

Authors' Guidelines for Non-Reviewed Abstracts for SoutheastCon 2008 Proceedings (Non-Reviewed)

Author Name 1
Author Affiliation 1
E-mail 1

Author Name 2
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Abstract

The non-reviewed abstract is to be in fully-justified regular text, at the top of the left-hand column as it is here, below the author information. Use the word "Abstract" as the title, in 12-point Times, boldface type, centered relative to the column, initially capitalized. The abstract is to be in 10-point, single-spaced type, and may be up to 3 in. (7.62 cm) long. Leave one blank line after the abstract, then begin the main text. All manuscripts must be in English. **The abstract should be a maximum of 650 words and clearly outlining the contribution of the paper.**

The non-reviewed abstract should include text only! No illustrations, pictures, table and charts should be included. Do not write or print anything outside the print area. No footnotes are allowed! All *text* must be in a two-column format. Columns are to be 3.34 inches (8.48 cm) wide, with a 0.32 inch (0.82 cm) space between them. Text must be fully justified. There should be a left and right margin of 0.75 inches (1.9 cm). All pages should begin 1.0 inch (2.54 cm) from the top edge. On all pages, the bottom margin should be 1 inch (2.54 cm) from the bottom edge of the page for 8.5 x 11-inch paper.

The main title (on the first page) should be centered, and in Times 14-point, boldface type. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; do not capitalize articles, coordinate conjunctions, or prepositions (unless the title begins with such a word). ***The title MUST include the text "(Non-Reviewed)" at the end as noted above.*** Leave two blank lines after the title.

Author names and affiliations are to be centered beneath the title and printed in Times 12-point, non-boldface type. Multiple authors may be shown in a two- or three-column format, with their affiliations below their respective names. Affiliations are centered below each author name, italicized, not bold. Include e-mail addresses if possible. Follow the author information by two blank lines before main text.

Wherever Times is specified, Times Roman, or New Times Roman may be used. If neither is available on your word processor, please use the font closest in appearance to Times that you have access to. Please avoid using bit-mapped fonts if possible. True-Type 1 fonts are preferred.

Type your abstract text in 10-point Times, single-spaced. Do **not** use double-spacing. All paragraphs should be indented 1 pica (approximately 0.17-inch or 0.422 cm). Be sure your text is fully justified—that is, flush left and flush right. Please do not place any additional blank lines between paragraphs. **No headers and footers, no page numbers!**

The header text should be "Abstract" as appears here. It should be Times 12-point boldface, initially capitalized, centered, with two blank lines before, and one blank line after.

Acknowledgements

A brief acknowledgement section should ONLY be included if external funding and/or sponsorships were received. Header of the acknowledgement section, should be Times 12-point boldface, initially capitalized, flush left, with one blank line before, and one blank line after.

Be aware that the 650 words limit is the total including the acknowledgement section (if used)! Do not include author biographies!!! Abstract with author biographies will be returned to authors!

Submitting Your Non-Reviewed Abstract

Deadline for submission of non-reviewed abstracts is posted on the conference webpage ([IEEE SoutheastCon 2008](#))

In order for the non-reviewed abstract to be published in the IEEE Southeast Conference 2008 proceedings, the following conditions must be satisfied:

1. At least one author must be registered and fully pay for by the submission deadline (register as an “author” via the Author Registration page). For details on registration please check the conference website via ([IEEE SoutheastCon 2008](#)).
2. Non-reviewed abstracts poorly produced or incorrectly formatted past the deadline will not be included in the proceedings.
3. The submitted abstract will be evaluated in a simplified procedure. Technical Program Co-Chairs may require authors to make modification to the non-reviewed abstract even after submission of the final PDF manuscript. Non-reviewed abstracts that will not be modified within the time frame provided by the Technical Program Co-Chairs will not be published in the proceedings.
4. Each abstract is allowed 1 page for publication in the conference proceedings. Under special circumstances, authors of abstracts that exceed 1 page may be charged an additional \$50 for the second page to be published. No more than 2 pages will be published for any abstract. Abstracts that exceed 1 page and there was no payment made for the second page under that abstract ID, or have more than 2 pages, will not be published in the proceedings.
5. An IEEE Copyright Release Form can be obtained from the conference webpage ([IEEE SoutheastCon 2008](#)) and must be submitted with the final manuscript of the abstract.
6. The final manuscript must be submitted via the conference paper submission system (<https://www.softconf.com/starts/secon08>) as an IEEE Xplore compliant PDF (use [IEEE PDF eXpress](#) to check for IEEE Xplore compliance only). IEEE Xplore Compliance Report must be submitted with the final manuscript via the conference paper submission system (<https://www.softconf.com/starts/secon08>).
7. Hardcopies will not be accepted.

Be aware that non-reviewed abstracts may **not** be given presentation time during the conference.