

Winnipeg IEEE GOLD

Meeting Minutes

Date & Place: September 15, 2004; Dawn Nedohin-Macek's Residence

Subject: Update Meeting

Present: Stephen Dueck (SD, Acting secretary)
George Kesselman (GK)
Dawn Nedohin-Macek (DNM, Chair)
Julian Nedohin-Macek (JNM)
Owen Preston (OP)

Regrets: Kevin Ostash (KO, Secretary)
Jennifer Jessop (JJ, Vice Chair)
John Vukelic (JV, Webmaster)

1. Call to Order (DNM, 7:07 pm)
2. Approval of Minutes (OP, JNM)
3. Approval of Agenda (SD, OP)
4. Reports
 - 4.1 *Vice Chair (JJ)*
 - Tabled.
 - 4.2 *Secretary (KO)*
 - Tabled.
 - 4.3 *Web Master (JV)*
 - Tabled.
 - 4.4 *Treasurer's Report (OP)*
 - See Appendix A: Treasurer's Report.
5. Old Business
 - 5.1 *Embedded Wireless Workshop (DNM)*
 - Sponsorship money not received from Internet Innovation Centre or IEEE Winnipeg Section. OP will re-send invoices.
 - Thank-you letters not yet sent to sponsors. JNM will assume responsibility for sending letters.
 - SD will ask Sami Kibria regarding money not collected from Farag Azzedin.
 - 5.2 *Webpage Re-Design (JV)*
 - Tabled.

5.3 *IEEE GOLD Identity Statement (SD)*

- Tabled but motion for acceptance of identity statement distributed at past meeting to be put forward at next meeting.

5.4 *WIE Update (JJ)*

- DNM acting as APEGM Women's Action Committee Liaison with WIE.
- Update by JJ tabled.

5.5 *GOLD Banner (DNM)*

- Motion passed to acquire banner for GOLD reading "Winnipeg GOLD" for approximately US\$65 (OP, JNM). DNM will place order.

5.6 *DARPA Grand Challenge (DNM)*

- 21 attendees, \$68 brought in, \$59.22 in expenditures.

5.7 *Fun in the Sun BBQ (DNM)*

- Fun time - approximately 20 people.

5.8 *Quick Start Incentive Fund (JJ)*

- Tabled.

5.9 *Online Survey (DNM)*

- Will continue to use it but must remember to download results before 2 weeks have passed or they are discarded by online service.

5.10 *TRLabs Equipment Procurement (SD)*

- Unsuccessful.

5.11 *GOLD's Manitoba Robot Games Entry (DNM)*

- Whole committee does not have time or resources to dedicate to an entry but either a sub-committee can be formed or an independent effort supported.

6. New Business

6.1 *Joint Venture with APEGM*

- APEGM desires to have a separate identity and focus on soft skills in its professional development events.
- GOLD agrees to the principle of collaboration as the goals of APEGM and GOLD complement each other well.

6.2 *Fall Event Planning*

- DNM to coordinate organization of Nov. 3 event.
- SD to assess feasibility and potentially coordinate Oct 23 soldering workshop.
- Possibly of joint event with WIE in December tabled.

6.3 *GOLD Executive*

- Motion passed to have GOLD executive elections in January – Dawn will stay in advisory capacity as past chair (OP, JNM).

7. Future Business

- Webpage re-design.
- Review of Soldering Workshop objectives and methodology, call for volunteers, announcement of Soldering Workshop dry-run time/place.

8. Next Meeting

7pm September 30, 2004 at DNM's residence.

9. Meeting Adjournment by DNM (OP, 8:09pm)

APPENDIX A: Treasurer's Report

2004 IEEE GOLD Money Management										Total
Date	Incoming	From	Deposited	Expenditures	Invoiced	Payed From	Cash Box	Account	Total	
01/01/04	539.33	2003 Account Carry Over					75.37	463.96	539.33	
07/01/04				100.00	Robot Games Donation	Account	75.37	363.96	439.33	
21/01/04	80.00	Web Design Workshop	Cash Box	50.00	Jen Jessop: APEGM/CTTAM Gift	Cash Box	105.37	363.96	519.33	
				20.00	Andrea Leslie: Movie Gift Cert	Cash Box	85.37	363.96	469.33	
22/03/04	14.83	Blackout Roundtable Dividends				Account	85.37	378.79	464.16	
	7.00	Check from Web Design				Account	85.37	385.79	471.16	
04/05/04	100.00	Wine & Cheese Contribution (APEGM)	Account	11.26	Dawn Macek: Photocopying	Account	85.37	374.53	459.90	
	100.00	Wine & Cheese Contribution (CTTAM)	Account	322.36	Stephen Dueck: Hall Rental & Photocopying	Account	85.37	52.17	137.54	
	100.00	Wine & Cheese Contribution (U of M)	Account			Account	85.37	152.17	237.54	
	100.00	Embedded Wireless Contribution (TRLabs)	Account			Account	85.37	252.17	337.54	
15/05/04	830.00	Embedded Wireless Workshop	Box/Account	152.12	U of M: Wine & Cheese	Account	85.37	352.17	437.54	
		(\$520 to Cash Box, \$310 to Account)				Account	85.37	200.05	286.42	
						Account	85.37	300.05	385.42	
						Account	605.37	610.05	1,215.42	
				50.00	Owen Preston: Gift Cert	Account	555.37	610.05	1,165.42	
				102.25	Stephen Dueck: Printed Circuit Boards	Cash Box	453.12	610.05	1,063.17	
				100.00	Stephen Dueck: Gift Certificates	Cash Box	353.12	610.05	963.17	
						Account	353.12	710.05	1,063.17	
				541.36	John Yukelic: Food	Account	353.12	168.69	521.81	
				26.15	Shawn Silverman: Parts Shipping	Account	353.12	142.54	495.66	
				20.00	Dawn Macek: Printing	Account	353.12	122.54	475.66	
				56.37	John Yukelic: Additional Food	Cash Box	296.75	122.54	419.29	
24/06/04	100.00	Embedded Wireless Contribution (U of M)	Account				296.75	222.54	519.29	
	68.00	Red Team Seminar	Cash Box				364.75	222.54	587.29	
23/07/04				59.22	Owen Preston: Food & Gift	Cash Box	305.53	222.54	528.07	
				14.50	Julian Macek: BBQ Park Booking	Cash Box	291.03	222.54	513.57	
									513.57	

Note: All payment made from the Cash Box are payed out by the GOLD chapter in cash.
 All payments made from the Account are done by checks from the IEEE Winnipeg Section on behalf of Winnipeg GOLD funds.