



2009 – 2010 Officers

IEEE POWER & ENERGY SOCIETY / SUBSTATIONS COMMITTEE

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Working Group E1 – 1127 “Guide for Community Acceptance”

Meeting Notes

Nashville, TN
Tuesday, October 19, 2010

1. Introductions

Diane Watkins, working group Chair, opened the meeting with introductions. There were six attendees present. An attendance sheet is provided separately. Two attendees were registered as guests and requested membership status on the Working Group. The secretary position is still open.

2. Notes from last meeting

The notes the last meeting in Montreal were reviewed. No changes were requested. A document on patent issues was displayed to make the members aware of the IEEE policy.

3. Status of previous action items

Item	Person(s)	Comments
Develop list of permits	S Andries & J Gravelle	Listing specific permits is difficult because requirements vary considerably from one locality to the next, and not all utilities are required to obtain local permits. It was decided that the guide would discuss various types of permits that are typically obtained without specifying exact requirements.
Work on xfmr noise section	S. Andries & D. Harris	Neither Scott nor Dave were in attendance.
Obtain release & provide example photos	N. Reidy	Nancy was not in attendance.
Site selection section	J. Gravelle	Joe provided the group with a document addressing some of the different sections of the guide including site selection.



Research permitting & environmental	D. Jamir	Dewan was not in attendance.
SF6 issues	J. Randolph	John was not in attendance, but he submitted a document on SF6 leakage rates prior to the meeting. The document was added to section 4.2 of the guide; however, the group may move it to a different section later.
Review refs to slide library	D. Harris	Dave was not in attendance
Word document of Draft1	D. Watkins	The Word version of the draft was distributed to the working group members in July.
Safety and security sections	R. Clelland	Rand was not in attendance at the meeting.
Cultural & archaeological section	J. Sosinski	Jim had a copy of an archaeological study that was performed for a substation site. He will write a section for the guide based on the study.

4. New action items

<i>Item</i>	<i>Person(s)</i>	<i>Deadline</i>
Move permit section before design section	D. Watkins	Nov. 7, 2010
Obtain photos of different substation treatments and obtain company approval to include photos in the guide	D. Watkins, H. Sharifnia, J. Gravelle, M. Noori	Mar. 1, 2011
Add statement at beginning of guide explaining inter-relatedness of sections in the guide	D. Watkins	Nov. 7, 2010
Sections 7 (construction) and 8 (operations & maintenance)	H. Sharifnia	Mar. 1, 2011
Section 6 (design)	M. Noori	Mar. 1, 2011
Section 5 (permits)	D. Sharpe	Mar. 1, 2011
Section 4 (site selection)	J. Gravelle	Mar. 1, 2011

5. Roundtable

The group discussed the timeline for the guide. The PAR completion date is December 2013. The group agreed to complete a first draft by December 2011 with a final draft by December 2012.

