To: Region 3 Committee From: Chase Battaglio, Region 3 Secretary Subject: Secretary's Report Date: 17 July 2016

The Region 3 ExCom meeting information, agenda, and reports received are on-line at http://www.ewh.ieee.org/reg/3/excom/meetings/2016-05/index.html.

All Region 3 ExCom and Committee meeting announcements, agendas, and minutes are available at http://ewh.ieee.org/reg/3/excom/meetings. The page contains a directory yyyy-mm or yyyy-m1m2 (yyyy is year, mm is month, m1m2 is month 1 and month 2 if the meeting spanned the boundary between months).

All section officers please review the Section Listserv Alias file referenced in the 2016 SECON Region 3 meeting agenda. The alias listed for your Section feeds into the sec-r03@ieee.org alias. Please update or create your respective alias and notify me when your changes are complete. This will assist me in ensuring that you receive all Region 3 communication.

The Region 3 Meeting minutes from SoutheastCon will be available on the website by the end of July.

Please note that I will rely mainly on the recording of our web conferences going forward as our main meeting minutes. I will provide supplemental minutes in pdf format for those that do not want to listen to the recording.

Thank you for all that you do for IEEE!

Sincerely, Chase Battaglio 2016 IEEE Region 3 Secretary ecbattaglio@gmail.com