IEEE Region 3 – ExCom Meeting
Web Conference – Minutes
25 September 2023
8:00-10:00pm

https://ewh.ieee.org/reg/3/excom/meetings/2023-09/agendas.html

Attendees (* denotes ExCom voting member):

Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*	x	Raul Ortega *	x
Paul Kuban*	x	Patrick Kung*	x	Nelson Lourenco*	x	Sonya Dillard*	x
Eric Ackerman*	x	Kristin Bing*	x	Bill Ratcliff*		David Fillion*	x
Dave Green*	x	Bailey Heyman*	x	Devon Gayle		Sharlene Brown	x
Bill LaBelle		Evelyn Licona		Lucas Sweet		Stephen Hopkins	
Gregg Vaughn	x	Ebonee Walker		Hulya Kirkici		Charles Lord	x
Jim Conrad		Warren Nicholson		Joe Juisai	x	Alessio Medda	
Claude Pitts		Eric Cramer		Andrew Seely		Mark Torres	x
Allen Jones	x	Tamseel Syed	x	Elizabeth Hayes	x	Damith Wickramamayake	x
Steve Kemp		Don Wright		Jacquelyn Cunningham		Lee Stogner	x
Jiayi Lin		Mary Ellen Randall		Dave Conner		AJ Burke	x
Paul Belussi		Larry Adams		Raj Gurupur	x	Annette Burney	
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai	x	Rich Kent		Christopher Burge	
Derik Pack		Angelo Ferraro		Jihye Bae		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett		Bob Bush	
David Griffith		Demetris Geddis	x	Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Will Goins	x
Dan Bishop		Erica Simmonds		Melody Richardson		Binesh Kumar	x
Jeff Bevan		Chan Wong	x	Carlos Cabrera		Masood Ejaz	
Bruce Magruder		Arup Kumar Ghosh		Magreth Mushi		Regina Hannemann	
Jacob Kulangara	x	Daniel Diaz	x				

Agenda:
1) Director Brunasso called the meeting to order at 8:01pm.
2) The meeting agenda was approved.
3) The consent agenda was approved which consisted of the minutes from the 26 June 2023 ExCom Meeting and reports listed in the information agenda.
4) Officer Reports
   a) Director Report
      i) Director Brunasso encouraged all Sections to engage with their Student Branches and noted that Jacksonville State University recently held a very successful introductory meeting for the Branch and the Atlanta Section helped organize the 2023 IEEE ComSoc School Series Atlanta for students.
      ii) Director Brunasso is working with Director-Elect Grigorian and Past-Director Gostin to develop the Region 3 leadership team for 2024-25.
      iii) Director Brunasso noted that Director-Elect Grigorian is working with Region 3 Treasurer Pennisi to develop the 2024 Region 3 budget. Please provide any input prior to the FinCom meeting on October 9.
      iv) Director Brunasso will be participating in a panel, with Past-Director Jill Gostin, at the WIE Forum next month.

b) Director-Elect Report

Director-Elect Grigorian noted several activities he has been supporting over the last month, including the 2023 IEEE ComSoc School Series Atlanta. Director-Elect Grigorian congratulated the Atlanta Section for their help in hosting a very successful event.

c) Secretary Report

Secretary Donohoe thanked everyone for submitting their ExCom meeting reports in a timely fashion and noted that he is experiencing connection issues for the Region 3 website due to recent security changes by IEEE IT. He encouraged everyone to check the meeting site and let him know of any issues.

d) Treasurer Report

Treasurer Pennisi presented details of the 2023 Region 3 budget, noting that finances are tracking as expected for the year, and the overall expenses for 2023 are anticipated to be below the budgeted amount. All but three Concur reimbursements for SoutheastCon are complete, with one in progress, and two who have not responded. Only one Student Branch travel subsidy check remains to be cashed. The student hardware competition prize money funding has been delivered to two of the winning schools and Treasurer Pennisi is working to the prize money to a third school. The audit of SoutheastCon 2023 is nearing completion. The overall Region 3 SoutheastCon 2023 expenses at this point are approximately $74K against a budgeted amount of $65K. The relatively high travel amount of $52K can be attributed to expensive airfare for Orlando in April. For Sections Congress, 27 of 37 Section Delegates have submitted expense reports along with 11 of 12 Region attendees. The overall cost to the region (currently projected at $43K) should be significantly lower than the budgeted amount of $92K. Treasurer Pennisi encouraged all ExCom members with 2024 budget requests to submit the requests with justifications.

