



Minutes

Date: December 2, 2008 - Board of Directors Meeting

Committee Members:

Jim Bacher, Henry Benitez, Mark Montrose, Murlin Marks, Richard Georgerian, Dan Roman, Ken Thomas, Jack Burns, Daniece Carpenter, Richard Pescatore, Elya Joffe, Dan Nachtigall, Doug Nix, Peter Tarver
Guests: Irv Engelson, Bob Rassa, Ted Freeman, Dan Arnold, Stefan Mozar, Thomas Ha,

Participants:

Jim Bacher, Henry Benitez, Murlin Marks, Richard Georgerian, Dan Roman, Ken Thomas, Daniece Carpenter, Richard Pescatore, Doug Nix,
Guests: Stefan Mozar, Thomas Ha,

AGENDA

Meeting called to order at 2:08 PM CDST

- Agenda
 - Secretary's Report
 - Review of previous meeting minutes
 - VP Reports
 - Member Activities
 - Communications
 - Technical Activities
 - Conferences
 - Treasurer's Report
 - President's Report
 - Old Business
 - New Business

- Secretary's Report
 - Review of previous meeting minutes
 - Approval of last telecom minuets - approved as amended

- President's Report
 - Provisional Society report
 - Status SRC Report - All BoD members to review
 - SRC will meet with PSES on Thursday of TAB meeting week

- Scheduled to come off watch list early next year
 - Gold Member
 - Candidate nominated - Sanne Cubberley
 - BoD approved appointment of the GOLD member as an Ex-officio member of the Board, and approved the candidate nomination
 - Milestones Chart
 - All VPs need to update their items on the milestone chart
- Treasurer's Report
- Will begin work on 2010 budget in Feb 2009

Vice President Reports

- Conferences
- 2008 Symposium Update
 - Positive results for financials
 - Discussed rate of paper rejections
 - Rejected 2 papers, but helped other papers for resubmittal
 - Actions should be noted and explained in the coming report on the Society.
- Technical Activities
- No report
- Member Activities
- Transitioning to Thomas as VP
 - TBD – list of critical things such as milestone chart;
 - Award program
 - Received requirement that each award needs to be approved
 - E-blast sent to all members reminding to renew membership
 - Suggestion to send all symposium attendees who are not members, invitation to join
- Communications
- E-mail list revised to add new directors from the last elections
 - Working with Forensics TAC
 - TAC has requested wants a website, but Chairman needs to provide an IEEE member account.
 - Requested that the website includes a wiki modeled on the Systems council wiki
- Old Business
- Senior Membership – All Board members should apply for senior member status

- New Business
 - Need volunteers - work on a statement of the benefits of membership
 - Thomas Ha, Dan Roman, Daniece Carpenter, Murlin Marks, Rich Pescatore

- Meeting adjourned at 3:10 PM CDST

- Strategic Planning Committee
 - All VP's are included
 - Strategic planning meetings will be held the Saturday night before the February, June, and October BoD meetings

- Future meetings
 - Feb 7-8, 2009 – Dallas, TX - ExCom 2/7; BoD 2/8
 - TAB meeting in Condado Plaza, San Juan, PR; Feb. 10 - 15
 - June 28, 2009 – Los Angeles, CA
 - TAB meeting to be held in Century Plaza Hotel, Los Angeles, CA; June 23-28
 - October, 2009 – Toronto, Canada
 - In conjunction with Symposium

- Monthly teleconference schedule Send as teleconference meetings as outlook meeting notice and e-mail
 - First Tuesday of the month (unless scheduled otherwise)
 - January 6, 2009
 - March 3, 2009
 - April 7, 2009
 - May 5, 2009

 - Time :

*US Time: 3 PM EST - 2 PM CST - 1 PM MST - 12 PM (noon) PST -
Tel Aviv, Israel - 10 PM -
Sydney, Australia - - 5 AM (Wednesday)*

- Conferences Committee
 - First Monday of the month
 - September 8, 2008
 - October 6, 2008
 - November 3, 2008
 - December 1, 2008

➤ Action Items

Item	Due	Owner	Action
1	6/16/07	Elya	write a summary of "Why join the PSES?"
	Update 2/17 6/22		Summary completed and passed to Newsletter Editor Revisions almost complete and will be ready for next newsletter Will be ready for newsletter in 3 months 8/5 almost done
2	6/22	Dan R, Doug, Richard G. Ken	Explore options for virtual symposium, presentations Present report to BoD on opportunities, methods, costs, etc.
	Update 5/6 6/22		Draft by June meeting Investigation still under investigation, need to explore Second Life – see Jane Cerone Denver chapter experimenting with webinars for local meetings Update Stream web – 2009 symposium
3	6/22	Richard G.	Develop focus letter for tag-a-longs, why to present at symposium, why attend a conference, why exhibit at symposium
	Update 5/6 6/22		Draft by next meeting In process – draft by September Add to milestone chart 8/22 – working on the focus letter
4	6/3	Jack	Contact Mary Ward Callen to find contact information for ASSE and CSA; report to the BoD; draft letter for contact
	Update 5/6 6/22		By next week Have attempted to contact, will continue attempts to locate information Contacted Ms Callen, referred to another IEEE contact, Jack to contact Matt Loeb for more information
5	TBD	Ken	Request a representative to work with IEEE Membership Committee
	Update 9/9		
6	TBD	Daniece Ken; Dan	Develop proposal to put non-Xplorer content from conferences on website as membership benefit

	Update		
7	Ongoing	All VP's	Continue with development of strategic plans to develop milestones and accomplishments
		Need updates from all VP's for Oct teleconference	
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	Update		
##			
	Update		

			Action Items ON HOLD
A	6/16/07	Jack	Get affiliations with other Society TCs
Status: On Hold	Update 4/3	Reassigned to Jack - review fields of interest for evidence of interest in product safety, contact to offer a joint technical committee	
	6/17	Postponed until TCs are formed and operational	
B	5/7/07	Murlin	Re-write letter to send to members to send to educational institutions
Status: On Hold	Update 4/3	Reassigned to Murlin - Draft by next meeting	
	5/7	Original draft received from Jack – Bob Rassa gave contacts for IEEE; contacted but no reply, waiting for additional support from TAC Rework letter to a sendable form, propose resources needed to support TBD next teleconference	
	6/17	On hold pending operational Technical Committee organization	

- Action Item Updates – Updates noted above
 - Previous meeting minutes sent to all Board members
 - Members to review action items below
 - Report to Secretary with Item Due Dates as noted below or any updates
 - New Actions items assigned