

To: Region 3 Committee  
From: Chase Battaglio, Region 3 Secretary  
Subject: Secretary's Report  
Date: 18 February 2017

The Region 3 ExCom meeting information, agenda, and reports received are on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2017-02/index.html>.

All Region 3 ExCom and Committee meeting announcements, agendas, and minutes are available at <http://ewh.ieee.org/reg/3/excom/meetings>. The page contains a directory yyyy-mm or yyyy-m1m2 (yyyy is year, mm is month, m1m2 is month 1 and month 2 if the meeting spanned the boundary between months).

All section officers please review your officer reporting through vtools (<https://officers.vtools.ieee.org/>) to update all officer changes for your Section. This is important so that I can accurately update all ListServ email lists for 2017.

Please note that I will rely mainly on the recording of our web conferences going forward as our main meeting minutes. I will provide supplemental minutes in pdf format for those that do not want to listen to the recording. If you have problems playing the December meeting recording, you can access the recording at <https://ieeemeetings.webex.com/ieeemeetings/ldr.php?RCID=622344519c1912798ebfa4f72c585892>.

Thank you for all that you do for IEEE!

Sincerely,  
Chase Battaglio  
2016 - 2017 IEEE Region 3 Secretary  
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