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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting Notes - BoG**

**October 7, 2019**

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**Board of Governors Members:**

John Allen, Stefan Mozar, Murlin Marks, Daniece Carpenter, Mike Nicholls, Steli Loznen, Ken Kapur, Wen-Chung Kao, Fabio Furlan, Don Gies, Jeff Pasternak, Lei Wang, Michael Anderson, Daren Slee, Bansi Patel, V. Jayaprakasan, Catherine Pell, Kim Fung (KF) Tsang

**Participants:**

John Allen, Daniece Carpenter, Mike Nicholls, Ken Kapur, Bansi Patel, Kim Fung (KF) Tsang

Call to order \_\_8:04\_\_\_\_ pm Central USA time

Adjourn \_\_8:28\_\_\_\_ pm Central USA time

**Welcome**:

* No items to add to the agenda
  + Approval of Agenda –
    - Motion made and passed

**Housekeeping and Secretary's Report**:

* General
* Approval of previous Meeting Report
  + Last meeting minutes were distributed
  + Motion to approve made and passed

**Past President's Report**:

* No Report

**Working item Topics**: John

* + Our President Elect was in the hospital for 4 weeks
    - Travels will be limited next year
    - John and Bansi have volunteered to be alternates
    - John will participate in San Diego
  + Election
    - Slate of nominees is currently less than ideal, but has been approved
    - Call for nomination by petition until November 15
    - IEEE will then send out the ballots to hold the election

**President-Elect's Report**:

* No Report

**Treasurer's Report:**

* IEEE has a new expensing program, Concur
  + We will review it at the Face to Face meeting in November
* Asia Fall conference
  + Budget is yet to be submitted.
* Gap in our budget is administrative expenses
  + All planned expenses need to be submitted for authorization
* Treasurer’s Report: \_\_\_\_\_\_\_\_\_\_

**VP Member Services:**

* Slides for corporate proposals are ready
* Virtual chapter has 40 -70 members at meetings
  + A call for nominations for the Virtual Chapter leadership has been published
  + Nomination Form \_\_\_\_\_\_\_\_
* Current members stand at 815
* Challenge to have a secession plan for VPs
* Discussion at Face to Face meeting
  + How to get right metrics to IEEE
* Volunteers
  + Can use volunteers for conferences, other membership activities
* Compliance 101
  + San Diego this week;
  + SPCE at Austin
* Member Services Report: \_\_\_\_\_\_\_\_\_

**VP Technical Activities :**

* No Report

**VP Communications:**

* Collecting articles for 3rd quarter newsletter
* Will send eBlast for Virtual Chapter officer nominations
* Communications Report: \_\_\_\_\_\_

**VP Conferences:**

* No Report

**LIAISON Reports**

* No Reports?

**Old Business**

* Meeting time and date for 2019: \_\_\_\_\_\_\_
  + Monthly meeting for BoG

**New Business**

* Open Floor for comments from attendees (any telecom attendee)
* No new business

**Concluding Remarks**

Our next meeting will the Face to Face meeting in November.

**Adjourn**

8:28 PM

**Face to Face Meetings**

*All Day Board Meetings - 2019*

* 2019 Symposium (May 6,7,8) – May 5, 2019
* Fall meeting - Fall conference – Austin, Texas – Nov. 10, 2019

*Monthly Web Conferences*

**2019** - First Monday of each month – ***Time varies*** - Central US time

2019 Web Conferences

* January 7
* February 4
* March 4
* April 1
* May 6 (cancelled)
* June 3
* July 1
* August 5
* September 9
* October 7
* November 4
* December 2

***Reminder – USA Daylight Saving Time BEGINS on March 10, and ENDS on Nov. 3, 2019***