

IEEE Region 3 – ExCom Meeting  
Web Conference – Minutes  
18 May 2020  
8:00-10:00pm

Attendees (ExCom voting member\*):

Jill Gostin*	x	Theresa Brunasso*	x	Pat Donohoe*	x	John Balsam*	x
Gregg Vaughn*	x	Steve Kemp*	x	Charles Lord*	x	Jenny Palmer*	
Claude Pitts*		Justin Baba*		Danny Merkl*		Lee Stogner*	x
Don Hill*	x	Damith Wickramamayake*	x	Kristin Bing*	x	Sonya Dillard*	x
Eric Grigorian*	x	Bill Marshall*	x	Bill Harrison*	x	Jacquelyn Cunningham*	x
Dave Green*	x	Victor Basantes*		Nelson Lourenco	x	Grayson Randall	x
Chirat Pathiravasam		Bill LaBelle		Evelyn Licona		Lucas Sweet	x
Ebonee Walker		Hulya Kirkici		Glenn Parker	x	Sean Haynes	
Parag Upadhyay		Wyman Williams		Thomas Bellarmine	x	Hasala Dharmawardena	x
Amanda Sahlstrom		Sharlene Brown		Mark Torres	x	Jim Conrad	
Bill Ratcliff	x	Bailey Ulferts		Rachel Wilson		Subodha Charles	x
Devon Gayle	x	Bob Hobbs		Patrick Kung	x	Stevo Bozonovski	x
Matt Horrer		McCauley Osaisai	x	Rich Kent	x	David Fillion	x
Derik Pack		Scott Kuntzelman		Paul Goodson		Allen Jones	x
Mary Ellen Randall	x	AJ Burke	x	Paul Belussi		Bob Bush	
Raul Ortega		Jim Howard		John Doyle	x	Chris Hardy	
Leandro Barajas		Warren Mackey		Winfort Myles		Eric Ackerman	
David Griffith		Demetris Geddis		Mike Puckett	x		

Agenda:

- 1) Director Gostin began the meeting at 8:00pm.
- 2) The meeting agenda was approved with the addition of the topic “Collabrated Badges” to the discussion agenda.
- 3) The consent agenda, consisting of the minutes from the 20 April 2020 ExCom Meeting and reports listed in the information agenda, was approved.
- 4) Officer Reports
  - a) Director Report
    - i) Director Gostin shared a thank you note from Donna Howard regarding the flowers sent by Region 3 after the passing of Jim Howard. Director Gostin encouraged the ExCom to visit the Region 3 website where members have shared their remembrances of Jim Howard.
    - ii) Director Gostin reminded the ExCom not to book airfare for Sections Congress 2020 since the decision to hold the meeting has not been finalized at this point.
    - iii) The IEEE President-Elect and IEEE-USA President-Elect presentations were shared with the region in April, with no questions were submitted by the Region.
    - iv) Director Gostin noted that she recently made a presentation to the Piedmont Section WIE Chapter on Women in STEM Careers: Challenges and Opportunities. She also reminded the ExCom about the new MGA Student Activities Committee Virtual Speakers Bureau, encouraged everyone to spread the word to our student branches and to consider volunteering as a speaker.
    - v) Director Gostin shared that Region 3 is looking into better ways to share information with members. Sharing large amounts of data with streaming capability is sometimes required, as in the case recently with candidate videos and SoutheastCon technical presentations. A committee has been formed to investigate this issue.

- b) Director-Elect Report
  - Director-Elect Brunasso noted that she is continuing to work with the Area Chairs to assist Sections in keeping their websites up to date. Director-Elect Brunasso also reminded the ExCom of the upcoming Region 3 webinar on recruiting and engaging volunteers.
- c) Secretary Report
  - Secretary Donohoe has posted all submitted reports to the meeting website, and encouraged those with other reports to submit them for posting after the meeting.
- d) Treasurer Report
  - i) Treasurer Balsam presented the overall details of the 2020 Region 3 budget to date.
  - ii) Treasurer Balsam noted that the deadline for submission of expense reports for SoutheastCon 2020 has passed. Any expense report submitted after the deadline will require Director approval.
  - iii) The 2019 Region 3 annual audit is complete and was found satisfactory.
- e) Past Director Report
  - Past Director Vaughn provided an update on the Nominations and Appointments Committee work to identify 2022-2023 Director Elect candidates. Currently three candidates have been identified and a report to the ExCom should be provided at either the June or July ExCom meetings.
- 5) Action Agenda
  - Subhoda Charles, the Region 3 Student Representative, presented a proposal for the "IEEE Industry Relations Platform" which has been submitted to the IEEE New Initiatives Committee (NIC). The goal of the Industry Relations Platform is to effectively keep track of IEEE past engagements with industry at all organizational unit levels. The IEEE Industry Engagement Committee has agreed to sponsor this proposal. NIC suggested that this project be implemented as a trial in a selected OU, which would be Region 3. Damith Wickramamayake moved that the ExCom endorse the proposal and Bill Marshall seconded the motion which stated "Region 3 ExCom endorses the New Initiatives Committee proposal titled 'IEEE Industry Relations Platform' ". After discussion, the motion was approved unanimously.
- 6) Discussion Agenda
  - a) SoutheastCon 2020
    - Charles Lord, SoutheastCon 2020 Co-Chair, provided an update on SoutheastCon 2020. Work continues on getting the presented papers through the publication process. Last minute bills are being gathered. A small surplus for the conference is expected.
  - b) Section Support Committee
    - The Chair of the Section Support Committee (SSC), Bill Marshall, provided a summary of the committee charge, membership, responsibilities, and current efforts.
  - c) Sections Congress Recommendations
    - Region 3 Sections Congress Coordinator Kristin Bing thanked everyone who provided comments for the Region 3 Sections Congress recommendations on Collabratec. Our recommendations have been submitted to MGA.
  - d) IEEE Badge Challenge
    - Director Gostin presented details of the IEEE Badge Challenge in Collabratec, which introduces and reinforces the breadth of resources offered by IEEE, and advances member engagement during the current pandemic environment.
- 7) Review of Action Items From Last Meeting
  - At the April ExCom meeting, it was noted that the SoutheastCon 2018 report was needed for the 2019 Region audit. This report has been submitted and the audit is complete.
- 8) Old Business - none

9) The meeting was adjourned at 9:38pm.