

Proposal

Description

The **IEEE Region 3 Outstanding Education Activity Chair Award** is given annually to promote, recognize and support contributions from Sections' **Education Activity Committee (EAC) Chairs (or equivalent role)** within IEEE Region 3. This award recognizes leadership in service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Educational Activities in Sections. Eligible candidates must be IEEE **Sections' Education Activity Committee Chairs (or equivalent role)** in Region 3 at the time of the nomination deadline. The winner of this award is presented with a plaque.

One award will be presented annually.

Administration

Region 3 will be responsible for administering this award.

Eligibility

The nominee must be an **IEEE Sections' Education Activity Committee Chair (or equivalent role)** in Region 3 at the time of the nomination deadline. The nominee cannot be the current Region 3 Director or Director-Elect. The nominee cannot be a member of the Region 3 ARC. The nominee can only be considered for one Region 3 award category in a given year. The nominee must have BOTH been a member (Graduate Student Member or higher) of IEEE and resided in Region 3 for at least the two years immediately preceding the deadline for nominations.

Prize Item

The award winner will be presented with a plaque at the next IEEE Region 3 SoutheastCon following the nomination deadline. No cash will be provided.

Funds

Funds for procurement of the plaque and travel to SoutheastCon for the awardee will come from the yearly Region 3 awards budget.

Nominee Solicitation

The entire Region 3 awards program is described on the Region 3 webpage, including the Region 3 ARC manual. This award would be added to the ARC manual if approved. The nomination site on the Region 3 awards portal (currently OpenWater) will be linked to the Region 3 awards page as well. All IEEE members (of any grade) in Region 3 are emailed three, two, and one month(s) before the nomination deadline, at a minimum, with the descriptions of all of the awards and the deadline. Region 3 Section chairs are notified of all awards and encouraged to solicit nominations within their Sections. The Region 3 ExCom is notified of all Region 3 ARC updates at the monthly meetings. Region 3 ARC members are from different Areas within the Region and reach out to their Areas for nominations as well. Finally, the Region 3 newsletter contains the nomination deadline for all Region 3 awards and other pertinent information.

Award Committee

The Region 3 ARC consists of seven voting members. No two ARC members can be from the same Area within the Region. Besides the ARC chair, there is an appointed representative from the PAC chair with R3 director concurrence and five additional delegates who are currently or have previously been Section chairs. A past Region 3 director or their delegate serves as mentor, but is not a voting member of the ARC. There is no limit on committee member terms, but the committee is evaluated by the Region 3 director and the R3 operations committee chair each year. After the ARC votes on the recommended award winner, they provide information to the Region 3 ExCom on all of the applicants, what their recommendation is, and why. After the Region 3 ExCom votes to approve the ARC's selection of winners, the award winner is officially chosen.

Schedule

Award nominations are solicited yearly. Nominees can be submitted on the Region 3 awards portal (currently OpenWater) website from the time the ARC chair opens the website for nominations in the summer until the deadline of December 1st, 11:59 pm, in a given year. The ARC reviews the nomination in December and early January and provides their recommendation to the Region 3 ExCom for approval during the January meeting (usually third or fourth Monday depending on holidays). The winner is informed by the Region 3 director and confirms acceptance. After that time, all other applicants are notified. The winner receives his or her award at the IEEE Region 3 SoutheastCon in the spring.

Selection

The applications are reviewed and scored on the Region 3 awards portal (currently OpenWater) by the ARC. In addition to the eligibility requirements described above, the criteria for judging is based on:

- Service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Education Activities at the Section Level (this is the primary consideration for this award)
- Service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Education Activities at other levels of IEEE
- Service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Education Activities in organizations other than IEEE
- Service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Education Activities in the community

Presentation

The preferred location for the award presentation is at the next IEEE Region 3 SoutheastCon following the nomination deadline. This usually occurs in the spring of the following year. In unforeseen circumstances when the conference does not occur, such as pandemics, the plaque will be shipped to the award winner or to his or her Section leadership according to the winner's preference. The award winner will be invited to the next conference to be publicly recognized.

Publicity

The award winner will be recognized in the next Region 3 newsletter to be published after the IEEE Region 3 SoutheastCon, usually in May or June.