



## Suggested Text for Conference Website/Email

*Note: Items in bold brackets denote conference-specific information, to be added by the Conference Client. All templates and final submission information should be disseminated by the Conference Client.*

*The section below may be posted prior to the site opening of IEEE PDF eXpress.*

**IMTC/2006** has registered for use of a new IEEE tool: **IEEE PDF eXpress<sup>TM</sup>**

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Steps for submission:

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- 2) Proofread and check layout of manuscript (it is highly recommended that you do this BEFORE going to IEEE PDF eXpress.)
- 3) Create IEEE PDF eXpress account
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- 5) Use IEEE PDF eXpress to attain IEEE *Xplore*-compatible PDF(s). The site contains extensive instructions, resources, helpful hints, and access to technical support.
- 6) Submit final, IEEE *Xplore*-compatible PDF(s) [**per the conference's instructions**]. The deadline is **4-Mar-2006**.

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## Suggested Text for Conference Website/Email

*(Optional: Add the section or excerpts below to the previous section approximately 1–4 weeks prior to site opening, or when you have received your Conference ID.)*

IEEE PDF eXpress: <http://216.228.1.34/pdfexpress/log.asp>  
 Conference ID: **imtc06**

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a. Click “New Users - Click Here”.	a. Enter <b>imtc06</b> for the Conference ID, your email address, and enter the password you used for your old account.	a. Enter <b>imtc06</b> for the Conference ID, email address and password.
b. Enter <b>imtc06</b> for the Conference ID, your email address, and choose a new password. Continue to enter information as prompted.	b. When you click “Login”, you’ll receive an error saying you need to set up an account. Simply click “Continue”. By entering your previously used email address and password combination, you will enable your old account for access to this new conference.	
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## Suggested Text for Conference Website/Email

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Freelance  
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PageMaker  
FrameMaker  
QuarkXpress\*  
Word Pro  
Microsoft Word  
WordPerfect

\*For documents created in formats that do not embed source files, include all support files with the final manuscript in a folder. Put this folder in a compressed archive for submission. If it is possible to embed images in the source document, you should do so to avoid potential issues, such as missing graphics.

**IMPORTANT:** A DVI (DeVice Independent file) is required for LaTeX conversions, in addition to all associated image files. Make sure that your LaTeX system can output a DVI, otherwise it cannot be converted. Be sure also to check that your images are properly referenced, and that DVI can handle the image file types used (DVI does not handle some newer image types, such as \*.png).