

IEEE GOLD Meeting Minutes

Date: January 7, 2004 @ 19:00
Location: Dawn Nedohin-Macek's residence
Attendees: Andrea Leslie (AL, Committee Member)
Dawn Nedohin-Macek (DNM, Chair)
Kevin Ostash (KO, Secretary)
John Vukelic (JV, Committee Member)
Julian Nedohin-Macek (JNM, Committee Member)

1. Call to order (DNM, 19:00)
 - a. Agenda approved for this meeting. (AL motion to carry; JNM seconded; Motion carried.)
 - b. The review of minutes from the last meeting. (AL motion to carry; JNM seconded; Motion carried.)
 - c. Welcome John Vukelic to the GOLD committee.
2. Officer's Reports
 - a. Chair (DNM)
 - i. Dawn announced that she accepted the position of Western Canada Council GOLD Chair. Other items to be discussed later in the meeting.
 - b. Vice Chair (Jennifer Jessop in absentia)
 - i. See notes in Appendix A.
 - c. Webmaster Report (Troy Dolyniuk in absentia)
 - i. See Appendix B.
3. Old Business
 - a. Bill Kennedy's 50th Anniversary Presentation (DNM)
 - i. A link on our web site is now available for this presentation.
 - ii. Item closed.
 - b. "How to be Competitive" Brochure (DNM)
 - i. Action: Webmaster (TD) to put a link on our website to the brochure.
 - ii. Item closed.
 - c. PowerPoint presentation available on website (DNM)
 - i. Action: Webmaster (TD) to add a link on our website to our PowerPoint presentation.
 - ii. Item closed.
 - d. January Event Planning (Discussed in Part A of New Business)
 - e. Manitoba Robot Games (KO on behalf of JJ)
 - i. Jennifer Jessop's notes available in Appendix A were summarized for the group by KO.
 - ii. GOLD will be donating \$100 dollars to the Robot Games.
 - iii. GOLD discussed purchasing a robot for use as an aid for our volunteering. This was tabled until the next meeting.
 - iv. From JJ's notes, GOLD discussed the possibility of holding a workshop downtown to provide volunteer service for the building of robots with kids at Art City. The idea was well received among the members. JJ to investigate and get information sent out to members ASAP. The date was to be in early February.

- f. IEEE Web Ads (DNM)
 - i. Tabled until next meeting.
- g. Networking with U of M and RRC (DNM)
 - i. Someone from GOLD is needed to give a small discussion on GOLD at the next IEEE student general meeting at the U of M.
 - ii. RRC had a coffee and donuts day as a membership drive for IEEE on December 15th, but no one from GOLD was able to attend. They will let us know when the next one will be held (sometime in February) and GOLD will attempt to attend.
- h. Women in Engineering
 - i. Tabled until next meeting.
- 4. New Business
 - a. January Event Planning (DNM)
 - i. An event is planned for January 22, 2004 on website construction.
 - ii. See Appendix C for the poster.
 - iii. Owen Preston to give the GOLD presentation at the beginning.
 - iv. Prices will be changed from \$5 for non-members, \$3 for members and \$2 for students to \$5 for non-members, \$4 for members and \$2 for students
 - v. Andrea to take care of Thank you gift and cookies for the event.
 - vi. Andrea to obtain a bio for the speaker, Mike Fagundes
 - vii. Dawn to check into availability of a room at TR LABs.
 - b. Next Event to be Held on March 4. (DNM)
 - i. Suggestion from Dawn to hold a discussion on the August 14th blackout.
 - 1. A panel will be selected from different disciplines to discuss the effects of the blackout for those areas (academic, business, and operations)
 - ii. Also, should an event be held on March 25th? To be discussed at next meeting. Dawn suggested having an individual from the APEGM admissions to discuss what is required for enrolling as an MIT (formerly EIT) with APEGM. They will also discuss what is required throughout the MIT program.
 - c. Final Year End (DNM)
 - i. Dawn to take care of IEEE items required for the end of the fiscal year 2003.
 - d. CCECE Conference (DNM)
 - i. Web site is <http://ewh.ieee.org/reg/7/ccece04/index.html>. All GOLD members are encouraged to visit the web site before the next meeting.
 - ii. Tabled for next meeting.
 - e. Next Meeting (DNM)
 - i. February 12, 7:00pm @ DNM residence.
- 5. Motion to Adjourn @ 20:30 (Motion from AL; Seconded by JNM; Motion carried.)

