

IEEE Region 3 – ExCom Meeting
Web Conference – Minutes
18 October 2021
8:00-10:00pm

Attendees (ExCom voting member*):

Jill Gostin*	x	Theresa Brunasso*		Pat Donohoe*	x	John Balsam*	x
Gregg Vaughn*	x	Steve Kemp*	x	Charles Lord*	x	Jenny Palmer*	
Claude Pitts*		Justin Baba*		Danny Merkl*	x	Lee Stogner*	x
Don Hill*	x	Damith Wickramamayake*	x	Nelson Lourenco*	x	Sonya Dillard*	x
Eric Grigorian*		Bill Marshall*	x	Bill Harrison*	x	Jacquelyn Cunningham*	x
Dave Green*	x	Bailey Heyman*		Kristin Bing		Grayson Randall	
Chirat Pathiravasam		Bill LaBelle		Evelyn Licona		Lucas Sweet	
Ebonee Walker	x	Hulya Kirkici		Glenn Parker		Jiayi Lin	
Parag Upadhyay		Wyman Williams		Thomas Bellarmine	x	Hasala Dharmawardena	
Amanda Sahlstrom		Sharlene Brown	x	Mark Torres	x	Jim Conrad	
Bill Ratcliff	x	Larry Adams		Mohamed El-Sharkh		Michael Smith	
Devon Gayle	x	Bob Hobbs		Joe Pennisi	x	Melody Richardson	x
Matt Horrer		McCauley Osaisai	x	Rich Kent		David Fillion	
Derik Pack	x	Angelo Ferraro	x	Paul Goodson		Allen Jones	x
Mary Ellen Randall		AJ Burke		Paul Belussi		Bob Bush	
Raul Ortega	x	Nancy Mate'		John Doyle		Jason Finn	
Leandro Barajas		Warren Mackey		Warren Nicholson	x	Eric Ackerman	
David Griffith		Demetris Geddis	x	Mike Puckett		Erica Simmonds	
Tamseel Syed	x	Dave Irons		Allen Zheng		Olugbenga Anubi	
Stephen Morris		Stephen Hopkins		Christopher Udeagha		Dan Bishop	

Agenda:

- 1) Director Gostin called the meeting to order at 8:00pm.
- 2) The meeting agenda was approved.
- 3) The consent agenda, consisting of the minutes from the 20 September 2021 ExCom Meeting and reports listed in the information agenda, was approved.
- 4) Officer Reports
 - a) Director Report
 - i) Director Gostin took time to remember Glenn Parker, a valued IEEE volunteer in Region 3 who recently passed away. A moment of silence was held in honor of Glenn.
 - ii) Director Gostin congratulated Eric Grigorian on being elected Region 3 Director-Elect.
 - iii) The importance of evaluating line items in the draft 2022 Region 3 budget was noted. Director Gostin encouraged all committee chairs to evaluate their budget and provide feedback.
 - b) Director-Elect Report

Report submitted. Director-Elect Brunasso was unable to attend this meeting.
 - c) Secretary Report

Secretary Donohoe has posted all submitted reports to the meeting website. The roll call was taken for the meeting.
 - d) Treasurer Report

Treasurer Balsam presented an update to the Region 3 2021 budget and noted we are well ahead overall. IEEE has completed the transfer of funds from the conference reserve account to long term investment account. IEEE will move the 2021 closeout date up to early January. Treasurer Balsam reminded everyone to complete their conflict of interest forms.

- e) Past Director Report
 - Past Director Vaughn is working with Director-Elect Brunasso on the Nominations and Appointments Committee to find volunteers to fill positions on the 2022 ExCom. Past-Director Vaughn encouraged those who are interested in serving to contact the N&A Committee.
- 5) Action Agenda
 - No action items.
- 6) Discussion Agenda
 - a) 2022 Region 3 Budget
 - Region 3 Treasurer John Balsam presented the draft 2022 Region 3 budget and encouraged everyone to provide feedback to him. He discussed the process and timeline for approving the 2022 budget. Discussion of the proposed budget followed. Discussion topics included the Region 3 Projects budget, the Region 3 PACE budget, and budget line items under Student Activities.
 - b) Region 3 Awards and Recognition Committee (ARC) Report
 - ARC Chair Nelson Lourenco provided a report of ARC activities. MGA ARC has approved the new Outstanding Education Activity Award, changes to the Biedenbach Engineering Educator Award, and revisions to the Young Professional Award. These items will be voted on by MGA at its November 2021 meeting. ARC will develop an action plan to incorporate feedback from the Region 3 Committee Improvement Meeting. Chair Lourenco noted that the awards deadline is December 1 and encouraged everyone to nominate individuals and to complete any incomplete nominations.
 - c) STEM Literacy Project
 - Region 3 STEM Coordinator Melody Richardson provided a presentation on the STEM Literacy Program. The strongest STEM educational programs interweave literacy-rich materials with hands-on investigation and experimentation. Rosie Revere, Engineer is a questioner picture book by Andrea Beaty that is coupled with activities for future engineers. It is proposed that Region 3 provide these books to local elementary schools. These books can be purchased in bulk for \$8.74/book. Each Section can request professional activities funding by December 15.
 - d) Student Activities Committee (SAC) Report
 - No report.
 - e) SoutheastCon 2022 Update
 - SoutheastCon 2022 Chair Warren Nicholson provided an update on SoutheastCon 2022 planning. Papers have been submitted and reviewers have volunteered. Registration is in testing mode and progress is being made. The preliminary logistics spreadsheet has been updated. Discord activity from student branches is increasing. Solicitation of sponsorship is progressing.
- 7) Review of Action Items From Last Meeting - none
- 8) Old Business – none
- 9) New Business - none
- 10) The next ExCom meeting is scheduled for 15 November 2021 from 8:00-10:00pm EST.
- 11) The meeting was adjourned at 9:10pm.