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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting Agenda - BoG**

**November 10, 2019**

***WebEx INFORMATION***

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| **WebEx - F2F Board mtg** |
| Sunday, November 10, 2019 |
| 8:00 am  |  (UTC-06:00) Central Time (US & Canada)  | |

Meeting URL:  
<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m282a94332c0eb94ebd664e6170c88b5c>

|  |  |
| --- | --- |
| Meeting number: 592 037 887 |  |
| Meeting password: SAFETY2019 |  |
| **Join by phone** | | |
| Tap to call in from a mobile device (attendees only) | | |
| [+1-415-655-0002](tel:%2B1-415-655-0002,,*01*592037887%23%23*01*) United States Toll | | |
| [1-855-282-6330](tel:1-855-282-6330,,*01*592037887%23%23*01*) United States Toll Free | | |
| [Global call-in numbers](https://ieeemeetings.webex.com/ieeemeetings/globalcallin.php?serviceType=MC&eventID=851993912&tollFree=1)  |  [Toll-free calling restrictions](https://www.webex.com/pdf/tollfree_restrictions.pdf) | | |

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***7:30 - 8:30 Breakfast Trinity Conference Room***

(45 min) **Welcome**: John

* Any items to add to the agenda?
* Approval of Agenda

(10 min) **Housekeeping and Secretary's Report**: Daniece

* General
* Approval of previous Meeting Report

(30 min) **President’s Report:** John

* Top 1-3 items

(60 – 240 min) **Working item Topics**: John

* Support for TAG meetings in 2020
  + Coverage for Stefan
* Recruiting new volunteers
  + Ideas for recruitment for more volunteers
* Publications
  + Actions for moving the newsletter to a magazine
* Website
  + What is working – what is not – what is missing?
* Dashboard
  + Updates and prioritize items
  + Dashboard \_\_\_\_\_
* Meeting dates and times for 2020
* PSES Diversity Data

***10:30 AM – Coffee Break***

(30 min) **Past President's Report**:

* Top 1-3 items

(60 min) **President-Elect’s Report:** Stefan

* Top 1-3 items

***12:00 PM - Lunch***

(30 min) **Treasurer's Report:** Murlin

* Concur program for expense processing
* Top 1-3 items

(45 min) **VP Technical Activities:**  Steli

* Top 1-3 items

(45 min) **VP Communications:** Mike

* Discussion – How to get articles for the newsletter
  + Articles from Technical Committees?
  + Articles for magazine
* Top 1-3 items

***2:30 – Break***

(45 min) **VP Conferences:** Wen-Chung Kao

* Top 1-3 items

(45 min) **VP Member Services:** Ken

* Corporate Connections

(5 min) **LIAISON Reports**

* Any Reports?

(5min) **Old Business**

(5min) **New Business**

* Open Floor for comments from attendees (any telecom attendee)

(5min) **Concluding Remarks**

(1min) **Adjourn**

**Meeting Schedule**

Meeting time and date for 2019: \_\_\_\_\_\_\_

**Face to Face Meetings**

*All Day Board Meetings - 2019*

* 2019 Symposium (May 6,7,8) – May 5, 2019
* Fall meeting - Austin SPCE – November 10, 2019

*Monthly Web Conferences*

**2019** - First Monday of each month – ***Time varies*** - Central US time

2019 Web Conferences

* January 7
* February 4
* March 4
* April 1
* May 6 - cancelled
* June 3
* July 1
* August 5
* September 9
* October 7
* November 4 - cancelled
* December 2

***Reminder – USA Daylight Saving Time ENDS on November 3, 2019***