

IEEE EDUCATION SOCIETY MEETINGS CHAIR REPORT TO THE ADMINISTRATIVE COMMITTEE

DR. RUSS MEIER

This report covers activity from June 2009 to October 2009

IEEE EDSOC ADMINISTRATIVE COMMITTEE MEETING June 2009

The Meetings Chair attended the AdCom meeting at the 2009 ASEE National Convention in Austin, Texas. A full report described the state of technically and financially sponsored conferences, as well as conferences that have proposed sponsorship. A travel fund of \$10,000 for the Meetings Chair was motioned and approved by the AdCom. The minutes of the meeting contain a copy of the report as well as the funding request.

IEEE EDUCON PLANNING COMMITTEE MEETING June 2009

The Meetings Chair met with two of the three EDUCON 2010 General Chairs during the 2009 ASEE National Convention in Austin, Texas. Manuel Castro and Edmundo Tovar Caro provided an update on the planning of EDUCON 2010 and the group reviewed the state of the required IEEE paperwork timeline.

IEEE PANEL OF CONFERENCE ORGANIZERS July 2009

The Meetings Chair represented the IEEE Education Society in Prague, Czech Republic at the 2009 IEEE Panel of Conference Organizers (POCO 2009). This annual gathering consists of IEEE staff members, Vice Presidents and Chairs of Meetings, and meeting planners. The two-day event reviews the current state of IEEE conferences, policies, and procedures.

IEEE currently sponsors a portfolio of over 900 conferences. These conferences are the largest part of the IEEE business model and are an important part of professional development for IEEE members.

A significant portion of the meeting was spent reviewing the activities of the IEEE Conference Committee during the past year. IEEE performed a rigorous review of conference policies and procedures. New rules and regulations were proposed and adopted. All conferences will be expected to follow these new tighter rules in order to use the IEEE brand and/or be included in the IEEE Explore proceedings repository.

As a result of POCO 2009, the Meetings Chair began a review of the current EdSoc literature for conference sponsorship, wrote new memorandums of understanding for technical and financial co-sponsorship with the help of IEEE staff, and began brainstorming a strategic plan for society conferences.

FORMATION OF MEETINGS COMMITTEE

August 2009

The Meetings Chair filled the empty spots on the Meetings Committee in August. This committee assists the Meetings Chair in brainstorming strategic plans, reviewing conference sponsorship applications, and interfacing to current and proposed conferences and workshops. Members were seated to represent all IEEE Regions.

NAME	ROLE	AFFILIATION
Dr. Russ Meier	Meetings Chair IEEE Regions 1 - 7	MSOE
Dr. Manuel Castro	IEEE Region 8	UNED
Dr. Melany Ciampi	IEEE Region 9	OPASS
Dr. Oliver Ban	IEEE Region 10	IBM

IEEE EDUCON ONLINE STEERING COMMITTEE MEETING

September 2009

The Meetings Chair is a sitting member on the steering committee representing the Education Society as a 70% financial co-sponsor. The on-line video conference meeting agenda was run by committee chairman Michael Auer. Attendees included Auer (Austria), Castro (Spain), Tovar-Caro (Spain), Al-Zoubi (Jordan) and Meier (USA). The meeting included a short update on the status of EDUCON 2010. The majority of the meeting focused on initial planning for the EDUCON 2011 offering in Amman, Jordan and a discussion on site selection for EDUCON 2012. The EDUCON steering committee is bringing a financial co-sponsorship proposal for EDUCON 2011 to the AdCom for consideration during the October 2009 AdCom Meeting.

TECHNICAL AND FINANCIAL CO-SPONSORSHIPS

On-going

A number of conferences have requested technical or financial co-sponsorship.

- The Meetings Committee reviews applications for Technical Co-sponsorship as they arrive. These sponsorships have a 0% financial commitment. The committee makes technical co-sponsorship decisions on behalf of the society under authority granted by IEEE Education Society President, Dr. Susan Lord.
- The Meetings Committee reviews applications for Financial Co-sponsorship as they arrive and works with the parties requesting sponsorship to author a proposal for

consideration by the AdCom. The Meetings Committee from time to time brings proposals to the AdCom for vote.

- Table 1 summarizes the status of all conferences requesting Education Society sponsorship. Approved conferences have a gray background.

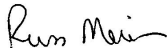
TABLE 1: IEEE EDUCATION SOCIETY CONFERENCE STATUS

CONFERENCE	DATES	LOCATION	TYPE	%	APPROVED
ICECE	8-11 Mar 2009	Buenos Aires	Technical	0	Yes
IEEE Portable	20-22 Sep 2009	Anchorage	Technical	0	No
e-Health	23-25 Sep 2009	Istanbul	Technical	0	No
FIE	18-21 Oct 2009	San Antonio	Financial	33	Yes
ITHET	16-18 Dec 2009	Daejeon, Korea	Technical	0	Yes
IEEE Multimedia	18-20 Dec 2009	Wuhan, China	Technical	0	Yes
INTERTECH	7-10 Mar 2010	Ilheus, Brazil	Technical	0	Yes
TAAE	13-15 Apr 2010	Madrid	Technical	0	Yes
IEEE EDUCON	14-16 Apr 2010	Madrid	Financial	70	Yes
ICETC	22-24 Jun 2010	Shanghai	Technical	0	Yes
IEEE/ASEE FIE	October 2010	Washington, D.C.	Financial	33	Yes
e-Learn Africa	TBA	Egypt	Technical	0	Yes
IEEE EDUCON	April 2011	Amman, Jordan	Financial	70	No
IEEE/ASEE FIE	October 2011	Rapid City, S.D.	Financial	33	No

ACTION ITEMS FOR OCTOBER 2009 ADMINISTRATIVE COMMITTEE MEETING

1. **Motion** approval of IEEE Education Society sponsored conferences reports.
2. **Motion** approval of technical co-sponsorship for outstanding conferences.
3. **Motion** the financial co-sponsorship of IEEE EDUCON 2011.
4. **Motion** the financial co-sponsorship of IEEE/ASEE FIE 2011.
5. **Motion** to allow the Meetings Chair to initiate dialogue with Region 10 on a financially co-sponsored conference.

Respectively Submitted,



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