

Constitution and Bylaws of the Particle Accelerator Science and Technology Technical Committee of the IEEE Nuclear and Plasma Sciences Society

Article I - Name and Object

Section 1. The organization shall be known as the Particle Accelerator Science and Technology Technical Committee of the IEEE Nuclear and Plasma Sciences Society (NPSS), hereafter referred to as the Committee.

Section 2. The Committee shall strive for the advancement of Particle Accelerator Science and Technology (PAST) and of its allied arts and sciences and maintenance of high scientific and technical standards among NPSS members.

Section 3. The Committee shall aid in the organization of the Particle Accelerator Conference (PAC) and act as an interface between PAC and NPSS, represent the PAST community interests in IEEE, act as a liaison between IEEE and other organizations in the area of particle accelerators and promote IEEE and NPSS membership.

Article II - Membership

Section 1. Members of the Committee are the PAST TC Chair who is appointed by the IEEE NPSS President, the past TC Chair, elected PAST NPSS AdCom members at large, the chair of the last PAC and the chair of the upcoming PAC.

Section 2. The terms of office of the PAST TC members are defined as follows: The PAST TC Chair term and PAST Elected Member at Large term are defined by the IEEE Nuclear and Plasma Sciences Society Constitution and Bylaws. The term of the past Chair of the PAST TC is defined by the term of the Chair. The PAC Chairs terms are defined by the Bylaws of the PAC Organizing Committee.

Section 3.

- (a) The affairs of the Committee shall be managed by the PAST TC Chair, in accordance with the powers and duties as defined by the IEEE Nuclear and Plasma Sciences Society Constitution and Bylaws.
- (b) In the event of the Chairpersons absence or incapacity, these duties shall be performed by the senior NPSS PAST AdCom Elected Member, or otherwise as designated by the NPSS President.

Section 4. The number of NPSS PAST Elected members at large is defined by the rules of the NPSS AdCom.

Article III - Meetings

Section 1. The Committee may hold meetings, subject to applicable IEEE and NPSS rules and regulations.

Section 2. A majority of the voting members of the PAST Committee shall constitute a quorum. No member shall have more than one vote by reason of multiple offices or Committee responsibilities.

Section 3. A majority of the legal votes cast by those members of the Committee attending a meeting shall be necessary for the conduct of its business except as otherwise provided in this constitution.

Section 4. Business of the PAST Committee may be handled by any written means which includes (but is not limited to) correspondence, fax or e-mail if, in the opinion of the Chairperson, matters requiring prompt action can be adequately handled in that manner. A majority of the voting members of the PAST Committee is required to take action in such a case. Such actions are to be promptly confirmed in writing by the Chairperson to the Committee.

Section 5. The PAST Committee shall meet as required to conduct business and in accordance with the Bylaws.

Article V - Amendments

Section 1. Amendments to this Constitution may be made by a two-thirds vote of the PAST Committee.

Bylaws

1. PAST Committee: Article II of the Constitution provides that the PAST Committee shall consist of a number of elected members-at-large plus certain ex-officio members. The ex-officio members of the PAST Committee shall be as deemed appropriate by the PAST Committee and such other ex-officio members as are provided for in the Constitution and Bylaws of the NPSS.

1.1 The voting members of the PAST TC shall be the PAST TC Chair, the past TC Chair, the elected PAST NPSS AdCom members at large, the chair of the last PAC and the chair of the upcoming PAC..

1.2 The PAST Committee may meet at the Particle Accelerator Conference, upon dates determined by the Chairperson at least three weeks in advance of the meeting. Additional meetings may be called at the discretion of the Chairperson or upon request of a majority of the voting members of the Committee with at least three weeks' notice.

2. Records: The TC Chair shall maintain a permanent record of all non-routine motions passed by the PAST Committee, written minutes of the Annual Meeting of the PAST and a roster of all PAST members. The Chair must provide a tabulation of the most recent five years of motions and a copy of the PAST constitution and bylaws to each new member of the PAST.

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