals.
 - c. IEEE EMerit Badge (presentation available on web) – IEEE provides electricity and electronics merit badges. Total funding for effort is \$116,300.00 and is asking for \$2,500 from Region 3 along with volunteers to support program. Chris Wright asked if team is requesting funds from all Regions in the US and the answer was yes. Chris will provide additional contacts to assist with efforts.
- VII. Old Business
 - a. Review of outstanding action items –
 - i. Battaglio: Region 3 Minutes from 2016 SECON; 2016 Survey questions
- VIII. New Business
 - a. None
- IX. Upcoming Meetings: 8/15/16 from 8pm – 10pm eastern via WebEx