

To: Region 3 ExCom  
Cc: Region 3 Committee  
Fm: David Green, R3 SOSC Chair  
Dt: 21 Dec 2020

The Strategic Operations and Support Committee (SOSC) met most recently on 7 December.

The committee discussed proposed changes to Area Chairs and agreed to an action plan. The committee will develop the necessary changes to the ByLaws and operations manual. In addition to changes associated with Area Chairs, proposed modifications to the Operations Manual will include the process for naming the other members of the Region Committee, and changes to the asynchronous voting process, the Awards Committee, and the Region 3 Reserves' structure. The plan is to have SOSC approve and recommend the changes at its January meeting, to have FinCom provide a recommendation on reserves at its January meeting, and then have the ExCom consider the proposals at its January meeting. Assuming ExCom approval, the ByLaw changes will be presented to the Region committee.

Some committee members have also worked on asynchronous voting and how to streamline the activity with small revisions to our procedures. Additionally, the Chair has collaborated with FinCom on Region 3 reserve strategy.

The compiled report on the 2020-1 Region 3 Strategic Goals shows significant progress, including

- Increased online meetings available to all
- Offered funding for Section Pandemic Projects
- Supplied section data to section officers as well as training sessions for officers to directly acquire the data from IEEE tools
- Observed sections creating and holding new events (that have not been offered by the section before) to attract additional members of the section to participate in response to the Director's challenge
- Expanded collection of training materials and established a YouTube channel for their later access
- Increased the number of newsletters published
- Established social presence on Instagram, Facebook, and Twitter
- Created *The Member Communications Notice* that provides information about virtual section meetings and Technical Conferences within Region in a single monthly email
- Supported the rapid change of SoutheastCon 2020 to a virtual format (in under a week), converted SoutheastCon 2021 to virtual format, and worked on conferences for 2022-2024
- Continued refinement of processes and available documentation on those processes

The committee (and function) mentors are

- Awards and Recognition Committee - Gregg Vaughn

- Member Communications Committee - Bill Ratcliff
- Conference Committee - Jim Conrad
- Finance Committee - Dave Green
- Section Support Committee - Mary Ellen Randall and Bill Ratcliff
- Professional Activities Committee - Theresa Brunasso
- Student Activities Committee - Pat Donohoe
- Membership Recruitment/Retention Function - Lee Stogner
- Area Chairs: Theresa Brunasso

Please keep these volunteer mentors in the loop and make use of their corporate memory and experience.

The next meeting of the SOSOC will be on 11 January 2021.

I wish everyone a happy and safe holiday season.