

IEEE Region 3 – ExCom Meeting
 Web Conference – Minutes
 25 January 2021
 8:00-10:00pm

Attendees (ExCom voting member*):

Jill Gostin*	x	Theresa Brunasso*	x	Pat Donohoe*	x	John Balsam*	x
Gregg Vaughn*	x	Steve Kemp*	x	Charles Lord*	x	Jenny Palmer*	
Claude Pitts*		Justin Baba*		Danny Merkl*	x	Lee Stogner*	x
Don Hill*	x	Damith Wickramamayake*		Kristin Bing*	x	Sonya Dillard*	x
Eric Grigorian*	x	Bill Marshall*		Bill Harrison*	x	Jacquelyn Cunningham*	x
Dave Green*	x	Victor Basantes*		Nelson Lourenco	x	Grayson Randall	x
Chirat Pathiravasam		Bill LaBelle		Evelyn Licona		Lucas Sweet	
Ebonee Walker		Hulya Kirkici		Glenn Parker		Sean Haynes	
Parag Upadhyay		Wyman Williams	x	Thomas Bellarmine	x	Hasala Dharmawardena	x
Amanda Sahlstrom		Sharlene Brown	x	Mark Torres	x	Jim Conrad	
Bill Ratcliff	x	Bailey Heyman	x	Rachel Wilson		Subodha Charles	
Devon Gayle	x	Bob Hobbs	x	Joe Pennisi	x	Bruce Harvey	x
Matt Horrer		McCauley Osaisai	x	Rich Kent		David Fillion	
Derik Pack	x	Angelo Ferraro	x	Paul Goodson		Allen Jones	x
Mary Ellen Randall	x	AJ Burke		Paul Belussi		Bob Bush	
Raul Ortega	x	Nancy Mate'		John Doyle	x	Jason Finn	x
Leandro Barajas	x	Warren Mackey		Winfort Myles		Eric Ackerman	x
David Griffith		Demetris Geddis	x	Mike Puckett	x	Erica Simmons	x
Tamseel Syed	x	Dave Irons	x	Allen Zheng	x	Olugbenga Anubi	x
Stephen Morris	x						

Agenda:

- 1) Director Gostin began the meeting at 8:00pm and welcomed the new members of the 2021 ExCom.
- 2) Due to an issue with the 2021 ExCom mailing list, the agenda items "Changes to Area Model" and "Updates to Bylaws and Operations Manual" were moved from the Action Agenda to the Discussion Agenda. These agenda items will be discussed in the January meeting and voted on in the February meeting. The revised meeting agenda was approved.
- 3) The consent agenda, consisting of the minutes from the 16 November 2020 ExCom Meeting and reports listed in the information agenda, was approved.
- 4) Officer Reports
 - a) Director Report
 - i) In the interest of time, Director Gostin referred everyone to her submitted report.
 - ii) Director Gostin encouraged the Area Chairs to inform our Sections of the upcoming Region 3 Committee meeting that will take place in March in conjunction with SoutheastCon 2021.
 - b) Director-Elect Report

Director-Elect Brunasso is continuing her work with several Region committees. She noted that her first meeting of 2021 with the Area Chairs will take place in February.
 - c) Secretary Report

Secretary Donohoe has posted all submitted reports to the meeting website. The roll call was taken for the meeting.
 - d) Treasurer Report
 - i) Treasurer Balsam presented the final budget for 2020 and noted that the 2021 budget will be discussed for approval later in this meeting.
 - ii) Treasurer Balsam noted that several pandemic projects have been approved in 2020.

e) Past Director Report

Past Director Vaughn recently met with the Region 3 Awards and Recognition Committee relative to Region 3 awards, which will be discussed in Executive Session later in the meeting.

