

To: Region 3 ExCom  
CC: Region 3 Committee  
Fr: David Green, R3 SOSC Chair  
Dt: 15 January 2018

Happy New Year!

The Region 3 Planning Retreat was held 9 December 2017 in Atlanta during a snow event in Atlanta. I helped Director-Elect Vaughn with meeting preparations. I expect that results of the meeting will be presented during the ExCom meeting.

The committee has been slightly transformed and renamed to Strategic Operations Support Committee in 2018. I am pleased to report that Bill Ratcliff has agreed to continue to serve as Vice Chair of the Committee.

The Strategic Operations and Support Committee (SOSC) had it's first meeting on 10 January 2018 using WebEx.

The following mentors were assigned to Region 3 Committees:

- Awards and Recognition - Gostin
- Member Activities - Stogner, Ratcliff (also provides coordination with Section Support)
- Finance - Green
- Section Support - Ratcliff
- Professional Activities - Conner
- Student Activities - Battaglio

In analyzing the other committees, one notes that members of the SOSC were already included on those committees by charter.

The SOSC is updating the Region 3 Operations Manual. This will likely be done in two passes — one with an approval before SoutheastCon and a second pass towards the end of the year. A subcommittee of Bill Ratcliff, Bill Harrison, and me will be working on this. If you have suggestions for changes, please forward them to me.

The next meeting is 28 February 2018 after the IEEE OU series.

We are keeping our work items like agendas and minutes in a shared Folder on Google Drive using my IEEE Account space and have established a private group on Collabratec for discussion and information exchange. On specific projects like the Operations Manual we are using the collaborative features of Google Docs to share the documents between team members while providing access to the latest copy at all times. We use WebEx for our meetings relying on the Region 3 Secretary Chase Battaglio to help us by setting up the meeting with the Region's account.