

IEEE Region 3 – ExCom Meeting
 Web Conference - Minutes
 October 16, 2017
 8pm – 10pm

Attendees:

Jim Conrad*	Gregg Vaughn*	Chase Battaglio*	Ken Pigg*	Mary Ellen Randall*	Chris Hardy*
Carlos Cabera*	Jacquelyn Cunningham*	Dave Muir*	Jim Howard	Thomas Bellarmine*	Jill Gostin*
Paul Goodson	Theresa Brunasso*	David Green*	Victor Basantes*	Kristin Bing*	Frank Niedzwiedz
Patrick Kung	John Balsam	Derik Pack	Christopher Wright	Vukica Jovanovic	Macaulay Osaisai
David Fillion	Bill Ratcliff	Justin Baba			

* Voting members

Agenda:

- I. Start of Region 3 Meeting – Jim started the meeting at 8:03pm.
- II. Approval of Agenda – main agenda
- III. Consent Agenda – See Informational Agenda
 - a. Reports
 - b. Approval of meeting minutes 8/16/17 – Minutes approved and recording of meeting is available on the [web](#).
- IV. Officer Reports
 - a. Director/Chair’s Report:
 - i. Jim noted that IEEE announced the new executive director and chief operating officer, Stephen Welby, on 10/11/17. Stephen’s previous role was chief technology officer for the US Department of Defense.
 - ii. Visited Florida Council on 10/14/17 and the council brought forward the idea of restarting the Fall Region Meeting. We will discuss in more detail later in the meeting.
 - iii. Sections please complete your officer elections on time and start planning for new officer training
 - iv. The Region 3 2018 planning session is scheduled for 12/09/17 in Atlanta.
 - v. If you are interested in any of the new committee positions, please contact either Gregg Vaughn or David Green.
 - b. Director-Elect Report (report available on web):
 - i. Visited Florida Council with Jim on 10/14/17.
 - ii. Currently developing a plan to reduce the number of areas
 - iii. Please contact David Green if you are interested in any of the new committee positions.
 - c. Secretary Report: See report on web
 - d. Treasurer Report (report available on web):
 - i. Please submit all expense reports as soon as possible
 - ii. There is enough seed money available for 2018 SoutheastCon.
 - iii. 2016 audit of financial records is complete
 - e. Past Director/MOVE Report: Mary Ellen thanked all that attended Sections Congress
 - i. There is a new community available in Collabratec – MOVE Community Outreach Inside Scoop
 - ii. MOVE truck was involved in the following activities:
 1. Hurricane Harvey – 5 volunteers
 2. Hurricane Irma – 6 volunteers
 3. There are two volunteers that are trying to deploy to Puerto Rico for Hurricane Maria relief efforts
 - iii. MOVE is still in need of donations – please consider donating through the IEEE Foundation at <https://www.ieeefoundation.org/donate> and select MOVE - IEEE USA Community Outreach Fund in the pull down box.
- V. Action Agenda – No Items
- VI. Discussion Agenda
 - a. MOVE – see past director report

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- b. MELC Report & Presentation (report available on web) – Jim walked through the MELC presentation and focused on Senior Member elevation deadlines.
- c. 2018 Region 3 Positions – Gregg walked some of the new positions such as Member Activity Chair and Section Support Chair. If you know of anyone interested or if you are interested in the new positions, please contact Gregg Vaughn or David Green.
- d. Director-Elect results – Jill Gostin was elected to serve as Director-Elect for 2018-2019. She will then serve as Director in 2020-2021 and Past-Director in 2022-2024.
- e. 2018 Atlanta Science Festival (ASF) – Exploration Expo – Chase noted that the event is moving from Centennial Olympic Park to Piedmont Park for 2018 due to renovation work at Centennial Olympic Park. The event will take place on Saturday, March 24, 2018. We would like to sponsor the Curious Kids Zone area again and we are waiting on additional information from ASF to see if space will be available for the MOVE truck. Chase will submit formal proposal at Region 3 Planning meeting once we have all pertinent information.
- f. 2018 SoutheastCon – Jim noted that the event is moving forward well and USF students are fully engaged in process. There are concerns with the conference occurring later in the year. USF is holding a WebEx to discuss issues with student members. Please encourage paper submittals from students and members. All Hardware Competition information has been shared with students.
- g. Fall Region Meeting
 - i. Jim noted that the idea was suggested by the Florida Council. Pros to having the meeting: networking, training, and sharing ideas. Cons to having the meeting: travel costs. Should we pursue reinstating the Fall Region Meeting?
 - ii. How would we cut back costs or increase revenue to cover costs? We could increase revenue by increasing the region assessment on annual dues or hold technical paper conferences.
 - iii. Macaulay asked if the region gets money back from the societies to assist with Region funds. Jim stated that region funds mainly come from annual rebate, IEEE USA, and conferences
 - iv. Ken noted that we typically receive \$85k from rebate and \$30k from assessment. SoutheastCon travel costs are typically around \$50k.
 - v. Theresa mentioned that could potentially host in Atlanta and tie in with a technical area.
 - vi. Jill inquired about the drivers behind the Florida Council's request to reinstate the Fall meeting. Could we do this meeting as a virtual session in early December?
 - vii. Mary Ellen noted that all other areas are moving to only one meeting per year.
 - viii. Chris Wright (IEEE Headquarters) had additional feedback – listen to recording.
 - ix. Jim Howard mentioned that previous Fall Meetings were great for networking. He also mentioned that we could implement a cap on how many could travel to the meeting and to get Sections to cover more of the costs.
 - x. Theresa noted that face-to-face meetings are more productive and that we could limit the number of days for the meeting.
 - xi. Jim thanked everyone for the good discussion and noted that the Fall Meeting topic will be discussed further at the 2018 Region 3 Planning meeting in December.

VII. Old Business – None

VIII. New Business – None

IX. Upcoming Meetings: 12/11/17 from 8pm – 10pm eastern via WebEx