

To: Region 3 ExCom
From: Chase Battaglio, Region 3 Secretary
Subject: Secretary's Report
Date: 13 April 2018

Key ExCom Meeting Information:

- The Region 3 ExCom meeting information, agenda, and reports are on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2018-04-ExCom/agendas.html#region3excom>.
- If you have a report, presentation, or additional materials you would like to share during the meeting, please send me your presentation or document by 5pm Monday, April 16. Any reports received between 6pm through 8pm on Monday, April 16, will be posted after the meeting.
- We will need all Executive Officers, Area Chairs, and Section Chairs to attend the meeting to ensure quorum for voting on the 2021 SoutheastCon Site Recommendation.
- The meeting minutes along with the meeting recording of the web conference held on March 19, 2018 is available on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2018-03/agendas.html#region3excom>

2017 Region 3 Committee Meeting Information:

- The Region 3 Committee meeting information, agenda, minutes, and reports are on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2017-04/agendas.html#region3excom>.
- The SoutheastCon presentations are available at <http://www.ewh.ieee.org/reg/3/excom/meetings/2017%20SoutheastCon%20Presentations/>.

2018 Region 3 Committee Meeting Information:

- The Region 3 Committee meeting information, agenda, minutes, and reports are on-line at <http://www.ewh.ieee.org/reg/3/excom/meetings/2018-04-R3Com/agendas.html#region3excom>.
- The SoutheastCon presentations are available at <http://www.ewh.ieee.org/reg/3/excom/meetings/2018%20SoutheastCon%20Presentations/>.

Officer Reporting & Email Lists:

- All section officers please review your officer reporting through vtools (<https://officers.vtools.ieee.org/>) and make the necessary updates for all officer changes in your Section. When you do your updates, please make sure that you include an **end date** for the officer role. If an end date is not included, I will think that the individual is still an active officer and include them in email list updates.

Other Activities:

- IEEE Region 3 and IEEE Atlanta Section co-sponsored the "IEEE Curious Kids Zone" at the Atlanta Science Festival's Exploration Expo on Saturday, March 24 in Piedmont Park. The Exploration Expo had over 29,000 attendees and the Curious Kids Zone was a great success. Thank you to the Atlanta IEEE volunteers for making the area such a success. I would also like to thank Grayson Randall and David Wright for bringing the MOVE truck to Atlanta and assisting with transporting our expo materials to the event. It is amazing what you can fit inside the MOVE truck!
- IEEE MOVE Truck training session was held in Atlanta on Sunday, March 25.

Thank you for all that you do for IEEE!

Sincerely,
Chase Battaglio
2016 - 2018 IEEE Region 3 Secretary
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