

To: Region 3 ExCom  
From: Eric Grigorian  
Date: August 16, 2021

RE: R3 Conference Committee Monthly Chair Report

Conference Committee conducted the following activities since April ExCom meeting:

- Conference Committee met on 8/3/2021
  - Reviewed updates from SoutheastCon 2021
  - Reviewed updates from SoutheastCon 2023 committee. Reviewed and recommended changes to conference budget.
- Participated in SoutheastCon 2022 organizing committee meetings
  - Supported organizing committee
  - Updated the conference website with CFP, Hardware competition, and updated links
  - Established EDAS SoutheastCon 2022 portal
  - Selected RegFox as SoutheastCon 2022 registration tool.
- Continued with updates to SoutheastCon Operations Manual
- Reached out to some of 2019 sponsors for potential participation in SoutheastCon 2022
- Participated in R3 Audit Committee findings and participated in audit committee meeting on 8/4/2021 to respond to information requests
- Committee members visited Mobile conference committee on 7/22/2021
- Responded to call for data from IEEE Finance on SoutheastCon 2019 Audit. Received SATISFACTORY audit findings.
- Reached out to MCE Business Operations on NextGen Conference Chart of Accounts and budgeting template
- Supported FinCom meeting on 8/12/2021. Based on selection of RegFox recommending discontinuation of authorize.net

Assistance needed:

- Social media volunteer to assist with promoting conference committee activities particularly with SoutheastCon
- Region 3 members with connection to organization interested in contributing to upcoming conferences
- Region Sections/Councils work with their respective Student Chapters to revitalize and promote Student Chapters
- Sections/Councils interested in hosting SoutheastCon 2025+
- Sections/Councils interested in hosting Technical Conferences/Summits