

Contents

1. Summary	2
2. Agenda Officer's Announcement.....	2
3. Introductions of Members and Guests (all) / Sign-In Sheet	2
4. Status of PAR.....	3
5. Discussion Summary and Voting.....	3
6. Future Action Planning.....	4
7. Next Meeting	4

1. Summary

Working group meeting held in conjunction with the 2014 JTCM meetings in New Orleans, Louisiana. The group came together to review the results of the recirculation of the latest draft of Standard IEEE 837. This draft was the product of discussions held at our most recent meeting in late 2013 and the continued work of the Ballot Resolution Committee (BRC). The team was able to review the forty comments generated from the recirculation. The group continues to work towards one final circulation and then send it into IEEE for MECH review. The group is targeting a May MECH review.

2. Agenda Officer's Announcement

Reviewed the status of the PAR and it was indicated that we did have the ability to extend some time.

The request to extend until the end of December 2014 has been issued.

3. Introductions of Members and Guests (all) / Sign-In Sheet

Attendees: 19 members and guests, 16 members (total membership: 31)

Attendance as follows:

Membership				
Status	Role	First Name	Last Name	1/13/2014
Active	Member	Dale	Boling	X
Active	Member	K. S.	Chan	X
Active	Member	David	Garrett	X
Active	Member	Steve	Greenfield	X
Active	Member	Martin	Havelka	X
Active	Chair	Dave	Kelley	X
Active	Member	Shashi	Patel	X
Active	Member	Greg J.	Steinman	X
Active	Member	Curtis	Stidham	X
Active	Vice-Chair	Brian	Story	X
Active	Guest	Charles	Haahr	X
Active	Member	Bryan	Beske	X
Active	Secretary	Michael	Rzasa	X
Active	Member	Jesse	Rorabaugh	X
Active	Guest	Erin	Spiewak	X
Active	Member	Carson	Day	X
Active	Member	Robert	Hobbs	X
Active	Guest	Kelvin	Turner	X
Active	Member	Logan	Trombley	X

4. Status of PAR

The PAR has been in place since June 12th, 2008 and was set to be valid through December 2012. The PAR has been extended for two (2) additional years until December 2014.

5. Discussion Summary and Voting

- Reviewed Comment Log and added feedback
- Agreed to make 24 inches/610 mm the standard spacing (we were inconsistent between metric and imperial units)

6. Future Action Planning

	Description	Due	Owner	Status
1	Share Meeting Notes, draft, Comment Log	2/22/2014	Rzasa	Complete
2	Add Example to latest draft on calculating ground rod current	1/31/2014	Rorabough	Complete
3	Update Figure 4	1/31/2014	Havelka	Complete
4	Update Overall Document	2/15/2014	Rorabough	Complete
5	Set up Recirculation	2/21/2014	Rzasa	Complete
6	Collect Recirculation Comments	3/4/2014	Rzasa	In Process
7	Submit to IEEE for MECH Review (August edition)	5/30/2014	Rzasa	In Process

7. Next Meeting

The next meeting to be held in Portland, Oregon the week of May 18th, 2014