

IEEE Region 3 – ExCom Meeting  
Web Conference – Minutes  
27 February 2023  
8:00-10:00pm

<https://ewh.ieee.org/reg/3/excom/meetings/2023-02/agendas.html>

Attendees (\* denotes ExCom voting member):

Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*	x	Raul Ortega *	
Paul Kuban*		Patrick Kung*	x	Nelson Lourenco*	x	Sonya Dillard*	x
Eric Ackerman*	x	Kristin Bing*		Bill Ratcliff*	x	David Fillion*	x
Dave Green*	x	Bailey Heyman*	x	Devon Gayle	x	Sharlene Brown	x
Bill LaBelle		Evelyn Licona	x	Lucas Sweet		Stephen Hopkins	
Gregg Vaughn	x	Ebonee Walker		Hulya Kirkici		Charles Lord	x
Jim Conrad		Warren Nicholson		Joe Juisai	x	Alessio Medda	x
Claude Pitts		Eric Cramer		Andrew Seely		Mark Torres	x
Allen Jones	x	Tamseel Syed	x	Bill Harrison		Damith Wickramamayake	x
Steve Kemp		Don Wright		Jacquelyn Cunningham		Lee Stogner	x
Jiayi Lin		Mary Ellen Randall	x	Dave Conner		AJ Burke	
Paul Belussi		Larry Adams		Raj Gurupur	x	Annette Burney	x
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai	x	Rich Kent		Christopher Burge	
Derik Pack	x	Angelo Ferraro	x	Jihye Bae		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett	x	Bob Bush	
David Griffith		Demetris Geddis	x	Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Will Goins	x
Dan Bishop		Erica Simmonds		Melody Richardson		Binesh Kumar	x
Jeff Bevan		Chan Wong	x	Carlos Cabrera		Masood Ejaz	
Bruce Magruder	x	Arup Kumar Ghosh	x	Magreth Mushi	x	Regina Hannemann	

Agenda:

- 1) Director Brunasso called the meeting to order at 8:01pm.
- 2) The meeting agenda was approved after adding the approval of the 2023 Region 3 Strategic Plan as an action item.
- 3) The consent agenda was approved which consisted of the minutes from the 23 January 2023 ExCom Meeting and reports listed in the information agenda.
- 4) Officer Reports
  - a) Director Report
    - i) Director Brunasso recently attended the IEEE Board Series in New York City and noted that Region 3 led all regions in 2022 Senior Member elevations thanks to the hard work of Andy Seeley and his team. Region 3 also led all US regions in member growth for 2022 (approximately 2%) while having the lowest regional assessment (along with Region 2) of \$2.00. The Region 3 assessment has not changed since 1999.
    - ii) MGA has surplus funding this year available for special projects. Projects must be completed during 2023 and proposals must be received no later than 9 April 2023. More details on the guidelines for requesting funding are provided in the Director's report.
    - iii) Director Brunasso reminded all Sections that they should provide the Region with information on who will be the Section Delegate for the Region meeting at SoutheastCon 2023 in Orlando.

b) Director-Elect Report

Director-Elect Grigorian also attended the Board Series in New York City. The Director-Elect continues to work closely the Region 3 Area Chairs to encourage Section activity. Recently, the Area Chairs assisted with the rejuvenation of the Savannah Section and the Charlotte Section, where former Region 3 Director Jim Conrad has agreed to serve as Section Chair.

c) Secretary Report

Secretary Donohoe thanked the Area Chairs for their work in encouraging Sections to update officer information on Vtools. The quality of the Region 3 Section officer information has improved dramatically due to this effort.

d) Treasurer Report

Treasurer Pennisi presented details of the 2023 Region 3 budget, with a minimal amount of financial activity for the month. The Treasurer noted that the Long Term Investment account went up approximately 5% from the third quarter to the fourth quarter of 2022. The only items that remain open for SoutheastCon 2022 are two Student Branches that have yet to cash their travel subsidy checks. Treasurer Pennisi is working with Student Activities Chair Bailey Heyman to improve the student travel reimbursement process for 2023. The Treasurer thanked the Area Chairs for their help in encouraging all Sections to submit their financial information on time for Section rebates.

e) Past Director Report

Past Director Gostin noted the Region Nominations and Appointments Committee is currently looking for two members for the Operational Audit Committee. The Past Director informed the ExCom that the N&A Committee has persons who are being considered, and encouraged anyone who wants to submit a nomination to do so by March 10. Past Director Gostin has put together a 45-minute presentation that provides detailed information on IEEE membership dues, which will probably be shortened to a few slides that could be used by Sections to educate their members. The Past Director noted that MGA is currently investigating the concept of virtual organizational units within IEEE.

5) Action Agenda

a) Proposed Change to Region 3 Operations Manual

Strategic Operations and Support Committee (SOSC) Chair David Green presented a proposed modification to the Region 3 Operations Manual regarding the membership of the Awards and Recognition Committee (ARC).

(1) Present wording – The Past Chair shall serve as a non-voting member if available.

(2) Proposed wording - The immediate Past Chair shall serve as a non-voting member if available.

SOSC Chair Green made the motion to approve the new Region 3 Operations Manual wording. The motion was seconded and approved.

b) Approval of the 2023 Region 3 Strategic Plan

SOSC Chair Green presented the details of the 2023 Strategic Plan for Region 3, which was developed at the Region 3 Planning Meeting in December 2022. The proposed 2023 Region 3 Strategic Plan has been discussed and approved by SOSC. Chair Green noted modifications of the 2023 Strategic Plan from that of the previous year. Chair Green moved that the ExCom approve the 2023 Strategic Plan and the motion was approved.

6) Discussion Agenda

a) Member Communications Update

Member Communications Committee (MCC) Chair Sonya Dillard provided information on recent activities of the committee. Chair Dillard noted that Bharat Rawal, formerly of Region

2, has joined the MCC in the role of Information Coordinator. Chair Dillard encouraged Sections to post their activities by utilizing our social media and the monthly eNotice that goes out to region members.

b) Professional Activities Update

Professional Activities Committee (PAC) Chair David Fillion provided an update of recent committee activities. PAC has a \$15K budget again this year but has not had much activity thus far in 2023. In 2022, there were several STEM events which were subsidized (50%) by this fund. The Florida West Coast Section held a Senior Member recognition banquet that was also subsidized by PAC. Chair Fillion noted that many different professional development activities are eligible for this funding, included resume writing, interviewing skills, job search skills, and developing networking skills.

c) SoutheastCon 2023 Update

SoutheastCon 2023 Chair Joe Juisai provided an update on the conference planning. The conference Local Organizing Committee is meeting weekly. The student software competition rules have been released. There have been a total of 135 conference registrations received as of January 27. Chair Juisai supplied a logistics update relative to room planning. The MOVE truck will not fit into the space originally designated for display. In addition, the hotel has a nonnegotiable branding fee of \$1,000/day to display the MOVE truck. It appears that Region 3 will reconsider sending the MOVE truck to Orlando. Alternatively, the MOVE team may have a table display at the conference. A total of 168 papers have been accepted (122 in-person including 16 posters, 46 virtual) and 67 papers were rejected. Five of seven student hardware competition boards are complete.

- 7) Review of Action Items from Last Meeting – An action item from the January meeting was to provide Joe Juisai with a list of possible conference sponsors. Wyman Williams will send his information shortly and Jim Conrad will be reminded to provide his information.
- 8) Old Business – none
- 9) New Business – none
- 10) The next ExCom meeting will be held on 27 March 2023 from 8:00-10:00pm EST by Webex.
- 11) The meeting was adjourned at 9:12pm.