

IEEE Region 3 – ExCom Meeting
 Web Conference - Minutes
 April 16, 2018
 8pm – 10pm

Attendees:

Gregg Vaughn*	Jill Gostin*	Chase Battaglio*	Ken Pigg*	Steve Kemp*	Lee Stogner*
Don Hill*	Kristin Bing*	Danny Merkl	Sonya Dillard*	Sean Haynes*	Jim Howard
Mark Torres*	Thomas Bellarmine	Daniel Diaz	Jacquelyn Cunningham	Grayson Randall	Mary Ellen Randall
William Harrison*	Bill Ratcliff	Theresa Brunasso*	David Green*	Victor Basantes	Jill Johnson
Matt Horrer	Scott Kuntzelman	Dan Bishop	Chris Wright	Christopher Burge	Bob Bush
Stevo Bozinovski	John Balsam	Thomas Field	Richard Kent	Carlin Boswell	Macaulay Osaisai
Vukia Jovanovic	Sharlene Brown	Derik Pack	Jonathan Canner	Ebonee Walker	Larry Adams

* Voting members

Agenda:

- I. Start of Region 3 Meeting – Gregg started the meeting at 8:03pm.
- II. Approval of Agenda – main agenda
- III. Consent Agenda – See Informational Agenda
 - a. Reports
 - b. Approval of meeting minutes 3/19/18 – Minutes approved and recording of meeting is available on the [web](#). Chase will update the meeting minutes noting the correct budget line item for MOVE.
- IV. Officer Reports
 - a. Director/Chair’s Report: See report on web
 - b. Director-Elect Report: See report on web
 - c. Secretary Report: See report on web
 - d. Treasurer Report: See report on web
 - i. Starting an internal audit of records
 - ii. Bank statements: ~\$183k in main account; ~\$95k in conference reserve
 - e. Past Director: no report
- V. Action Agenda
 - a. SoutheastCon 2021 Recommendations
 - i. ExCom unanimously approved motion to select Atlanta for the 2021 SoutheastCon.
 - ii. Sean will send motion to Chase to include on the Region 3 Committee Meeting action agenda on 4/22/18
- VI. Discussion Agenda
 - a. 2018 SoutheastCon Program
 - i. Gregg reviewed overall program for Region activities
 - ii. Gregg noted that the intent of the committees is to assist the Section and not get in the way of the Sections.
 - b. SoutheastCon 2018 – A/V Needs
 - i. All breakout rooms will need a projector and screen
 - ii. There will be microphones, projector, and screen in main meeting room (St. Petersburg 1)
 - c. SoutheastCon 2018
 - i. Overall planning and preparations are going well
 - ii. VMI sending 30 attendees
 - iii. Transportation recommendations – take Super Shuttle (lowest rate is \$23 – multiple stops)
 - d. MOVE
 - i. Red Cross DST training will be on Thursday and MOVE training will take place on Sunday of SoutheastCon
 - ii. Will have a display table at SoutheastCon
 - iii. Community outreach
 1. Atlanta Science Festival

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- 2. Carolina Science Festival
 - 3. Maker Faire
 - iv. See Move newsletter on [website](#) for more details.
 - v. Waiting on approval of national agreement with American Red Cross
 - e. Treasurer Fraud Attempts
 - i. Ken and Gregg reviewed attempts that have occurred recently within the Region and will cover in detail at SoutheastCon.
 - f. GDPR Compliance – Websites
 - i. Need to add notification bar regarding tracking cookies on websites – should be completed by end of April. Dave and Chase will handle ExCom websites. Eric will handle all other Region 3 Sites.
 - ii. Dave recommends that we go ahead and add in cookie bar scripts in websites
 - iii. Need to archive old websites/files for SoutheastCon- Sean & Eric
 - iv. Jacquelyn asked if we want to move any of our older sites to the IEEE history pages
- VII. Old Business
- a. Action Items:
 - i. Ken to adjust expense rules to reflect 60 day rule – Ken is doing further research on 60 day rule adjustments
 - ii. SoutheastCon A/V needs – Chase to email Jim Howard listing A/V needs – Complete 4/16/18
 - iii. Website Cookie Notification:
 - 1. Region 3 ExCom sites – Dave & Chase
 - 2. Remaining Region 3 websites - Erik
- VIII. New Business
- a. Victor Basantes requested \$300 to cover student lunches during hardware competition at SoutheastCon. Everyone agreed to the funding request.
- IX. Upcoming Meetings: 05/21/18 from 8pm – 10pm eastern via WebEx