

IEEE Region 9 – Regional Meeting 2010 (RM2010)

Frequently Asked Questions - “FAQ’s”

Version 2.1: February 5, 2010

1. - Q: What are the dates for the Region 9 – RM2010?

A: Wednesday 24 to Saturday 27, March 2010

2. - Q: When should I arrive or depart?

A: Should arrive on Wednesday 24. Most participants will leave on Sunday 28.
The welcome cocktail is scheduled on Wednesday 24 18:00.

3. - Q: Where is the RM2010?

A. In Punta Cana, Dominican Republic. The Venue is:

Hotel Barcelo Bavaro Palace Deluxe

Playa Bavaro

Punta Cana, Dominican Republic

Phone: +1.809.6865797

Fax: +1.809.686.5859

E-mail: bavaro.palace@barcelo.com

Link to hotel Webpage:

<http://www.barcelobavaropalace.com>

Note: Please do not make reservations by yourself. Send your registration form to Jorge Him (j.him@ieee.org) with copy to Norberto Lerendegui (nlerendegui@ieee.org)

You can download the registration form from the R9 Webpage:

<http://www.ewh.ieee.org/reg/9/eventos/rr2010>

4. - Q: Where can I find more information about the RM2010?

A: In our R9 Webpage: <http://www.ewh.ieee.org/reg/9/eventos/rr2010>

5. - Q. **When should I register?**

A. Before March 1, 2010. We must coordinate hotel reservations, services, food and social events.

6. - Q. **Who organizes the RM2010?**

A: Puerto Rico and Caribbean Section, chaired by Victor Simons (vsimons@ieee.org), welcomes us. The R9 Executive Committee and a group of volunteers of the Section, mainly from Dominican Republic, are the local organizers.

7. - Q: **Who will participate at the RM2010?**

A: 1) All members of our Extended Regional Committee:

- R9 Executive Committee
- Section Chairs
- Council Chairs
- Regional Student Representative (RSR)
- Committees: Awards & Recognition, Membership Development, Technical Activities, Educational Activities, Student Activities, Electronics Communications & Internet Services, Strategic Planning, Newsletter Editor
- Affinity Group Committees: GOLD, Life Members
- AdHoc: Committees: Job-Site, Humanitarian Projects, Regional Transactions Magazine, Regional History

2) On independent economic sponsorship:

- Special IEEE guests,
- IEEE HQ staff,
- Any other R9 IEEE Volunteer who registers on time.

8. - Q: **What expenses cover Region 9?**

A: - Shared room (2 members of the Extended Regional Committee per room, 4 nights), food, and special programmed events. On this occasion the hotel service will be all-Inclusive. All meals and drinks will be covered.

- **The air tickets based on the maximum fare authorized by the Treasurer.** The list with the fares to be reimbursed will be e-mailed to the participants authorized to receive reimbursements, and will be also posted in our Webpage: <http://www.ewh.ieee.org/reg/9/eventos/rr2010>. **The Executive Committee is negotiating with a Flight Company a bulky purchase of tickets to diminish costs and reduce the administrative tasks.**

- **Section Chairs and Council Chairs will be reimbursed after they comply with the requirements indicated in paragraph 13.A.1 below.** You can also check the Treasure Section in our web page.

9. - Q: **How to buy the air tickets?**

A: The primary delegate to the Regional Meeting buys the air ticket. He/she should ask his/her travel agency or the IEEE travel service (<http://www.ieeeonline.org/index.html>) for the cheapest fare. The R9 Treasurer will reimburse the cost of the air ticket based on the maximum fare indicated in the list mentioned above. If the cost of the air ticket is greater than the cost indicated in the list, the difference will be paid by the delegate or his Section. Please Check 13.A.1 **and Treasure information in our web page.**

The Executive Committee is negotiating with a Flight Company a bulky purchase of tickets to diminish costs and reduce the administrative tasks. Please, pay attention to the information disclosed on this issue.

10. - Q: **What expenses have to be covered by the Section?**

A: - Home and Meeting Transportation (home↔airport, airport↔hotel).
- Visas or Tourist Cards and Airport Taxes

11. - Q: **How do I register to attend the RM2010?**

A: Send an e-mail to Jorge Him (j.him@ieee.org) including the registration form duly completed. Please copy to Norberto Lerenegui (nlerenegui@ieee.org). The form is attached to the invitation and will also be available at the R9 Webpage (<http://www.ewh.ieee.org/reg/9/eventos/rr2010>).

Note: If you do not share a room, you must pay the cost difference.

12. - Q: **May I bring a companion or children?**

A: Yes. Please check the registration fees table for the cost.

The registration cost of a companion includes accommodation, food and drinks (all-inclusive service), and the two cocktails (welcome and farewell).

13. - Q: **What do Section Chairs have to comply in advance?**

A.1: **Before Friday 19th of February**, must e-mail to the Regional Director, Tania Quiel (t.quiel@ieee.org), copy to the Regional Secretary, Norberto Lerenegui (nlerenegui@ieee.org) the following information:

- Report of activities during 2009.
- Brief description of Objectives and Plans for 2010.
- Section Officers for 2010 (indicate position, IEEE number, mail address, electronic address).

A.2. **Before Friday 19thnd of February** must send to IEEE the annual reports as indicated in:

http://www.ieee.org/organizations/rab/scs/Required_Reporting/index.html.

The required documents are:

- 2009 Activities Report (form L-31)
- 2009 Financial Report (form L50)
- 2010 Officers Roster.

REMINDER: Bonus for Timeliness - All Sections whose reporting (financial, meeting and officer) is submitted by **Friday, 19 February 2010**, will receive a 10% bonus of the total rebate. See Web Site. http://www.ieee.org/web/geo_activities/units/Required_Reporting/rebateschedule.html

14. - Q: **Do I need Visa to enter Republica Dominicana?**

A: People traveling from some countries may need Visa to enter Dominican Republic. Please contact the local Embassy of Dominican Republic in your country or your Travel Agency to be properly informed. Remember to prepare your luggage according to security regulations applicable to international flights.

You can get information in the following link of the Dominican Republic Foreign Office:

Spanish: <http://www.consuladord.com/contenidos.aspx?cid=82&lang=ES>

15.- Q: **What countries do not need Visa to enter Dominican Republic?**

A: The countries are listed in the link

<http://www.consuladord.com/contenidos.aspx?cid=82&lang=ES>

Please confirm this information with the local Embassy of Dominican Republic or with your travel agency.

16.- Q. **What currency is used in Dominican Republic?**

A: It is the Peso Dominicano (DOP or DO\$)

1 USD = 36.1 DOP, as January 2010.

The rate may change according to the market.

17. - Q. **Where can I exchange money?**

A. Exchange windows at the airport, the Hotel or exchange businesses throughout the city.

18. - Q: **How is the weather in March?**

A: Weather information can be seen at:

<http://www.weather.com>

<http://www.espanol.weather.com>

19. - Q: **Is Punta Cana / Bavaro Beach a safe city / place?**

A: The city and its outskirts are generally safe. However you must take all the precautions that a wise international traveler would take when visiting a touristic city and resort in any part of the world. Do not walk alone in areas you don not know well or where you are advised not to go.

20. - Q: **In case I can not attend the meeting, may I designate other volunteer to represent me?**

A: **The Regional Director, Tania Quiel, is the only person that can authorize the change of representation.** The Section Primary Delegate is the Section Chair.

If you have questions not answered in this FAQ, please contact Norberto Lerendegui (nlerendegui@ieee.org). You will receive an answer as soon as possible.