Attendees:

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| Director – Gregg Vaughn* (Alabama Section) | Director-Elect – Jill Gostin* (Atlanta Section) |
| Secretary – Chase Battaglio* (Atlanta Section) | Treasurer – Ken Pigg* (Eastern NC Section) |
| Past Director – Jim Conrad* (Charlotte Section) | Area 1 – Steve Kemp* (Richmond Section Chair) |
| Area 2 – Charles Lord* (Western NC Section Chair) | Area 5 – Neena Imam* (East Tennessee Section) |
| Area 6 – Eric Grigorian* (Huntsville Section) | Area 7 – Lee Stogner* (Piedmont Section) |
| Area 8 – Don Hill* (Lexington Section Chair) | Area 9 – Damith Wickramamayake* (Jamaica Section) |
| Awards & Recognition Committee – Kristin Bing* (Atlanta Section Chair) | Member Activities – Sonya Dillard* (Huntsville Section) |
| SoutheastCon 2018 – Jim Howard (Florida West Coast Voting Representative)* | Section Support – Mark Torres* (Alabama Section) |
| Young Professional Coordinator – Daniel Diaz (Atlanta Section Voting Officer)* | Technical Activities Coordinator – Glen Parker (Huntsville Section Voting Representative)* |
| Professional Activities – Theresa Brunasso* (Atlanta Section) | Strategic Operations & Support Chair – David Green* (Alabama Section) |
| Strategic Operations & Support VC – Bill Ratcliff (Savannah Section Voting Representative)* | Student Activities Past Chair – Pat Donohoe (Mississippi Section) |
| Student Representative – Jill Johnson (Memphis Section) | IEEE – Chris Wright |
| YP Atlanta Section – Edwin Mastache | Atlanta Section Treasurer – John Balsam |
| MOVE – Mary Ellen Randall (Eastern NC Section) | Alabama Section – Patrick Kung* |
| Central GA Section – Michael Ivey* | Coastal SC Section – Derik Pack* |
| Columbia Section – Stevo Bozinovski* | Daytona Section – Richard Kent* |
| Eastern NC Section – Matt Horrer* | Jamaica Section – Devon Gayle* |
| Memphis Section – Frank Niedzwiedz* | Piedmont Section – David Fillion* |
| Tallahassee Area Section – Thomas Bellarmine* | |

* Voting members

(Quorum requires majority of Executive Committee and 50% of Sections represented. Only 17 of the required 20 Sections were represented during the meeting)

Agenda:
- I.     Start of Region 3 Committee Meeting – Gregg started the meeting at 8:02pm.
- II.    Approval of Agenda – main agenda
- III.   Consent Agenda – See Informational Agenda
  - a.   Reports
  - b.   Approval of April 22, 2018 Region Committee Minutes.
  - c.   Approval of October 29, 2018 Region ExCom Minutes.
- IV.    Officer Reports
  - a.   Director/Chair's Report: See report on web.
    - i.    Question – What is the commitment for 2019? Collabratec commitment for 2019 was originally at $2.2 billion and is down to $1.8 million after take into account advertising and depreciation
  - b.   Director-Elect Report: See report on web.
  - c.   Secretary Report: See report on web
  - d.   Treasurer Report: See report on web
    - i.    Corrected how PACE funding is allocated in balance sheets.  Showing expenses under 4.70.100. Funding from IEEE-USA under 3.32.100
    - ii.   Question – Is IEEE USA ending the $24k in funding for MOVE truck? Justin Baba is handling the accounts for MOVE and MOVE funding is coming from IEEE foundation
  - e.   Past Director:  No report.
- V.     Action Agenda
  - a.   2019 Budget

        i. Motion to approve the proposed budget was made

       ii. During discussion portion, Chase Battaglio asked why the Atlanta Science Festival funding ($6,500) was not included per meeting minutes from October ExCom meeting. Mary Ellen Randall asked about deficit. David Green inquired about the reserves.

      iii. After discussion period closed, motion made to approve an amended budget to include Atlanta Science Festival funding. Motion passed unanimously.

      iv. Matt Horrer asked for clarification on budget creation and approval procedures.

  b. Region 3 Director Elect Candidates

        i. Jim Conrad noted that we need to accept or reject the slate of three candidates

       ii. Our candidates are Theresa Brunasso, Eric Grigorian, and William Marshall. Candidate profiles are available on the meeting website

      iii. The Region needs to submit names to IEEE by March 15, 2019. Voting period will be from August 15, 2019 through October 1, 2019.

      iv. Jill Gostin abstained from voting. Remaining attendees approved the slate of candidates.

       v. During meeting Jill Gostin asked if we were at quorum, Chase responded that we were barely at quorum. While preparing meeting minutes and finalizing attendees, we were not at quorum. Per Operations Manual, we must have 20 out of the 40 Sections represented at the meeting. We only had 17 Sections represented during the meeting.

VI. Discussion Agenda

  a. SoutheastCon 2021 – no update.

  b. Section Support Forums – see Section Support Report available on web.

  c. MOVE - See report online and Move newsletter on [website](#) for more details on deployments and activities

        i. Questions/Comments:

           1. Steve Kemp noted that MOVE is a valuable program.

           2. Sonya Dillard asked if there is a corresponding federal number for matching funding through federal campaign. Mary Ellen will investigate if a federal number is available for MOVE.

           3. Eric Grigorian asked if want to have MOVE/Red Cross training at 2019 SoutheastCon.

  d. Internet of Things Conference – see information provided by Lee Stogner on meeting website

VII. Old Business

  a. Action Items:

        i. Region 3 Logo – Now using on IEEE meeting sites

VIII. New Business

  a. Action Items:

        i. Director Elect Nominees – Chase post information on website

       ii. Secretary Transition Documentation – Chase to prepare materials and meet with Pat to transition duties

IX. Upcoming Meetings:

  a. Next Region Committee Meeting, 14 April 2019 – Huntsville Southeast Conference

  b. Next ExCom Meeting, 28 January 2019, 8:00pm – 10:00pm EDT

X. Meeting adjourned at 9pm