

IEEE Region 3 Committee Meeting
Web Conference – Minutes
19 September 2022
8:00-10:00pm

Attendees (* denotes ExCom voting member):

Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*		Raul Ortega *	x
Paul Kuban*	x	Patrick Kung*		Nelson Lourenco*		Sonya Dillard*	x
Eric Ackerman*	x	Kristin Bing*		Bill Ratcliff*	x	David Fillion*	x
Dave Green*	x	Bailey Heyman*	x	Devon Gayle	x	Sharlene Brown	x
Bill LaBelle		Evelyn Licona	x	Lucas Sweet		Stephen Hopkins	
Gregg Vaughn	x	Ebonee Walker		Hulya Kirkici		Charles Lord	x
Jim Conrad	x	Warren Nicholson		Joe Juisai	x	Alessio Medda	
Claude Pitts		Eric Cramer		Andrew Seely	x	Mark Torres	x
Allen Jones	x	Tamseel Syed	x	Bill Harrison		Damith Wickramamayake	
Steve Kemp		Don Wright		Jacquelyn Cunningham	x	Lee Stogner	x
Jiayi Lin		Mary Ellen Randall		Dave Conner		AJ Burke	
Paul Belussi		Larry Adams		Mohamed El-Sharkh		Annette Burney	x
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai	x	Rich Kent		Christopher Burge	
Derik Pack	x	Angelo Ferraro	x	Jihye Bae		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett	x	Raj Gurupur	x
David Griffith		Demetris Geddis		Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Brad Kicklighter	x
Dan Bishop		Erica Simmonds		Melody Richardson	x	Parag Upadhyay	
Jeff Bevan		Bruce Harvey		Binesh Kumar	x	Masood Ejaz	
Steffen Camarato		Arup Kumar Ghosh		Michael Smith		Regina Hannemann	

Agenda:

- 1) Director Brunasso called the meeting to order at 8:00pm.
- 2) The meeting agenda was approved.
- 3) The consent agenda, consisting of the minutes from the 3 April 2022 Region Committee Meeting and reports listed in the information agenda, was approved.
- 4) Officer Reports
 - a) Director Report
 - i) Director Brunasso noted that the Region 3 membership in August has increased by 1.8% year over year (total Region 3 membership = 23,210). Graduate Students are up 6% while the Undergraduates Students are up 24.8%.
 - ii) Director Brunasso met with the Board of Directors in San Francisco to interview the three finalists for IEEE Executive Director. We should hear the results of that search soon.
 - iii) The ExCom was reminded that the IEEE Election is ongoing and was encouraged to vote by October 2.
 - iv) The Director is still looking for an Industry Relations Coordinator and requested the ExCom to supply names of good candidates for the position.
 - v) Director Brunasso provided an encouraging update on Kristin Bing, who recently had an extended hospital stay but is now at home.
 - b) Director-Elect Report

Director-Elect Grigorian continues to support the activities within the Region, working with the Conference Committee, the Area Chairs, and supporting SoutheastCon 2023 activities. In addition, Director-Elect Grigorian has attending Board Meetings.

c) Secretary Report

Secretary Donohoe has posted all submitted reports to the meeting website. The roll call was taken for the ExCom meeting.

d) Treasurer Report

Treasurer Pennisi noted the Region 3 budget is tracking very well relative to projected income and the Region expenses for the year are far lower than projections. We are still awaiting the surplus from SoutheastCon 2022 as the conference close out is processed. Only a few SoutheastCon 2022 expense reports are outstanding at this point. Four Student Branches have yet to cash their travel subsidy checks. The funding for the Student Hardware Competition cash awards, provided by the IEEE Life Member Committee, are in progress. Region 3 is in the initial stages of forming the 2023 Region 3 budget. Treasurer Pennisi requested Committee Chairs to submit their budget recommendations for 2023. He noted that 2023 is a Sections Congress year which makes puts additional constraints on the overall budget.

e) Past Director Report

Past Director Gostin referred to details in her written report regarding the Director-Elect slate of candidates that will be considered in Executive Session later at this meeting. Past Director Gostin recently attended an IEEE Nominations and Appointments Committee meeting and noted that there were very few nominations from Region 3. She encouraged everyone to consider providing nominations of deserving members or self-nominations if they are interested in a position. Director Gostin noted that MGA Awards nominations will close on October 15 and encouraged all Sections to submit nominations.

5) Action Agenda

Region Committee Approval of 2024-25 Director-Elect Slate of Candidates
(Executive Session at end of meeting).

6) Discussion Agenda

a) SoutheastCon 2023 Update

SoutheastCon 2023 Chair Joe Juisai presented an update on conference planning. The conference budget was approved by the Region 3 ExCom on August 15. The Student Hardware Competition rules were updated on September 1. A concentration banking account has been created for the conference. Chair Juisai provided details on preparation for the Student Hardware Competition and Student Software Competition. The start of paper and extended abstract acceptance will begin on September 25 and run through December 31. A new Student Presentation Competition will be held this year with awards at the undergraduate, master's and doctoral student levels. Tutorial and workshop proposals can be submitted from September 1 to October 31. Conference registration fees have been posted to the website and hotel registration is open. Chair Juisai directed the Region Committee members to not make hotel reservations through the conference website, as these reservations will be collected separately to a master bill in order to save on taxes.

a) One Small Step for STEM

Melody Richardson provided a presentation entitled One Small Step for STEM. Melody provided a summary of how she got involved in STEM outreach and how she grew throughout the process. She related the STEM task of designing a better candy bag and why STEM education is important. Melody encouraged everyone to take that first step in STEM outreach and provided several examples of how to get started. She also provided information on many STEM outreach resources provided by IEEE.

- 7) Review of Action Items From Last Meeting – none
- 8) Old Business – none
- 9) New Business – none
- 10) The next Region Committee meeting is scheduled for 16 April 2023 at SoutheastCon 2023 in Orlando while the next ExCom meeting is scheduled for 17 October 2022 (Webex) from 8:00-10:00pm EST.
- 11) After the executive session, the meeting was adjourned at 8:54 pm.