

IEEE Region 3 – ExCom Meeting  
 Web Conference – Minutes  
 21 October 2019  
 8:00-10:00pm

Attendees:

Gregg Vaughn*	Jill Gostin*	John Balsam*	Pat Donohoe*	Hasala Dharmawardena*
Eric Grigorian*	Bill Harrison*	David Green*	Jim Conrad*	Damith Wickramamayake*
Bill Marshall*	Kristin Bing*	David Fillion	Steve Kemp*	Theresa Brunasso*
Devon Gayle	Don Hill*	Rich Kent	Bill Ratcliff	Thomas Bellarmine
A.J. Burke	Bob Bush	Patrick Kung	Grayson Randall	Stevo Bozonovski
Jim Howard	Chris Hardy*	Matt Horrer	Rahul Ortega	

Agenda:

- 1) Director Vaughn began the meeting at 8:00pm.
- 2) The meeting agenda was approved.
- 3) The consent agenda, consisting of the minutes from the 19 August 2019 ExCom Meeting and reports listed in the information agenda, was approved.
- 4) Officer Reports
  - a) Director Report
    - i) Director Vaughn congratulated Theresa Brunasso for her recent election as the new Region 3 Director-Elect and Kathy Land for her election as President of IEEE for 2020.
    - ii) Concur for Region 3 is up and running and we expect to use Concur for all Region 3 expense reports going forward.
    - iii) Director Vaughn noted that the Region 3 budget will be voted on at the November ExCom meeting, but no ExCom meeting is expected for December.
    - iv) Region 3 is still looking for volunteers for various region-level positions in 2020. Those interested should contact Jim Conrad or Jill Gostin.
  - b) Director-Elect Report
    - i) Director-Elect Gostin, who was on travel, encouraged everyone to read her Director-Elect report.
    - ii) Director-Elect Gostin also congratulated Theresa Brunasso for her election, and noted that Eric Grigorian is also looking forward to a new role in which to serve the region.
  - c) Secretary Report
    - i) Secretary Donohoe has posted all submitted reports to the meeting website, and encouraged those with other reports to submit them for posting after the meeting.
  - d) Treasurer Report (see report on webpage)
    - i) Treasurer Balsam went through the details of the current 2019 Region 3 budget and noted that the region is well within budget at this point, with little recent budget activity, and no major issues.
    - ii) Treasurer Balsam responded to questions relative to outstanding travel expenses that remain for 2019.
  - e) Past Director Report
    - i) Past Director Conrad presented the set of various Region 3 positions that will be filled for the upcoming year. The current region volunteers that would like to continue in that position for 2020 should communicate this information to the Region Nominations and Appointments Committee.

5) Action Agenda - none

6) Discussion Agenda

a) 2020 Region 3 Budget Discussion

Treasurer Balsam noted that many of the line items in the 2020 budget will remain at similar levels for 2020. He then discussed each line item that is projected to see any significant increase or decrease for the 2020 budget, including the fact that 2020 is a Sections Congress year, and its impact on the budget. Several items associated with SoutheastCon cash flow were noted. Also discussed were (1) the regional support for the Atlanta Section in its Atlanta Science Festival involvement, (2) regional support for the MOVE project, (3) the opportunity for Region 3 Young Professionals to provide travel support for appropriate conferences, and (4) support for Professional Activities in Jamaica.

b) SoutheastCon 2019 Update

SoutheastCon 2019 Chair Eric Grigorian gave an update on the current state of the conference close-out. All expenses are paid out, and one revenue item is outstanding (from IEEE Young Professionals).

7) Old Business – none

8) New Business

a) Director Vaughn noted the Winston-Salem Section report regarding the troubling state of the Section. Section Support Committee Chair Bill Marshall took this as an action item, and will communicate with Charles Lord relative to the details, and gather input from the North Carolina Council.

b) Bill Marshall noted recent problems with the relatively small number of Region members receiving e-notices that were directed to the whole region, and will contact IEEE to try to resolve this issue.

9) The meeting was adjourned at 9:09pm.