5) Action Agenda

a) 2021 Strategic Plan

Director Gostin wanted the ExCom to reconsider the Region 3 Strategic Plan for 2020-2021 in light of impacts from the pandemic. The result was one minor addition to wording. The goal to support SoutheastCon was revised to "Support the Region 3 premier event SoutheastCon". Eric Grigorian made a motion to approve the change, which was seconded. The motion was approved.

b) Endorsement of the 2021 Region 3 Budget by the 2021 ExCom

Treasurer Balsam reviewed the 2021 Region 3 Budget that was presented in November 2020. There have been no changes to the budget presented in November. Treasurer Balsam noted the main differences between the 2020 and 2021 budget. A motion was made to "approve the Region 3 2021 Budget as presented at the November ExCom as the Region 3 budget for 2021". The motion was approved.

c) Changes to SoutheastCon Awards

Region 3 Student Activities Committee (SAC) Chair Bailey Heyman presented proposed changes to awards for student competitions at SoutheastCon. The Region 3 SAC proposes that the current practice of cash awards for individual or groups of student winners be changed to cash awards to student branches for professional development of their members. The motion to change the awards structure was presented. The motion was approved.

d) Approval of Region 3 Awards

(Executive Session at the end of the ExCom meeting) The Region 3 Awards and Recognition Committee presented their recommendations for the Region 3 awards. The ExCom approved the Region 3 awards.

6) Discussion Agenda

a) Changes to Area Model

The Chair of the Strategic Operations and Support Committee (SOSC) Dave Green presented background information on the history of Area Chairs in Region 3 and how the operation of the Region has changed over the years. Since 2014, Region 3 has been examining the role of Area Chairs, and Chair Green referenced two reports (Operational Audit Committee and an Ad Hoc Committee on Area Chairs). The SOSC evaluated the report from the Ad Hoc Committee on Area Chairs, and endorsed the idea of reducing the number of areas in Region 3 from 9 to 5 by focusing on geography realignment of sections with the number of areas on par with other regions. The pros and cons of the proposed change were discussed, along with the process to achieve the modified structure. A motion to implement this change will be voted on in the February ExCom meeting.

b) Updates to Region 3 Bylaws and Region 3 Operations Manual

SOSC Chair Green presented an overview of proposed changes to these two documents. The changes include (1) Delegate/Director-elect responsibilities regarding Area Chairs, (2) reporting requirements, (3) process for filling the Region 3 Committee membership, (4) asynchronous voting process, (5) policy for Region reserves, (6) Awards Committee membership, (7) Audit of the Operational Audit Committee, and (8) revision to conflict of interest statement. This motion will also be voted on in the February ExCom meeting.

- c) COVID-19 Projects Update
 - Region 3 Projects Coordinator Grayson Randall presented an update on the Region 3 Pandemic Project Proposal. The region has received a total of 7 proposals, all of which have all been funded. Details on the projects are provided on the Region 3 website.
- d) NextGen Finances
 - IEEE Treasurer Mary Ellen Randall presented a summary on the status of NextGen Finance within the organization for 2021. Treasurer Randall discussed NextGen Contracts, NextGen Banking, NextGen Expense Reimbursement, and NextGen Financials Cloud. NextGen training for IEEE volunteers will occur in the near future.
- e) SoutheastCon 2020 Update
 - Charles Lord provided a brief update on SoutheastCon 2021. Several papers were not published due to lack of PDF Express approval or the lack of copyright approval. The committee making progress to get the remaining papers published.
- f) SoutheastCon 2021 Update
 - SoutheastCon 2021 Chair Wyman Williams provided an update on the upcoming virtual conference. The paper submission deadline has been extended. So far, 172 papers have been submitted and the paper distribution across the eight tracks is well covered. Sponsorship fees for the virtual conference have been revised.
- 7) Review of Action Items From Last Meeting
 - Sections to participate in the piloting of the Industry Relations Platform – no Region 3 Sections have responded, but are still encouraged to volunteer.
- 8) Old Business – none
- 9) New Business – none
- 10) The next ExCom meeting is scheduled for February 15, 2020 from 8:00-10:00pm EST.
- 11) After the Executive Session, the meeting was adjourned at 10:15pm.