

From: **Gene Hoffnagle** Date: Sep 12, 2005 12:01 PM
Subject: Society Liaison charter for minutes from 9/10 meeting

Brian and Robert,

As promised, here is the Society Liaison charter adopted by Regions 1 and 5 for this new Region ExCom role.

Please include it in the minutes for awareness, especially for the Society Development team.

Thanks.

Gene

Region Society Liaison Functions

- Attend the Region Board, ExCom, and Strategic Planning Committee meetings as a non-voting member
- Become familiar with the Region's activities, plans, issues, and challenges
- Contribute to and participate in the Region's activities, plans, issues, and challenges as requested and to the extent practical and helpful
- Represent to the Region leadership the activities, plans, issues, and challenges of IEEE TAB and, to the extent practical, the individual Societies and Councils
- Work with IEEE TAB and the Region Conference Coordinator to promote to Sections and TAB-based conferences a scheme by which such conferences could make relevant Sections aware of proposed geographic areas for future conferences in a timely way that would allow relevant Sections/Chapters to make venue and local support proposals for such conferences
- Assist the Sections and the Region by providing a means of obtaining speakers for Section programs in addition to the Distinguished Lecturer Program
- Promote Society membership throughout the Region through presentations at the Region meetings and/or brief articles in the Region newsletter