ORGANIZED BY IEEE REGION 1, METSAC, SOUTHERN AREA SECTIONS

IEEE CAREER ADVANCEMENT WORKSHOP

SATURDAY MAY 18 2013, FAIRLEIGH DICKINSON UNIVERSITY WILSON AUDITORIUM, HACKENSACK, NJ

WHY ATTEND?
IEEE Career Advancement Workshop provides practical and powerful strategies to maximize your career talents, build your perfect, personal brand, and communicate your brand in cover letters, resumes and interviews. The day will feature sessions on how to create an Unbeatable Resume, resume strategies that will get you hired, creative ways to get your resume noticed, along with tips to perfect your resume & ace all interviews and a panel/workshop on strategies in professional career advancement.

WHO SHOULD ATTEND?
Engineers, technologists, scientists, students, researchers, faculty, and business professionals engaged in the disciplines of engineering, information technology, science, and management will greatly benefit.

PROGRAM
Continental Breakfast and Opening
Welcome Message from IEEE Region 1 Director and the Provost of FDU

Keynote Speaker
Peter Staecker IEEE President & CEO

Morning Session:  
Resume Development & Job Interview Workshop  
Stuff You Don’t Learn in Engineering School

Lunch Talk: “Women in Engineering”

Afternoon Session:
Essential Skills to Survive & Thrive in Workplace  
Mastering Communication Skills for Success at Work  
Effective Networking: Finding "Hidden" Opportunities

Panel Discussion: Career Strategies for Professionals
Closing Remarks & Networking

The ultimate goal of this IEEE Career Advancement Workshop is to empower attendees and their profession. It will motivate them to work with management and human resources to innovate their own career and lifestyle, build confidence, develop self esteem and leadership skills helping them to achieve greater success in their careers.

Information and Registration
sites.ieee.org/metsac/events/2013-caw/

REGISTRATION INFORMATION

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<th>Early Bird Registration to Apr. 30th</th>
<th>Regular Registration after Apr. 30th</th>
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<tbody>
<tr>
<td>Member</td>
<td>$40</td>
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<td>Non-Member</td>
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<td>Student Member</td>
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0.6 CEU / 6 PDH credits are earned by completing all sessions *

Author Carl Selinger will autograph copies of his book Stuff you Don’t Learn in Engineering School: Skills for Success in the Real World that attendees bring to the Workshop.
**Sponsors**
IEEE Region 1
IEEE METSAC Council
IEEE Connecticut Section
IEEE Long Island Section
IEEE New Jersey Coast Section
IEEE North Jersey Section
IEEE New York Section
IEEE Princeton/Central Jersey Section

**Organizing Committee**

**General Chair:**
Nikolaos Golas

**Program Chair:**
Robert Pellegrino

**Local Arrangement Chair:**
Kalyan Mondal

**Coordination Chair:**
Madhav Phadke

**Finance Chair & Treasurer:**
Charles Rubenstein

**Registration Chairs:**
Adriaan van Wijngaarden
Robert Pellegrino

**Sponsorship Chair:**
Kirit Dixit

**Publicity Chair:**
Adriaan van Wijngaarden

**Exhibits Chairs:**
Wes Bury, Russell Pepe

**Webmaster:**
Harold Ruchelman

**Information and Registration**
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**Time** | **Program-at-a-Glance**
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07:15 – 08:15 | Registration, Breakfast, Meet and Greet *(Dickinson Hall Lobby)*
08:15 | Welcome: Nikolaos Golas, METSAC Chair *(Wilson Auditorium)*
08:20 | Introduction of FDU Provost Peter Eckstein, IEEE Region 1 Director
08:25 | Welcome Address: Dr. Christopher A. Capuano, FDU Provost and Senior Vice President for Academic Affairs
08:30 | Keynote Address: Peter W. Staecker IEEE President & CEO
08:45 – 09:45 | Resume Workshop: Create Resumes that Get You Hired, Don Herres, IEEE Region 1 Employment & Career Activities Coordinator
09:45 – 10:45 | Interview Skills Workshop: Turning Interviews Into Job Offers, Don Herres, IEEE Region 1 Employment & Career Activities Coordinator
10:45 – 11:00 | Coffee Break *(Cafeteria, Dickinson Hall Lobby)*
11:00 – 12:00 | Stuff You Don’t Learn in Engineering School, Author Carl Selinger, Principal, Carl Selinger Services
12:00 – 13:00 | Lunch *(Cafeteria, Dickinson Hall Lobby)*
13:00 – 14:00 | Essential Skills to Survive & Thrive in the Workplace, Bala Prasanna, Program Manager, IBM
14:00 – 15:00 | Mastering Communication Skills for Success at Work, Bala Prasanna, Program Manager, IBM
15:00 – 15:15 | Coffee Break *(Cafeteria, Dickinson Hall Lobby)*
16:15 – 16:45 | Panel Discussion, Participants: Don Herres, Carl Selinger, Bala Prasanna, Dru Reynolds and Naresh Chand
16:45 – 17:15 | Mingle and Network *(Dickinson Hall Lobby)*
17:15 | Conclusion of IEEE Career Advancement Workshop

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**CEU/PDH Info:** sites.ieee.org/metsac/events/2013-caw/ceu

* A $25.00 CEU/PDH processing & course fee applies.

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**Learn how to Promote Yourself, Connect with Leaders and Realize Your Career Goals**

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**Fairleigh Dickinson University**