

## Donohoe, Pat

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**From:** r3-sosc@LISTSERV.IEEE.ORG on behalf of David Green <d.green@IEEE.ORG>  
**Sent:** Monday, January 28, 2019 8:39 AM  
**To:** r3-excom2019@ieee.org  
**Cc:** Region 3 Committee; Region 3 SOSC  
**Subject:** [IEEE R3 ExCom] Strategic Operations and Support Committee (update)

To: Region 3 ExCom

CC: Region 3 Committee  
Fr: David Green, R3 SOSC Chair  
Dt: 28 January 2019

A belated Happy New Year!

The Region 3 Planning Retreat was held 12 January 2019 in Orlando. I helped Director Vaughn with meeting preparations and discussions. I expect that results of the meeting will be presented during the ExCom meeting. The resulting 2019 Region 3 Strategy has been endorsed by the SOSC.

I am pleased to report that Bill Ratcliff has agreed to continue to serve as Vice Chair of the Committee.

The Strategic Operations and Support Committee (SOSC) will have its first meeting on 4 February 2019 using WebEx.

In collaboration with Mark Torres and others, a spreadsheet template for reporting plans and status against the Region 3 Strategic Goals has been developed and will be distributed after the Region 3 ExCom approves the goals.

Tentative SOSC Goals are

1. Update Operations manual and bylaws
2. Provide mentors to other committees
3. Support R3 Director and region in strategic operations
4. Monitor progress on Strategic Goals
5. Assist on development of metrics as needed
6. Continue/increase use of Collabratec for SOSC operations

We are keeping our work items like agendas and minutes in a shared Folder on Google Drive using my IEEE Account space and have established a private group on Collabratec for discussion and information exchange. On specific projects like the Operations Manual, we are using the collaborative features of Google Docs to share the documents between team members while providing access to the latest copy at all times. We use WebEx for our meetings relying on the Region 3 Secretary Pat Donohoe to help us by setting up the meeting with the Region's account.

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David G. Green

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IEEE Volunteer (Collbratec, R3 SOSC, others)

IEEE Foundation Director 2013-19; Treasurer; <http://ieee.org/donate>

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