

To: Region 3 ExCom  
From: Chase Battaglio, Region 3 Secretary  
Subject: Secretary's Report  
Date: 16 July 2017

Key Meeting Information:

- The Region 3 ExCom meeting information, agenda, and reports are on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2017-07/agendas.html#region3excom>.
- If you have a report, presentation, or additional materials you would like to share during the meeting, please send me your presentation or document by 5pm Monday, July 17.

Officer Reporting & Email Lists:

- All section officers please review your officer reporting through vtools (<https://officers.vtools.ieee.org/>) to update all officer changes for your Section.
- All section officers please review your email listserv to ensure all officers are included in your email list. I updated the lists that I had access to per SAMIEEE officer report listings.

Region 3 Committee Meeting Information:

- The Region 3 Committee meeting information, agenda, minutes, and reports are on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2017-04/agendas.html#region3excom>.
- The SoutheastCon presentations are available at <http://www.ewh.ieee.org/reg/3/excom/meetings/2017%20SoutheastCon%20Presentations/>.

Thank you for all that you do for IEEE!

Sincerely,  
Chase Battaglio  
2016 - 2017 IEEE Region 3 Secretary  
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