



One of the goals is to update the [Region 3 Operations Manual](#). We have asked the committee to review at least their Committee's details as documented in Section 5 of the Region 3 Operations Manual and submit suggested changes by 15 May.

Another goal is to ensure that our processes are documented. Committees have been asked to supply an inventory of processes and the present status of their documentation. We have received input from Awards & Recognition, Professional Activities, and Strategic Operations and Support thus far.

The Strategic Operations Support Committee has appointed the following mentors to committees (and functions) for 2019:

- Awards and Recognition Committee - Jill Gostin
- Member Activities Committee - Bill Ratcliff
- Conference Committee - Jim Conrad
- Finance Committee - Dave Green
- Section Support Committee - Mary Ellen Randall and Bill Ratcliff
- Professional Activities Committee - Lee Stogner
- Student Activities Committee - Pat Donohoe
- Membership Function: Lee Stogner and Jim Howard
- Area Chair Function: Jim Howard and Bill Ratcliff

One will note two functions that are not committee-based (Membership Development and Area Chair) have assigned mentors this year.

Please keep the volunteer mentors in the loop and make use of their corporate memory and experience.