Attendees:

Gregg Vaughn*	Jill Gostin*	Chase Battaglio*	Ken Pigg*	Jim Conrad*	Steve Kemp*
Lee Stogner*	Damith Wickramamayake*	Sharlene Brown	Kristin Bing*	Grayson Randall	Danny Merkl
Sonya Dillard*	Jim Howard	Mark Torres*	Thomas Bellarmine	Theresa Brunasso*	David Green*
Richard Kent	Derik Pack	Frank Niedzwiedz	Thomas Field	Matt Horrer	Bob Bush
John Balsam	David Fillion	Chris Wright	Bill Ratcliff	Austin Albright	Michael Ivey
Mary Ellen Randall	Stevo Bozinovski				

* Voting members

Agenda:
I.   Start of Region 3 Meeting – Gregg started the meeting at 8:02pm.
II. Approval of Agenda – main agenda
III. Consent Agenda – See Informational Agenda
   a. Reports
   b. Approval of meeting minutes 4/16/18 – Minutes approved and recording of meeting is available on the web.
IV. Officer Reports
   a. Director/Chair's Report: See report on web. If you have any additional feedback on Region activities during SoutheastCon, please send information to Gregg.
   b. Director-Elect Report: See report on web. If you have any additional feedback on the Center for Leadership Excellence (CLE) website, please send information to Jill.
   c. Secretary Report: See report on web. Matt Horrer suggested that specific feedback be sent regarding missing or incomplete information for officer reporting.
   d. Treasurer Report: See report on web
   e. Past Director: No Report. Nominations are open for 2020 – 2021 Region 3 Director-Elect.
V.   Action Agenda – No items
VI. Discussion Agenda
   a. GDPR Process Impacts
      i.   Please send any comments or concerns to Gregg.
      ii. SAMIEEE will sunset on 5/25/18
   b. OU Analytics Training & Updates
      i.   Plan to host monthly call with Sections – the first session will be on OU Analytics
      ii. Targeting either the second or third Thursday in June for the first session
      iii. Please send any questions to the Section Support Team
      iv. Matt Horrer mentioned that would like to have more useful training materials on OU Analytics.
   c. IEEE Day
      i.   Derik mentioned that this is a great recruiting and retention tool
   d. MOVE
      i.   Received national partnership with American Red Cross
      ii. Had 15 deployments for year to date - see Move newsletter on website for more details.
      iii. On 5/30, will be in Philadelphia for STEM day
      iv. Will have MOVE truck on display during the June board series meetings.
   e. SoutheastCon 2018 Recap
      i.   Still wrapping up final expenses
      ii. Everyone is recovering well and were pleased with the weather for the outdoor reception
      iii. Jim Conrad will send out the debrief report after committee review.
   f. SSCET Conference (www.sscet.net)
      i.   Will take place on August 3, 2018 at UAH.
      ii. All conference information is available on website – www.sscet.net

          iii. There are eleven different tracks with a combination of speakers from both industry and academia. Organizers are looking for more industry speakers

          iv. Conference cost is $75 and will provide 8 professional development hours (PDHs)

VII. Old Business

    a. Action Items:

          i. Ken to adjust expense rules to reflect 60 day rule – Ken is doing further research on 60 day rule adjustments – Ken is still working on this and will adjust treasurer report. Will also discuss this topic in detail during the FinCom meeting scheduled for Monday, June 11, 2018.

          ii. SoutheastCon A/V needs – Chase to email Jim Howard listing A/V needs – Complete 4/16/18

          iii. Website Cookie Notification:

              1. Region 3 ExCom sites – Dave & Chase – complete

              2. Remaining Region 3 websites – Erik – complete

VIII. New Business

    a. New Region 3 Logo

          i. Steve Jackson will get with graphic designer to draft a new logo – cost is approximately $350.

          ii. Gregg asked if Steve has review branding guidelines (see https://brand-experience.ieee.org/guidelines/brand-identity/)

          iii. Gregg stated that had no issue with this expenditure and made a motion to work with Graphic Designer. Motion was unanimously approved.

          iv. Ken will find appropriate funding area – tentatively will place under Newsletter funding.

          v. Steve Kemp will send Sonya Dillard the link to branding guidelines – see https://brand-experience.ieee.org/guidelines/brand-identity/.

IX. Upcoming Meetings: 6/18/18 from 8pm – 10pm eastern via WebEx