

To: Region 3 ExCom
From: Pat Donohoe, Region 3 Secretary
Subject: Secretary's Report
Date: 8 April 2019

Key Meeting Information

The online location for the 14 April 2019 Region 3 Committee Meeting agenda, reports and information is <http://www.ewh.ieee.org/reg/3/excom/meetings/2019-04/agendas.html>.

Please send any reports or agenda items to me by 5:00pm CST on Saturday, April 13.

- Guidelines for Section reports can be found at the following link:
<http://www.ewh.ieee.org/reg/3/excom/meetings/2019-04/r3rptgls.html>
- Guidelines for ExCom reports can be found at the following link:
<http://www.ewh.ieee.org/reg/3/excom/meetings/2019-04/r3rptgle.html>

17 December 2018 Region 3 ExCom Meeting

The meeting minutes along with the meeting recording of the Region 3 Committee meeting held on 17 December 2018 are available on-line at the following link:
<http://www.ewh.ieee.org/reg/3/excom/meetings/2018-12/region-minutes.pdf>

Reminder: Section Officer Reporting

All sections are requested to review their officer reporting information (<https://officers.vtools.ieee.org/>) to ensure the officer information is up-to-date. Be sure to include both the start date and end date for each officer role.

Thank you for your service to IEEE.

Sincerely,

Pat Donohoe
2019 IEEE Region 3 Secretary
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