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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting Report - BoG**

**January 7, 2020**

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**Board of Governors Members:**

Stefan Mozar, John Allen, Murlin Marks, Daniece Carpenter, Mike Nicholls, Steli Loznen, Ken Kapur, Wen-Chung Kao, Lei Wang, Michael Anderson, Daren Slee, Bansi Patel,

V. Jayaprakasan, Catherine Pell, Kim Fung (KF) Tsang

**Participants:**

Stefan Mozar, John Allen, Daniece Carpenter, Mike Nicholls, Steli Loznen, Ken Kapur, Daren Slee,

Call to order \_9:05\_\_\_am Central USA time

Adjourn \_10:02\_\_am Central USA time

**Welcome**:

* No items to add to the agenda
  + Approval of Agenda –
    - Motion made and passed

**Housekeeping and Secretary's Report**:

* Previous Meeting Report was circulated

**Working item Topics**:

* BoG Election
  + Election results are in process at IEEE
* Date of BoG May Face to Face meeting
  + The meeting will be held on Monday, May 11
* Conferences
  + Work on consolidating the conferences
    - We have 3 separate conferences now
  + Asia
    - Asia conference is starting to grow
    - Considering S. Korea for a conference in 2021
    - China conference attendees are mainly academics
    - Considering Japan for a future conference
* Magazine
  + Completing the documentation for establishing a magazine
  + Will present at the TAB meeting for February meeting if possible, or the June meeting
  + Met with Nancy Levenson, MIT
    - Nancy runs a conference with >300 papers
    - Proposing that we use some of the papers for publication
    - Also look to sign a MOU with MIT for collaboration
    - Her department is a world leader for system safety and software safety
* ASQ
  + Possible collaboration for a certification for product safety
* Senior members
  + Propose to market senior membership
  + Use our network to help promote candidates
* Fellow committee
  + Will be submitting 2 nominations this year
* BoG meeting
  + Proposed a bimonthly BoG meeting with other months concentration with individual area
  + February meetings will concentrate on conferences

**Past President's Report**:

* Compliance 101
  + Proposes to concentrate on developing further
  + Have applied to EMC Symposium for 2020 to present a workshop
  + Would like to contact some universities

**Treasurer's Report:**

* Awaiting preliminary information from IEEE
* VPs should submit expected 2020 expenditure estimates to Murlin and Stefan
* Budget items for 2021 should also be submitted to start planning
* Expecting an income from IEEE investment performance
* Treasurer’s Report: \_\_\_\_\_\_\_\_\_\_\_\_

**VP Member Services:**

* Chapter Chair meetings are continuing
* Corporate Connections presentation material has been developed
* Promotions for new members and Senior Members
* Virtual Chapter is the fastest growing chapter
* Received an email with request to update website for India
* Member Services Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Technical Activities :**

* Distinguished Lecturer program
  + Program started with 2 DL’s
  + John asked how could he apply to be a DL for Compliance 101
* Mentoring Program
  + Documents circulated to Board
  + Ready to post announcements to website
* Technical Activities Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Communications:**

* Discussion on offering a certification for product safety
  + Stefan to put some thoughts together
* Several positions for new or existing board members listed in the report
* Final 2019 Newsletter published
* Board elections to be completed on January 10, 2020
* Looking for volunteer reporters for the upcoming Symposiums and conferences
* Send all events to be added to the PSES 2020 Calendar
* Communications Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Conferences:**

* No report

**LIAISON Reports**

* Discussed various opportunities for liaisons

**Old Business**

* No Old Business

**New Business**

* No new Business

**Concluding Remarks**

**Adjourn**

**2020 Meetings**

*Face to Face Meetings - 2020*

* 2020 Symposium (May 12-14) – May 11, 2020 - Chicago
* Fall meeting - Fall conference – Location TBD – Date TBD

*Monthly Web Conferences*

First Tuesday of each month – 9:00 AM- Central US time

Web Conference Schedule

* January 7 - BoG
* February 4 – ExCom Focus Conferences
* March 3 - BoG
* April 7 – ExCom Focus
* May 5 - BoG
* June 2 – ExCom Focus
* July 7 - BoG
* August 4 – ExCom Focus
* September 1 - BoG
* October 6 – ExCom Focus
* November 3 - BoG
* December 1 – ExCom Focus

***Reminder – USA Daylight Saving Time BEGINS on March 8, and ENDS on November 1, 2020.***