IEEE SAC Congress
September 18, 19, 2010
Preliminary Agenda

Friday, September 17, 2010

8:00 – 10:00 PM	Reception with IEEE Canada ExCom (Butternut Room)

Saturday, September 18, 2010 – Laurel Hall – Delta Airport West Hotel

8:00 – 9:00 AM	BREAKFAST with IEEE Canada ExCom (outside of Laurel Hall)
9:00 – 9:30 AM	- Group Introductions / Agenda - SB Training Workbook Part I: the organization
9:30 – 10:00 AM	- *Group Discussion: Common issues of running a Student Branch*
10:00 – 10:15 AM	BREAK
10:30 – 11:00 AM	- SB Training Workbook Part II: Administration
11:00 – 11:30 AM	- *Group Exercise: Branch Planning Scenarios*
11:15 – 12:00 AM	- **Guest Speaker**: Luc Matteau, ICF Treasurer, "Introduction to ICF"
12:00 – 1:00 PM	LUNCH with IEEE Canada ExCom (outside of Laurel Hall)
1:00 – 1:30 PM	- Introduction to WIE/GOLD (April Khademi, Region 7 GOLD Chair)
1:30 – 2:15 PM	- SB Training Workbook Part III: Operations
2:15 – 3:00 PM	- *Think Tank: "Student Competitions - What Works?"* facilitated by Dr. Ray Findlay, Director Emeritus – IEEE Canada
3:00 – 3:15 PM	BREAK
3:15 – 4:30 pm	- SB Training Workbook Part III: Operations (cont'd)
4:30 – 5:30 pm	- *IEEE Ethics Competition Demonstration Group Exercise*
7:00 – 10:00 PM	DINNER (all – Butternut Room)

Sunday, September 19, 2010 – Laurel Hall – Delta Airport West Hotel

7:00 – 8:30 am	BREAKFAST with IEEE Canada ExCom (outside of Laurel Hall)
8:30 – 9:00 am	- **Guest Speaker**: Dr. Om Malik, President - IEEE Canada
9:00 –9:30 am	- SB Fundraising and Membership Development Activities
9:30 – 10:00 am	- *Member Development Group Exericse*
10:00 – 10:15 am	BREAK
10:15 – 10:45 am	- *Breakout Session: Student Branch Activities*
10:45 – 11:15 am	- Presentations of breakout sessions
11:15 – 11:45 am	- SB Training Workbook Part IV: Time Management / Branch Support
11:45 – 12:00 pm	- Address any new items - Open discussion (Q&A) - Feedback forms - Presentation of Ethics Competition results
12 – 1 pm	LUNCH (all – outside of Laurel hall)