

### **Instruction on Obtaining Recording Devices**

1. Contact CIS Multimedia Tutorials Committee Chair, [Dr. Jennie Si](#)  
Please send an email to Dr. Si, and provide your name, address clearly.
2. After received your email, [Dr Jennie Si](#) will mail a package contains recording devices to you.
3. Instruction on how to do the recording can be found the following site:  
  
[http://www.fulton.asu.edu/~nsfadb/ieeecis/Recording\\_instruction.pdf](http://www.fulton.asu.edu/~nsfadb/ieeecis/Recording_instruction.pdf)
4. When you finish the recording, mail the recording devices and also email a copy of the power point of the presentation to [Dr. Jennie Si](#).