

Region 3 Committee Meeting – Minutes
2018 SoutheastCon
St. Petersburg, FL
April 22, 2017

- I. Start of Region 3 Committee Meeting – meeting started at 8:33am by Gregg Vaughn
- II. Approval of Agenda – agenda approved
- III. Consent Agenda
 - a. Approve Information Agenda – agenda approved
 - b. Approve the minutes from 2 April 2017 Meeting – minutes approved
- IV. Officer Reports
 - a. Director/Chair's Report – report available online. Discussed improvements to paper submittal process, this will not be ready for another 3 years. Audit – sitting on this committee and financial audits are key area of concern. IEEE is doing well per external audit reports. Feels that 2018 SoutheastCon was a success.
 - b. Director-Elect's Report – [CLE](#) has flyers available for sections to take back to their sections. Serves on the training committee for MOVE and wants to create training teams for MOVE. These teams would work together to hold additional training and STEM sessions in your areas. The teams could be deployed for relief efforts in their area. ECB – clarify with Jill.
 - c. Secretary's Report – report available online. Please review your officer reporting in vtools. This will ensure that all Region communication is getting out to the Section Officers
 - d. Treasurer's Report – report available online. Ken reviewed instructions for Region 3 reimbursement for SoutheastCon travel. Please follow instructions provided in the treasurer's report. All reports should be submitted within 30 days
 - i. Question – Should I submit the zero-balance receipt for hotel in expense report?
Yes
 - ii. Question – What about the discount codes for the Staybridge Suites? Not sure about this. Please include hotel receipt and we will reimburse the full amount.
 - iii. If you chose to eat out when a conference meal was provided, the Region will not reimburse that meal
 - e. Past Director's Report – Jim Conrad passed the Director's gavel to Gregg Vaughn. Has been working with conference committee to look at future structure of conferences for region.
- VI. Action Agenda
 - a. 2021 SoutheastCon Site Selection – Sean Haynes presented the site for 2021 SoutheastCon. Conference committee reviewed three proposed sites.
 - i. Motion to select Atlanta, GA
 - 1. Question – Has motion been approved by Region ExCom? Yes, this was approved on 4/16/18
 - 2. Question – Hotel cost looks low? This does include estimates for food and parking.
 - 3. Transportation – The site is located near MARTA and parking is available.
 - 4. Question – Clarifying what we are approving? We are approving the site location (hotel) and host Section.
 - ii. Motion carries
- VII. Discussion Agenda
 - a. IEEE USA President-Elect Candidates

Region 3 Committee Meeting – Minutes
2018 SoutheastCon
St. Petersburg, FL
April 22, 2017

- i. Maura Moran – see candidate presentation
- ii. Jim Conrad – see candidate presentation
- iii. Questions of Candidates:
 - 1. With decline in PACE funding, how do you propose funding STEM? Jim – wants to see funding brought back. Need to increase members and revenue stream through STEM type conferences. Maura – (1) collaborate with other organizations – leveraged low cost materials and (2) volunteer at schools. Need to be more focused and get corporate sponsors
 - 2. How can the member assist with government relations? Maura – need to better educate members on key activities/issues, educating local government and national officials, participate in caucuses with members/staff of congress, persuade government officials through various activities. Jim – continue the monthly webinar conducted by IEEE USA, participate on visit days, work with local government officials.
 - 3. What is the number one thing that can slow the decline in membership and how would you address this? Jim – mainly an IEEE USA problem and we need to make IEEE more relevant to members. Need to welcome other disciplines to IEEE due to cross-disciplinary fields. Maura – need to focus on young professionals. We can recruit members but have a tough time retaining them. Need to assist young professionals with finding a home within IEEE. Reach out to young professionals and new members (welcome to Section note).
- b. Treasurer Fraud Attempts – Gregg reiterated spear phishing concerns. Stop and double check email (call to verify) before starting reimbursement. Should ensure good transitions between treasurers. ECB – find out contact info for Concentration Banking – get with Ken Pigg and verify contact information.
- c. MOVE Challenge – Tim Forrest – Challenging everyone to donate at least \$100 for MOVE. MOVE training will start at 12pm instead of 12:30pm.
- d. Section Reports:
 - i. Virginia Mountain Section – George Williams – see presentation - Would love suggestions on how to get more participation in meetings
 - ii. Central North Carolina Section – J Kaner – working on activities
 - iii. Charlotte – Scott K – see presentation
 - iv. Eastern North Carolina – Matt Horrer – see presentation - Theresa Brunasso mentioned that can get PACE funding for Awards banquet
 - v. Western NC – Charles Lord – trying to revitalize group (250 members) and looking to get more Young Professionals and students involved in IEEE.
 - vi. Winston-Salem – Charles Lord – mentioned that Section is doing well.
 - vii. Atlanta Section – Kristin Bing – see presentation – Welcomes suggestions for more social events
 - viii. Central GA – Michael Ivey – see presentation

Region 3 Committee Meeting – Minutes
2018 SoutheastCon
St. Petersburg, FL
April 22, 2017

- ix. Savannah Section – Steve Jackson – 200 members; K-12 outreach; Sea Island Science Fair; Girls in Engineering Day. Partnered with GPC’s TWIG (Technical Women in Georgia) for e-week activities. Targeting senior member roundup
 - x. Canaveral – M. O. – see presentation
 - xi. Daytona – Jeanette B – held monthly meeting, two active student branches, partnering with middle school on building their own airplane, running summer camp for middle school girls.
 - xii. Florida West Coast – Paul B – 2017 had 74 meetings, celebrated 61st anniversary, held senior member roundup. See presentation
 - xiii. Melbourne – Bob Beck – see presentation
 - xiv. Miami – (Secretary Presenting – Mohammad El Hairi)
 - xv. NW FL – Dallas Schnieder – 9 monthly meetings, sponsor electric-thon (electric vehicles), best robotics (middle school), careers in tech – doubled participation by sending out calendar invitations
 - xvi. Orlando – Deb Hall – see presentation
 - xvii. Tallahassee – T. Bellarmine – see presentation
 - xxviii. Chattanooga – Chris Burge – see presentation
 - xix. East TN – Austin Albright – see presentation
 - xx. Memphis – Patrick McGinnis – see presentation
 - xxi. Central TN – Vice Chair presented – see presentation
 - xxii. Tri-Cities – section chair presented (Hoque) – conduct excom meetings with local student branch – increased membership by organizing IEEE Xtreme competition
 - xxiii. AL – Patrick Kung – see presentation
 - xxiv. Huntsville – Ebonee Walker – see presentation
 - xxv. MS – Chair presented – see presentation
 - xxvi. Central SAV River – Danny Moen (chair) – see presentation – looking for guidance on starting student branches. Cybersecurity groups moving into area. How can I keep group going without technical society chapters?
 - xxvii. Coastal South Carolina – Nancy Tsai – see presented
 - xxviii. Columbia – Stevo Bozinovski – see presentation
 - xxix. Piedmont – David Fillion – see presentation
 - xxx. Evansville – Owensboro – Don Hill presented for them – see presentation
 - xxxi. Lexington – Don Hill – see presentation
 - xxxii. Louisville – Kevin Kurtz – see presentation
 - xxxiii. Jamaica – Damith W – see presentation – wants to increase the visibility of IEEE in Jamaica
- VIII. Old Business
- a. None
- XI. New Business
- a. None
- IX. Date and Location of Next Meeting – 14 April 2019, Huntsville, AL
- X. Adjourn – meeting adjourned at 11:51am