e) Past Director Report

Past Director Gostin has continued working with Director-Elect Grigorian to develop the 2024-25 Region 3 leadership team. Past Director Gostin noted the three recommendations that came out of Sections Congress. She is in the process now of forming an AdHoc committee to advise the IEEE Board of Directors and the MGA Board on the possible course of action to implement the recommendations.

5) Action Agenda

a) Modify Projects Subcommittee Membership

Strategic Operations and Support Committee (SOSC) Chair Dave Green brought a motion to the ExCom to add the Region 3 RSAC or their designee and the Region YP Coordinator or their designee to the Projects Subcommittee. The motion passed.

b) Approve new MGA Award/Scholarship – Cybersecurity Scholarship

Strategic Operations and Support Committee (SOSC) Chair Dave Green provided details of a new MGA Award/Scholarship. A motion was made, contingent on approval by the MGA Awards and Recognition Committee and the establishment of the related fund in the IEEE Foundation, that the Region 3 James H. Graham Cybersecurity Scholarship shall be established and the implementing changes to the Awards Committee section of the Region 3 Awards Committee shall be approved. The motion passed.

6) Discussion Agenda
   a) Area Chair Reports
      a. Area 1 (Area Chair – Jamie Imanian) Area Chair Imanian noted that the Central North Carolina Section recently had a very well-attended in-person meeting and the reinvigoration of that Section is progressing well.
      b. Area 2 (Area Chair – Wyman Williams) Area Chair Williams noted that the Columbia Section and the Jacksonville Section are struggling in terms of the number of meetings held, but all other Sections in the Area are quite active.
      c. Area 3 (Area Chair – Raul Ortega) Area Chair Ortega reported that all Sections in Area 3 are active and provided the number of meetings for each section. Chair Ortega periodically evaluates the vTools past meetings listing to make sure that Sections claim credit for unreported meetings.
      d. Area 4 (Area Chair – Paul Kuban) Area Chair Kuban reported that all Area 4 Sections except Tri-Cities (which is currently inactive) have reported an appropriate number of meetings. Chair Kuban noted that Sections can report HKN activities as Section activities.
      e. Area 5 (Area Chair – Patrick Kung) Area Chair Kung reported that there are no major problems in Area 5. A report on Society Chapters, Affinity Groups and Student Branches for the Area was provided along with a report on all Section meetings. The Gainesville Section will need to have a few more meetings before the end of the year to meet their requirement.
   b) Student Activities Committee Update
      Region 3 Student Activities Committee Chair Bailey Heyman noted that the IEEEXtreme worldwide programming competition will take place on October 28. Region 3 has been promoting the event to get more participation from our Student Branches. More proctors for the competition are needed. A Student Branch Leadership Training event will take place in Charlotte, NC at UNCC on September 30 with over 60 students currently registered.
   c) SoutheastCon 2024 Update
      Tamseel Syed provided an update on SoutheastCon 2024 planning. The hardware competition rules are finalized. EDAS is accepting papers for the technical program and additional paper reviewers are needed as more papers are submitted. Melody Richardson and Chase Battaglio are making progress in securing conference sponsorship. Registration prices for the conference are anticipated to be higher than those seen in previous years. One of the major factors affecting this increase is the increased food costs.
7) Review of Action Items from Last Meeting – No action items.
8) Old Business – none
9) New Business
   a) IEEE Day
      Lee Stogner encouraged Sections and Chapters to put together events for IEEE Day on October 3, and provided information for resources available on the ieeeday.org website.
10) The next ExCom meeting will be held on 27 November 2023 from 8:00-10:00pm EST by Webex.
11) The meeting was adjourned at 9:12pm.