

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS

IEEE POWER ELECTRONICS SOCIETY

Distinguished Service Award

Selection Criteria and Nomination and Selection Procedure

Selection Criteria

The Power Electronics Society Distinguished Service Award is normally presented annually by the Power Electronics Society (PELS) to a member of the Society in recognition of exceptional dedication and outstanding service to the Power Electronics Society. The recipient receives a suitably inscribed plaque and a cash award of \$3,500. Registration fee for the recipient at the conference hosting the Awards Banquet will be paid by PELS.

Achievements by which an individual is judged to have made outstanding contributions to the Power Electronics Society encompass a broad range of activities over a substantial time period including, but not limited to, creative and invigorating leadership of the Society, exceptional administrative and managerial accomplishments on behalf of the Society, identification of new technologies within the scope of the Society and nurturing activities to support these emerging technologies, initiation of innovative programs to encourage wider participation in the full spectrum of Society activities, and the general communication and advocacy of power electronics technology to the technical community as a whole.

Nomination and Selection Procedure

1. Five months before the date scheduled for the annual PELS Awards Banquet, nominations for the Distinguished Service Award (DSA) are solicited by the Chairman of the Awards Committee from all elected and *ad hoc* members of the PELS AdCom. Additionally, nominations for candidates who meet the consideration requirements outlined above are earnestly solicited from individual Society members. Any PELS member may submit annually one nomination for the award.
2. To be considered as a nominee, in no more than 600 words including any attachments, a description of qualifications and other pertinent information must be submitted for each nominee. Nominations must be received before the annually specified closing date for nominations.
3. The PELS Awards Committee serves as the Selection Committee for the PELS Distinguished Service Award. If a member of the PELS Awards Committee is nominated for the DSA, he/she is replaced on the Selection Committee by the most recently retired past member of the PELS Awards Committee. During his/her time of service, the Chair of the Awards Committee is ineligible to be a nominee for the DSA.
4. A list of names is prepared which includes those nominated by the AdCom, the first and second runner-up from the Final Ballot of the previous year, plus the names of all individuals nominated from the PELS membership solicitation. The list is arranged in alphabetical order for the First Ballot and submitted along with the completed nomination forms to the Selection Committee.
5. The Selection Committee members rank the First Ballot nominees in priority order and return the ranked lists to the

Awards Committee Chair. Opportunity is provided for Selection Committee members to indicate a preference that the Award not be presented for the current year.

6. Results of the First Ballot are ordered by summing the rankings received by each candidate and dividing by the number of Selection Committee Members who assigned a rank to that nominee. The names of the three top-ranked nominees arranged in alphabetical order make up the Final Ballot. In the event that the above process does not clearly identify three top candidates, the Awards Committee Chair, in consultation with the President and the Vice Presidents of PELS, identifies the candidates for the Final Ballot.
7. The names of the candidates on the Final Ballot are listed in alphabetical order and the ballot is submitted to the Selection Committee for ranking in priority order. Committee members may indicate a preference that the PELS Distinguished Service Award not be presented in the current year. The priority-marked ballots are returned to the Awards Committee Chair who orders the results using the same procedure as for the First Ballot to determine the year's Award recipient. In the event that a tie results, the Awards Committee Chair, in consultation with the President and Vice Presidents of PELS, selects the recipient. In such a case, the individual who loses the tie is automatically placed on the Final Ballot for the following year.
8. On either the First Ballot or the Final Ballot, if a majority of the Selection Committee shows no priority selection for any nominee and checks the box "Make no award this year," the Award will not be presented.
9. In the event that only three names are submitted for the first ballot, the results of the First Ballot will be considered as the Final Ballot
10. The selected recipient of the Power Electronics Society Distinguished Service Award is notified and arrangements for receiving the award are made.
11. The Awards Committee Chair obtains the Award plaque and check, and makes the necessary arrangements for presentation at the Annual Awards Banquet of the Power Electronics Society, which historically has been at the Power Electronics Specialists Conference usually held in June.
12. Ballots and correspondence associated with the selection procedure may be transmitted by mail, FAX, telex, or telephone.
13. In the event that the Awards Banquet is scheduled earlier or later than June, the schedule of the nomination and selection procedures are adjusted accordingly.