

**INSTITUTE OF ELECTRICAL & ELECTRONICS ENGINEERS
THE REGION 4 OUTSTANDING PROFESSIONAL AWARD**

DESCRIPTION:

The “Outstanding Professional” Award is designed to recognize members of Region 4 who through their technical abilities have made outstanding contributions to their profession. It recognizes the development of new technical concepts, significant patents, development of new devices, development of applications, new designs, significant cost reductions using known techniques, etc. Nominations for the award shall be considered annually by evaluation of nominations submitted in accordance with the award criteria and procedures.

It is not the intent of the award to recognize the attainment of high organizational position alone.

ELIGIBILITY:

1. Nominees shall have been an IEEE member in good standing in the grade of member or above for the three (3) years preceding the year of award consideration and shall have been a resident in the Region for the year preceding the year of the award consideration. Nominees shall currently reside in the Region or shall have performed the work for which he/she is being recognized while residing in the Region, and shall currently be an IEEE member in good standing at the grade of member or above. During this period of time, no deliberate lapse in membership shall have occurred.
2. During the year in which the nominee is considered, the nominee shall not be either the Region Director or Vice-Chair.
3. A nominee who is a member of the Regional Awards Committee shall have the option of 1) withdrawing the name for award consideration, or 2) resigning from the Regional Awards Committee.
4. The nominee shall not be eligible for more than one of the major awards of the Region in any one year. An awardee shall not be eligible to repeat any of the major awards of the Region except in the case where subsequent achievement is clearly of such an exceptional nature as to merit the duplication.
5. Nominees of outstanding caliber shall be eligible regardless of :
 - a. Membership grade of member or above. For fellows, the award is based on contributions and achievements made subsequent to that which the fellow award recognized. However, there may cases where the achievement is clearly of such an exceptional nature as to merit the duplication.
 - b. Previous recipient of a similar award in another Region with the same constraints as above.

CRITERIA FOR CONSIDERATION:

1. The primary consideration of the award shall be:
 - a. Importance of technical contributions.
 - b. Output of patents, designs, papers and technical presentations.
 - c. Years of technical distinction and/or responsible charge.
2. Additional criteria for consideration, but of lesser importance, shall be:
 - a. Service to the Institute:
 - b. Service to the engineering profession in professional organizations other than IEEE.
 - c. Recognition through other awards.

AWARD PRESENTATION:

The “Outstanding Professional Award” shall consist of a plaque of professional quality. The presentation of the award shall be at a prominent conference of the Region. The specific location shall be approved by the Region Executive Committee.

NOMINATION PROCEDURE:

1. All individual members, Chapters, Section and Subsections of the Region are eligible to nominate candidates for this award. However, candidates may not nominate themselves.
2. Carefully assemble and enter on the attached nomination form all relevant and pertinent information requested. More than one nomination may be submitted, however, separate nomination forms are required.
3. Supplement the nomination form if deemed advantageous to the candidate, with additional details to explain the nominee's accomplishments. These supplement sheets must be attached to the nomination form. While it may be important to stress a single outstanding achievement (possible a very current performance), it should be recognized that it is also critical to include the candidate's career as a complete review of the candidate's achievements often in competition with other potential nominees.
4. Send the completed nomination form(s) with proper endorsement letters to the Chair of the Regional Awards Committee. All nomination forms must be submitted to and in the hands of the Regional Awards Committee by April 30th.

EVALUATION PROCEDURE:

1. An evaluation system shall be utilized by the Regional Awards Committee that will allow weighing the selection criteria on the basis of a scale of 100.
2. The nominee shall be judged on the basis of the written material submitted in accordance with the above. The Regional Awards Committee may attach additional written information to the nomination form for inclusion in the evaluation form. Final selection shall be made by consensus considerations if there is a majority based on the individual ratings by use of the evaluation form. For consideration of an award, the nominee shall rate a minimum of 60 on the scale of 100.
3. The final selections of the Regional Awards Committee shall be submitted to the Region Executive Committee in writing for final action.
4. The Regional Awards Committee shall utilize the "Outstanding Professional Award Evaluation Form" in the selection process. After Region Executive Committee action, all completed forms shall be destroyed. All nomination forms and attached material shall be retained by the Regional Awards Committee. No information contained in these packages shall be released beyond the Regional Awards Committee without the written permission from the nominee.

Return Nomination Form by April 30 to:

**Karen S. Pedersen
2520 E. Hayes St.
Davenport, Iowa 52803
kspedersen@ieee.org**

NOMINATION FORM FOR REGION 4 OUTSTANDING PROFESSIONAL AWARD

1. Candidate Name _____ Membership # _____
2. Business Address _____ City _____
State/Prov. _____ Postal Code _____
Country _____ Email _____
Home Address _____ City _____
State/Prov. _____ Postal Code _____
Country _____ Email _____
Phone (O) _____ Phone (H) _____

3. IEEE Grades/Year Each Attained: _____

4. Date Became Resident of Region: _____

5. Date and Place of Birth: _____

6. Professional or Occupational Affiliation & Title: _____

7. Education Beyond Twelfth Grade. Honorary Degrees Denoted (H):

Institution	Degree	Year	Honors
_____	_____	_____	_____
_____	_____	_____	_____

8. Principal Employment. (Years, Descriptions, Titles): _____

9. Importance of Technical Contributions: _____

10. Patents, designs, papers and Technical Presentations: _____

11. Years of Technical Distinction and/or Responsible Charge: _____

12. Service to the Institute: _____

13. Service to the Engineering Profession in Professional Organizations other than IEEE: _____

14. Recognition through other awards: _____

15. Years of Technical Distinction and/or Responsible Charge:

16. Provide below names of persons familiar with the qualifications of this nominee and with whom you have made arrangements to furnish supporting statements, which are included with this nomination. (Two required.)

1. Name _____ Address _____
2. Name _____ Address _____

17. State succinctly why the candidate should be so honored. This should reflect on singular achievements, career accomplishments collectively and all pertinent elements of this nomination: _____

18. Nominator _____ Membership # _____
Professional or Occupational Affiliation: _____
Address _____ City _____

State/Prov. _____ Postal Code _____
Country _____ Email _____
Phone (O) _____ Phone (H) _____
Signature of Nominator _____

19. Additional Comments _____

PLEASE USE ONE ADDITIONAL PAGE IF NECESSARY: The Region 4 Awards and Recognition Committee reserves the right to consider any nomination for awards other than the award suggested when, in its opinion, the support and justification may more appropriately apply to other Region 4 Awards. **The Region Outstanding Professional Award is a peer-recognized award, therefore, SELF NOMINATION IS NOT PERMITTED.**