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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting Agenda**

**Mar 14th, 2019**

**Product Compliance Virtual chapter Organization committee**

Product Compliance virtual chapter; PSES Secretary's Personal Room

<https://ieeemeetings.webex.com/meet/danieceieee.org>

591 176 079

Join by phone

+1 210 606 9466 US Toll

+1 866 282 7366 US Toll Free

Access code: 591 176 079

For global call-in numbers go to the following link:

<https://ieeemeetings.webex.com/cmp3300/webcomponents/widget/globalcallin/globalcallin.do?siteurl=ieeemeetings&serviceType=MC&eventID=672496067&tollFree=1>

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**Committee Members:** Win, succeed, strive, master, achieve

**Gia Pappas (Gia Fedo), Kati Wenzel, Lei Wang, Lauren Foster, Tom Brenner, Nate Osborn, Sherry Tischler/David Kramlich/David, Yike Hu, Silvia Diaz Monnier, Don Gies, Mariel Acosta, Ken Kapur**

**Attendees: Kati Wenzel, Lauren Foster, Tom Brenner, , Sherry Tischler, Yike Hu, Don Gies, Mariel Acosta, Pete perkins, Jeff P, Chris Rash, Uresh Patel, Jim Douglas**

Call to order 12:03 pm NYUSA time –- Start recording

(5 min) **Welcome**: Mariel

* Items to add to the Agenda:

(5 min) **Housekeeping and Secretary's Report**:

* General
* Approval of previous Meeting Report -

1. min) **Working item Topics**: Mariel

Reminder – Core Team meets on 2nd Thursday of the month.

1. Improving promotion of activities- IEEE PSES group.
   1. Future: Do we want to make people register?
2. List Serve -Nate: Trial run status
3. Official Elections- Tom: Status
   1. Chair: Yike Hu,
   2. Vice Chair: Kati
   3. Secretary : Mariel
   4. VP of member Services: Open
   5. VP of Communications: Shaima Adin
   6. VP of technical activities: Nate Osborne,
   7. WebMaster- Jim Douglas
4. June Meeting will be open to everyone per last meeting vote. Need to develop a plan to promote the activity at the symposium, PSES local chapters and perhaps via other societies
5. Recognition of virtual chapter to log in our activities and run for chapter of the year.- No update
6. Presentations:
7. Help, support, cooperate, be fair, share
8. Trying to find speakers 62368-1 topics and UL standards, from the EU perspective, how to transition from EN to UL.=> Lauren (ask Curtis Bender)

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| Date - Status | Moderator | Speaker | Topic | Comments |
| June 18- Completed | Mariel | Rich | battery certification | A |
| July 18- Completed | Mariel/Lauren | Patrick | FDA laser | B- =>Interruption |
| Aug 18- Completed | Kati | Pete Perkins | leakage ITE | May need to schedule a 2nd time C- => feedback |
| Sept 18- Secured | Lauren | Don Gies | Lightning Protection for Wireless Telecommunication Transceiver Facilities (WiTF). | A; Blast email went out. Presentation was great, no noise. |
| Oct 18- Secured | Gia | Paul Robinson | Difference between users in 62368-1 | A+; Blast email went out. No noise. |
| Jan 17-secured | Lauren | Peter Diesing | Leakage for medical devices | A; Blast email to PSES did NOT go out. |
| Feb 21st, 19 | Nate | Peter perkins | Ouch-hot laptop | Trial 1 done. |
| Mar 21st, 19  Secured | Tom Brenner | Doug Nix | Functional safety | **3 consecutive sessions. Need to move June** |
| **Apr 18th, 19** | Tom Brenner | **Doug Nix** | Functional safety |  |
| **May, 19** |  | ? |  |  |
| **June 20th, 19** | Ken Kapur? | Peter perkins? | Leakage-ITE? |  |
| **June Curtis?** | Best paper nominee or winner for the November- boston. |  |  |  |
| **July 18th, 19?** | Tom Brenner | **Doug Nix** | Functional safety |  |
| **July 18th, 19** | Kati | **Curtis Bender +(Paul)** | Harmonization of iec/csa standards? EN=> through NRTL for North America. |  |
|  | Ken Kapur? | Peter perkins? | Leakage-ITE? |  |
| **Aug 15th, 19** | Gia- need to confirm |  | **Haz locations?** An Introduction to Hazardous Locations - Basics and Protection Concepts William Fiske? |  |
| **Sept 19th, 19** | Yike? |  | **POWER SUPPLY SAFETY**  **Gary Tornquist?** |  |
| **Oct 17th, 19** | Jim D? |  | **Alternate Low Power Modes**  **Ted Eckert?** |  |

1. Website- We have the option of getting a tab in the IEEE PSES website- which means we have access to a webmaster. We would need a volunteer to help to keep all activities and content up to date.

**Sponsor/moderator:** The job of the sponsor is to identify the speaker, get the slides, get the bio, do the introduction, get pre-arranged questions, prepare/distribute announcement or contact vp of communication to do that.

(8-10 min) **Webmaster:** Position open

98-10 min) **VP Technical Activities:**  Position open

* 1. min) **VP Communications:** Nate- Status report –
  2. min) **VP Member Services:** Kati- Status report –

IEEE website, members of IEEE PSES that are not associated with chapters.

Include the cost of membership into the symposium cost (that way companies would pay for the membership)

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-Can anyone talk about bulk power? UPS? Glenn is considering, will ask him later in the year. Leading TC2 or IEEE Pack?

(5min) **Concluding Remarks**

(1min) **Adjourn pm EST USA time**