

Authors' Guidelines for Accepted SoutheastCon 2008 Proceedings Manuscripts

Author Name 1
Author Affiliation 1
E-mail 1

Author Name 2
Author Affiliation 2
E-mail 2

Abstract

*The abstract is to be in fully-justified italicized text, at the top of the left-hand column as it is here, below the author information. Use the word "Abstract" as the title, in 12-point Times, boldface type, centered relative to the column, initially capitalized. The abstract is to be in 10-point, single-spaced type, and may be up to 3 in. (7.62 cm) long. Leave one blank line after the abstract, then begin the main text. All manuscripts must be in English. **The abstract should be a maximum of 350 words and clearly outlining the contribution of the paper.***

1. Introduction

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts. It follows the formatting style of the proceedings of the IEEE Computer Society Press.

2. Formatting Your Paper

All printed material, including text, illustrations, and charts, must be kept within a print area of 7 inches (17.78 cm) wide by 9.25 inches (23.5 cm) high. **Do not write or print anything outside the print area.** All *text* must be in a two-column format. Columns are to be 3.34 inches (8.48 cm) wide, with a 0.32 inch (0.82 cm) space between them. Text must be fully justified. There should be a left and right margin of 0.75 inches (1.9 cm). All pages should begin 1.0 inch (2.54 cm) from the top edge. On all pages, the bottom margin should be 1 inch (2.54 cm) from the bottom edge of the page for 8.5 x 11-inch paper.

3. Main Title

The main title (on the first page) should be centered, and in Times 14-point, boldface type. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; do not capitalize articles, coordinate conjunctions, or prepositions (unless the title begins with such a word). Leave two blank lines after the title.

4. Author Name(s) and Affiliation(s)

Author names and affiliations are to be centered beneath the title and printed in Times 12-point, non-boldface type.

Multiple authors may be shown in a two- or three-column format, with their affiliations below their respective names. Affiliations are centered below each author name, italicized, not bold. Include e-mail addresses if possible. Follow the author information by two blank lines before main text. Acknowledgement of supporting agencies (such as "This work supported in part by a grant from XYZ.") should be given in the "Acknowledgements" section (see below).

5. Type-Style and Fonts

Wherever Times is specified, Times Roman, or New Times Roman may be used. If neither is available on your word processor, please use the font closest in appearance to Times that you have access to. Please avoid using bit-mapped fonts if possible. True-Type 1 fonts are preferred.

6. Main Text

Type your main text in 10-point Times, single-spaced. Do **not** use double-spacing. All paragraphs should be indented 1 pica (approximately 0.17-inch or 0.422 cm). Be sure your text is fully justified—that is, flush left and flush right. Please do not place any additional blank lines between paragraphs. **No headers and footers, no page numbers!**

Figure and table captions should be 10-point Helvetica (or a similar sans-serif font), boldface. Callouts should be 9-point Helvetica, non-boldface. Initially capitalize only the first word of each figure caption and table title. Figures and tables must be numbered separately. For example: "Figure 1. Database contexts", "Table 1. Input data". Figure captions are to be *below* the figures. Table titles are to be centered *above* the tables.

Images must be submitted as EMBEDDED images in your document (.pdf format). Figures and images will appear in black and white in the publication and in color on the CD.

7. First-Order Headings

For example, "1. Introduction", should be Times 12-point boldface, initially capitalized, flush left, with one blank line before, and one blank line after. Use a period (".") after the heading number, not a colon. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and

adverbs; do not capitalize articles, coordinate conjunctions, or prepositions (unless the title begins with such a word).

7.1. Second-Order Headings

As in this heading, they should be Times 11-point boldface, initially capitalized, flush left, with one blank line before, and one after. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; do not capitalize articles, coordinate conjunctions, or prepositions (unless the title begins with such a word).

7.1.1. Third-Order Headings. Third-order headings, as in this paragraph, are discouraged. However, if you must use them, use 10-point Times, boldface, initially capitalized, flush left, followed by a period and your text on the same line.

8. Conclusion

Clearly indicate advantages, limitations, and possible applications.

9. Acknowledgements

A brief acknowledgement section may be included between the Conclusion and References (optional). **Do not include author biographies!!! Paper with author(s)' biographies will be returned to authors!** External funding and/or sponsorships should be noted under this section.

10. Footnotes

No footnotes are allowed! Include necessary peripheral observations in the text (within parentheses, if you prefer, as in this sentence).

11. Manuscript Length

Maximum manuscript length is six (6) pages including tables, figures, references, and appendixes. Authors of manuscripts that exceed six (6) pages will be charged additional \$50 per page for each page over six (6) pages, up to 2 pages. For example: if a manuscript is eight (8) pages long, first authors should try to reduce it to six (6) pages. If this is not feasible, authors will need to pay for extra two (2) pages during their registration! Manuscripts that exceeds six (6) pages and there was no payment made for the extra pages under that given Paper ID, will not be published in the proceedings.

12. References

List and number all bibliographical references in 9-point Times, single-spaced, at the end of your paper. When referenced in the text, enclose the citation number in square brackets, for example [1]. Where appropriate, include the name(s) of editors of referenced books. Avoid noting references cited in other work. Instead refer directly to the original source.

[1] A.B. Smith, C.D. Jones, and E.F. Roberts, "Article Title", *Journal*, Publisher, Location, Date, pp. 1-10.

[2] Jones, C.D., A.B. Smith, and E.F. Roberts, *Book Title*, Publisher, Location, Date.

Submitting Your Final Manuscript

Deadline for submission of final manuscripts is posted on the conference webpage ([IEEE SoutheastCon 2008](#)).

In order for the final manuscript be published in the IEEE Southeast Conference 2008 proceedings, the following conditions must be satisfied:

1. At least one author must be registered and fully paid for by the deadline. For details on registration please check the conference website via ([IEEE SoutheastCon 2008](#)).
2. **Maximum manuscript length is six (6) pages including tables, figures, references, and appendixes. Authors of manuscripts that exceed six (6) pages will be charged additional \$50 per page for each page over six (6) pages, up to 2 pages. For example: if a manuscript is eight (8) pages long, first authors should try to reduce it to six (6) pages. If this is not feasible, authors will need to pay for extra two (2) pages during their registration! Manuscripts that exceeds six (6) pages and there was no payment made for the extra pages under that given Paper ID, will not be published in the proceedings.**
3. One of the authors will present the paper at the conference. For details on presentation length, and format, please check the conference website ([IEEE SoutheastCon 2008](#)).
4. The final manuscript must be formatted per the specification noted in the guidelines noted above.
5. Papers poorly produced or incorrectly formatted past the deadline will not be included in the proceedings.
6. Technical conference co-chairs may require authors to make modification to the paper even after submission of the final PDF manuscript. Papers that are not be modified within the time frame provided by the co-chairs will not be published in the proceedings.
7. An IEEE Copyright Release Form can be obtained from the conference webpage ([IEEE SoutheastCon 2008](#)) and must be submitted with the final manuscript of the accepted paper.
8. The final manuscript must be submitted via the conference paper submission system (<https://www.softconf.com/starts/secon08>) as an IEEE Xplore compliant PDF (use [IEEE PDF eXpress](#) to check for IEEE Xplore compliance only). IEEE Xplore Compliance Report must be submitted with the final manuscript via the conference paper submission system (<https://www.softconf.com/starts/secon08>).
9. Hardcopies will not be accepted.

Important notes:

1. Accepted ('with Revisions' or 'As is') papers must take into consideration the reviewers' comments to improve the manuscript before submitting final papers.
2. Accepted papers must have at least one author register and fully paid in order to have it published in the conference proceedings.