Appendix A: Report from Vice Chair (Jennifer Jessop)

1. Manitoba Robot Game Volunteers for March 13 & 14
I am still compiling the list of names. If the executive agrees, I would like to send out an email to the GOLD distribution list asking for volunteers.
2. Upcoming Workshops
January 7: St Germaine School, Cub group building robo critters requires volunteers to assist in building robots. No volunteers sent as conflict with GOLD meeting and no CTTAM volunteers available.
January 8: U Of W, autonomous robot building workshop, Kevin to attend
January 17: 10-3PM Manitoba Hydro Girl's Camp Group, Giselle Campbell Contact Person, Jennifer to attend, Mini-Sumo Building
January 31: Holy Cross Gym, Girl Guides building Robocritters. 24 in the morning & 24 in the afternoon. Minimum 3 Volunteers required. If available for all day lunch will be provided. (So far one volunteer confirmed)
3. Robot Kit design
I was Carbon Copied on an email from Eric Haapamaki to Bruce Johnson from Daniel Mac School. I will try to ask Eric again if he knows of anyone who could assist with kit design. Please keep your eyes and ears open for anyone who could help with this task.
4. GOLD Sponsorship Cheque
Dawn has requested the cheque(s) from Udaya. I sent a follow up email stating the cheque must be endorsed to " MB Museum for MB Robot Games"
5. Robot Games Planning Committee Meeting
The next meeting is scheduled for January 14. Jennifer will attend. The volunteer list will be updated prior to the meeting.
6. CTTAM Update
Almost all of the kits purchased for member's sons & daughters have been distributed. The office staff has already considered the endeavour a success. The cheque for \$500 has been sent in the mail.
7. Proposed Robotics Workshop (New Business)
February 7: In Partnership with GOLD and Artcity, web site www.artcityinc.com. I have an idea to write a proposal for funding a robot building workshop in the West Broadway area for those children who would be otherwise unable or unmotivated to participate. I have some contacts in the community and may be able to set something up at Art City. The proposal would be to purchase 20-25 robot kits (and incidental costs) and cover the costs to enter the competition. Art City contact person is Jason.

Appendix B: Report from Webmaster

From: Troy Dolyniuk <tdolyniuk@northwest.ca>

Over the Holiday season, little was required (or accomplished...) on the web server side of things. As of the time of writing, we have broken the 1000 visitor mark! 1038 visitors currently logged. I apologize for my absence, but I am still moving in furniture in my new place.

See you all in February (or sooner),
-Troy

Appendix C: Event on January 22, 2003
"The Basics of Creating Effective Web Pages"

The Basics of Creating Effective Web Pages



**Thursday, January 22nd, 2004
7:00pm**

**Room 160, 135 Innovation Drive, Smart
Park
(U of M Fort Gary Campus)**

Discover the main qualities of effective WebPages, and learn how to create one yourself. This presentation will include the basics of optimizing layouts, Cascading Style Sheets, and Search Engine Optimization.

Presenter: Mike Fagundes, BSc.Mechincal Engineering
Thermo's Design Group

\$5.00 Non-IEEE Members

\$4.00 IEEE Members

\$3.00 Students

Please register by January 19th, by emailing Dawn Nedohin-Macek at nedohin-macek@ieee.org.

1.0 Professional Development hour for APEGM MITs

A Presentation by the Winnipeg IEEE Gold Affinity Group

Visit <http://www.ieee.org/winnipeggold> for more information

