

IEEE Region 3 – ExCom Meeting  
 Web Conference - Minutes  
 September 19, 2016  
 8pm – 10pm

Attendees:

Jim Conrad*	Gregg Vaughn*	Chase Battaglio*	Ken Pigg*	Mary Ellen Randall*	Time Bigelow*
Eric Grigorian*	Jacquelyn Cunningham*	Don Hill*	John Montague*	Eric Ackerman	Thomas Bellarmine*
Mark Torres*	Lee Stogner	Matthew Iglesias	Bill Ratcliff*	Pat Donohoe*	Oceane Boulais
Larry Adams	Kathy Land*	Dave Green	Jim Howard	Laura Camburn	Nancy Mate
Jill Gostin*	Chris Wright	Steve Kemp			

\* Voting members

Agenda:

- I. Start of Region 3 Meeting – Conrad started meeting at 8pm
- II. Approval of Agenda – main agenda
- III. Consent Agenda – See Informational Agenda
  - a. Reports
  - b. Approval of meeting minutes 7/18/16 – Minutes approved and recording of meeting is available on the web.
- IV. Officer Reports
  - a. Director /Chair’s Report (available on web): For SECON 2017, travel expenses for a Thursday night stay will not be reimbursable. Currently do not have proposals for 2019 SECON. Committee would like to have SECONs for 2019 and 2020 lined up by end of year. Huntsville is a possibility for 2019. Sections should follow MGA and local bylaws for elections process. Region 3 was advised not to hold a webex on the IEEE constitutional amendment.
  - b. Director-Elect Report (available on web): Continuing to oversee equipment on MOVE truck. Working through enhancements/changes to the Region 3 Operating Manual. Will have more discussion once a draft of the proposed changes is available.
  - c. Secretary Report (available on web): Continuing to work on outstanding items. Discussed possibility of Region 3 and Atlanta Section co-sponsorship of Children’s Innovation area at the 2017 Atlanta Science Festival’s Exploration Expo.
  - d. Treasurer Report (available on web): Overall finances are in good shape. Expecting to get \$15,000 from 2016 SECON. Have 25 travelers that qualified for the \$400 stipend for the IEEE USA Future Leaders Conference. Please ensure that all travel expenses are submitted in a timely manner.
  - e. Past Director Report (available on web): see MOVE update
- V. Action Agenda – No Items
- VI. Discussion Agenda
  - a. MOVE – see online report
  - b. MELC Report (report available on web) – Mark walked through the power point presentation and noted that Senior Member Elevation Panel reviews will not occur in August and October. Lee Stogner noted that income from membership is based on higher grade members. Chris Wright noted that Maurico has been working hard on recruiting and tracking senior member references. Additionally, Chris informed group that the 2016 membership cycle closed on 8/15/16. 2017 renewal notices will go out in October. There is a program out now to gift IEEE memberships.
  - c. Section Elections & Reporting – Chase asked Sections to report election results as soon as possible to ensure proper updates of email lists for 2017.
  - d. 2017 Atlanta Science Festival – Exploration Expo: Chase walked through the possibility of sponsoring an area and will prepare formal proposal for next meeting.
  - e. IEEE Awards Auction – see online report
  - f. Educational Activities Overview – see online report
- VII. Old Business
  - a. Review of outstanding action items –
    - i. Battaglio: Region 3 Minutes from 2016 SECON; Audit response

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- VIII. New Business
  - a. None
- IX. Upcoming Meetings: 10/17/16 from 8pm – 10pm eastern via WebEx