IEEE Region 3 – ExCom Meeting
Web Conference – Minutes
18 March 2019
8:00-10:00pm

Attendees:

| Gregg Vaughn* | Jill Gostin* | Ken Pigg* | Pat Donohoe* | Theresa Brunasso* |
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| Jim Conrad* | Don Hill* | Kristen Bing* | Lee Stogner* | Bill Harrison* |
| Mark Torres* | Sean Haynes* | David Green* | Steve Kemp* | Eric Grigorian* |
| Devon Gayle | Charles Lord* | Jim Howard | Bill Ratcliff | Thomas Bellarmine |
| Mary Ellen Randall | Chris Wright | Patrick Kung | Sharlene Brown | Stevo Bosinovski |
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Agenda:
1) Director Vaughn began the meeting at 8:05pm.
2) The meeting agenda was approved.
3) The consent agenda, consisting of the minutes from the 28 January 2019 ExCom Meeting and reports listed in the information agenda, was approved.
4) Officer Reports
    a) Director Report
        i) Director Vaughn briefly discussed IEEE Dataport, a data service provided for researchers.
        ii) Director Vaughn expressed his appreciation to all those volunteers who have worked in preparation for SoutheastCon 2019, and discussed how our conference is held in high esteem across IEEE, including the IEEE leadership.
    b) Director-Elect Report
        i) Director-Elect Gostin has contacted all Section Chairs and Area Chairs to inform them of what to expect at SoutheastCon 2019. She discussed the two-track format of the Region meetings on Friday and Saturday of the conference, and reminded Section Chairs of the time limitations for the Section reports at the Region Meeting.
    c) Secretary Report
        i) Secretary Donohoe has posted all submitted reports to the meeting website, and encouraged those with other reports to submit them for posting after the meeting.
        ii) Sections were again reminded to update their officer information on vTools including start/end dates for each officer term.
    d) Treasurer Report (see report on webpage)
        i) Some simple editorial changes to the Region 3 travel policy have been made on the Region 3 website.
        ii) Treasurer Pigg is compiling a list of all volunteers who are traveling to SoutheastCon and needs to have all volunteers to submit the information requested.
        iii) Treasurer Pigg provided details on the Region 3 budget report year to date.
    e) Past Director Report
        i) Past Director Conrad discussed the availability of volunteer positions at the Region level and at the MGA level.
5) Action Agenda
    a) Motion from the Region 3 Conferences Committee regarding the SoutheastCon 2022 site
        i) The Conference Committee moves that the Region 3 EXCOM approve the proposal from the Mobile Section to host SoutheastCon 2022 in Mobile, Alabama. The primary volunteer

support will come from the University of South Alabama. The dates of the conference are March 30 – April 3 and the venue is the Renaissance Mobile Riverview Plaza Hotel. The EXCOM voted unanimously to place this recommendation before the Region Committee at SoutheastCon 2019 for approval.

6) Discussion Agenda
   a) Asynchronous vote for the approval of R3 Director-Elect Slate of Candidates

   Director Vaughn provided the results on the asynchronous vote for approval of the R3 Director-Elect slate of candidates. The results were Yes = 40, No = 0 and Abstain = 2, so that the slate is approved by the Region.

   b) Awards

   The Region 3 ExCom approved the following awards during the Executive Session of the January ExCom Meeting.

   Outstanding Engineer Award
      Dr. Maryam Saeedifard for outstanding research and educational contributions in voltage-sourced converter-based high-voltage DC transmission systems
   Outstanding Service Award
      Mr. Tim Forrest, CET, for selfless service to MOVE disaster relief efforts
   Joseph M. Biedenbach Outstanding Engineering Educator Award
      Dr. Rami J. Haddad in recognition and appreciation of outstanding service, leadership, community outreach, student engagement, and engineering research
   Professional Leadership Award
      Daniel W. McDonald for passion, drive, and professional leadership of the Robot Humanoid projects

   c) SoutheastCon 2019

   SoutheastCon 2019 Chair Grigorian provided an update on planning details for SoutheastCon 2019, including progress on paper submissions and the review process. Details on the expected revenue from registrations was provided. The hotel rooms are running out. A total of 342 tutorials have been accepted. Details on the hardware competition and indoor drone competition were provided.

   d) SoutheastCon 2019 Region Program

   Director-Elect Gostin reminded Area Chairs about the Area meetings on Friday night. There will be break-out sessions on Saturday afternoon and the Awards Banquet will be Saturday night.

   e) Conferences Report

   Conference Committee Chair Haynes provided an information on the development of a conference procedures and policies document. There will be a panel discussion at SoutheastCon 2019 regarding how to run a conference.

7) Old Business – none
8) New Business – none
9) The meeting was adjourned at 9:00pm.